

STATE OF TEXAS

COMMISSIONERS COURT

COUNTY OF HOOD

BE IT KNOWN THAT ON THIS THE 10TH DAY OF MAY, 2011, THE HONORABLE COMMISSIONERS COURT OF HOOD COUNTY WAS DULY CONVENED IN REGULAR SESSION, IN THE CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER, 1200 W PEARL ST., GRANBURY, TEXAS, FOR THE FOLLOWING PURPOSES, TO WIT:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, May 10, 2011**, at **7:00 PM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

### **AGENDA:**

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes:
    1. Regular Commissioners' Court minutes for April 26, 2011.
    2. Special called Commissioners' Court minutes for April 20, 2011. (Courthouse)
    3. Special called Commissioners' Court minutes for May 03, 2011. (Courthouse)
  - B. Treasurer:
    1. Ratify payroll paid on April 29, 2011.
    2. Ratify jury payroll paid through May 04, 2011.
  - C. Personnel changes, new hires, and terminations
  - D. Approve 1st renewal of IFB2010-111 Liquid Asphalt Road Materials from Ergon Asphalt & Emulsions, Inc. **(PUR)**
- VIII. Business to be discussed and considered for approval:
  - A. **SUBDIVISIONS, ROADS AND PLATS**
    1. Road Operations
      - a. Public Hearing to discuss and consider the following proposed traffic regulations:
        - 1) Placement of Stop Sign on Boswell Court at Star Hollow Road.
        - 2) Establish a 35 MPH Speed Limit on Peck Road from Old Granbury Road southward to the Granbury City Limits.
    2. Development and Compliance - no items
  - B. **BUDGET AND FINANCE (AUD)**
    1. Consider budget line item amendments for the period April 20, 2011 through May 3, 2011 and take appropriate action.
    2. Consider payment of bills for the period April 20, 2011 through May 3, 2011 and take appropriate action.
  - C. **MISCELLANEOUS:**
    1. County Clerk
      - a. Public hearing to discuss and consider County Clerk's Archival Plan.
      - b. Review and approve County Clerk's Archival Plan.
    2. Consider removing Burn Ban and take appropriate action. **(CJ)**

3. Consider Chapter 381 Economic Development Agreement between Hood County and Weatherford College and take appropriate action. **(CJ)**
4. Purchasing
  - a. Consider and take appropriate action to approve issuance and publication of request for Statement of Qualifications (SOQ) for TxDOT Pass Through Toll Projects on US 377 in Granbury and Cresson, Hood county, Texas.
  - b. Consider and take appropriate action to exempt Purchasing from the competitive bidding process for the purchase of the Ivotronic Electronic Voting Unit by Elections Software Solutions pursuant to LCG 262.024 "Discretionary Exemptions" item 7 "Sole Source."
  - c. Consider and take appropriate action to exempt Purchasing from the competitive bidding process for the purchase of "Bread Products" for the County Jail pursuant to LCG 262.024 "Discretionary Exemptions" item (a)#8 : An item of Food.
  - d. Consider and take appropriate action to establish a time interval for the Sheriff's office to solicit telephone bids for "Bread Products" and approve form required for permanent record of solicitation to be filed in the Purchasing Dept. for at least one year or until audited by the County Auditor.

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### **Addendum:**

VIII. Business to be discussed and considered for approval:

C. **MISCELLANEOUS:**

4. Purchasing
  - e. Consider and take appropriate action for request of the County Attorney's office to enter into an agreement with West Publications/Thomson Reuters for a monthly payment plan to cover all auto ship books.

### **ADJOURN**

THE FOLLOWING MEMBERS WERE PRESENT:

Darrell Cockerham, County Judge  
Mike Sympson, Commissioner Precinct 1  
Dick Roan, Commissioner Precinct 2  
Leonard Heatherington, Commissioner Precinct 3  
Steve Berry, Commissioner Precinct 4  
Mary Burnett, County Clerk

REGARDING ITEM I: JUDGE Cockerham CALLED THE MEETING TO ORDER AT APPROXIMATELY 7:00 P.M. ON THE AFORESAID DATE OF MAY 10, 2011.

REGARDING ITEM II: INVOCATION BY COMMISSIONER HEATHERINGTON

REGARDING ITEM III: PLEDGE OF ALLEGIANCE LEAD BY COMMISSIONER SYMPSON

REGARDING ITEM IV: PLEDGE TO TEXAS LEAD BY COMMISSIONER BERRY

REGARDING ITEM V: SPECIAL PRESENTATIONS. NONE

REGARDING ITEM VI: CITIZENS COMMENTS. NONE

REGARDING ITEM VII: A.-D: MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE CONSENT AGENDA. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII. A.1: JUDGE COCKERHAM OPENED PUBLIC HEARING. DON LINNEY, ROAD OPERATIONS, STATED THERE HAD NEVER BEEN A STOP SIGN AT THIS CORNER. THERE WERE NO COMMENTS OR QUESTIONS.

JUDGE COCKERHAM CLOSED THE PUBLIC HEARING.

MOTION MADE BY COMMISSIONER SYMPSON TO APPROVE THE PLACEMENT OF A STOP SIGN ON BOSWELL COURT AT STAR HOLLOW ROAD. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII. B.1: STAN MCBROOM, AUDITOR, STATED THERE WERE NO LINE ITEM AMENDMENTS.

