

CERTIFIED COPIES OF COMMISSIONERS COURT MINUTES ARE AVAILABLE FROM THE HOOD COUNTY CLERK

Pursuant to the Texas Open Meetings Act, notice is hereby given that a REGULAR MEETING of the Commissioners' Court of Hood County, Texas will be held on TUESDAY, JANUARY 22, 2019 at 9:00 AM, in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER, LOCATED AT 1200 WEST PEARL STREET, GRANBURY, TX, 76048**. During this meeting, the following items will be discussed and acted upon.

AGENDA

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. PLEDGE TO TEXAS

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

V. SPECIAL PRESENTATIONS

A. SERVICE AWARDS

Beverly Ready	5 Years
Andrea Sutton	5 Years
T. D. Elam	10 Years
Kathy Jividen	10 Years
Debbie McDonough	10 Years
Danny Tuggle	10 Years
April Rodriguez	15 Years
Robert Young	20 Years
Gay Johnson	30 Years

VI. CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.

VII. CONSENT AGENDA

A. MINUTES

1. Approve minutes for January 8, 2019 Commissioners' Court.
2. Approve Bonds:
 - a. Tonna Hitt, District Clerk
 - b. Vincent Messina, County Court at Law Judge

B. TREASURER

1. Review and accept payroll 12/24/18 through 01/06/2019 - paid 01/11/19
2. Treasurer's collateral report - First Financial Bank - December 2018
3. Treasurer's interest income report - December 2018
4. Treasurer