REGARDING ITEM VIII: B.2. STAN MCBROOM, AUDITOR, PRESENTED THE BILLS TO THE COURT. MOTION MADE BY COMMISSIONER HEATHINGTON TO APPROVE BILLS FOR THE PERIOD APRIL 20, 2011 THROUGH MAY 3, 2011. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.1.a-b: JUDGE COCKERHAM OPENED THE PUBLIC HEARING. MARY BURNETT, COUNTY CLERK, READ THE COUNTY CLERK ARCHIVAL PLAN AND REPORT FOR PHYSICAL YEAR 2010-2011. THERE WERE NO QUESTIONS OR COMMENTS.

JUDGE COCKERHAM CLOSED THE PUBLIC HEARING.

MOTION MADE BY COMMISSIONER ROAN TO APPROVE COUNTY CLERK'S ARCHIVAL PLAN. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.2: JEFF YOUNG, DEPUTY, REQUESTED THE REMOVAL OF THE BURN BAN. COMMISSIONER BERRY QUESTIONED THE REMOVAL OF THE BURN BAN DUE TO THE ENTIRE STATE BEING IN A DROUGHT, AND STATED IF THE BURN WAS LIFTED HE WOULD LIKE TO SEE IT PUT ON THE AGENDA IN TWO WEEKS.

MOTION MADE BY COMMISSIONER BERRY TO APPROVAL THE REMOVAL OF THE BURN BAN AND RE-ADDRESS IN TWO WEEK AT THE NEXT COMMISSIONER'S COURT MEETING. SECONDED BY COMMISSIONER HEATHINGTON. COMMISSIONER SYMPSON VOTED NAY, 4 VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.3: MOTION MADE BY COMMISSIONER HEATHINGTON TO APPROVE THE CHAPTER 381 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN HOOD COUNTY AND WEATHERFORD COLLEGE. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.4.a: NELDA WALTERS, PURCHASING AGENT, RECOMMENDED THIS ITEM.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE ISSUANCE AND PUBLICATION OF REQUEST FOR STATEMENT OF QUALIFICATIONS (SOq) FOR TxDOT PASS THROUGH TOLL PROJECTS ON US 377 IN GRANBURY AND CRESSON, HOOD COUNTY, TEXAS. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.4.b: LOIS JOPLIN, ELECTIONS ADMINISTRATOR, EXPLAINED THAT THE PRINTERS FOR THE ELECTION RESULTS WERE PURCHASED IN 1999 AND ARE WEARING OUT AND NEED TO BE REPLACED.

MOTION MADE BY COMMISSIONER SYMPSON TO EXEMPT PURCHASING FROM THE COMPETITIVE BIDDING PROCESS FOR THE PURCHASE OF THE IVOTRONIC ELECTRONIC VOTING UNIT BY ELECTIONS SOFTWARE SOLUTIONS PURSUANT TO LCG 262.024 "DISCRETIONARY EXEMPTIONS" ITEM 7 "SOLE SOURCE". SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.4.c: NELDA WALTERS, PURCHASING AGENT, RECOMMENDED "BREAD PRODUCTS" BE EXEMPT FROM COMPETITIVE BIDDING.

MOTION MADE BY COMMISSIONER SYMPSON TO EXEMPT PURCHASING FROM THE COMPETITIVE BIDDING PROCESS FOR THE PURCHASE OF "BREAD PRODUCTS" FOR THE COUNTY JAIL PURSUANT TO LCG 262.024 "DISCRETIONARY EXEMPTIONS" ITEM (a)#8: AN ITEM OF FOOD. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.SEE ATTACHED

REGARDING ITEM VIII.C.4.d: COMMISSIONER BERRY QUESTIONED WHO WOULD BE RESPONSIBLE FOR SOLICITING TELEPHONE BIDS. NELDA WALTERS, PURCHASING AGENT, STATED THE SHERIFF. SHERIFF DEEDS AGREED HE OR A STAFF MEMBER WOULD BE DOING THE SOLICITING OF TELEPHONE BIDS. IT WAS SUGGESTED THAT THE INTERVAL SHOULD BE EVERY SIX MONTHS. SEE ATTACHED.

MOTION MADE BY COMMISSIONER HEATHINGTON TO ESTABLISH 6 MONTH INTERVALS FOR THE SHERIFF' OFFICE TO SOLICIT TELEPHONE BIDS FOR "BREAD PRODUCTS" AND APPROVE FORM REQUIRED FOR PERMANENT RECORD OF SOLICITATION TO BE FILED IN THE PURCHASING DEPARTMENT FOR AT LEAST ONE YEAR OR UNTIL AUDITED BY THE COUNTY AUDITOR. SECONDED BY COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.4.e: NELDA WALTERS, PURCHASING AGENT, RECOMMENDED THIS ITEM.

MOTION MADE BY COMMISSIONER SYMPSON TO APPROVE THE COUNTY ATTORNEY'S OFFICE TO ENTER INTO AN AGREEMENT WITH WEST PUBLICATIONS/THOMSON REUTERS FOR A MONTHLY PAYMENT PLAN TO COVER ALL AUTO SHIP BOOKS. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED.

COURT ADJOURNED AT 7:25 P.M.

APPROVED:

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DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

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MARY BURNETT, COUNTY CLERK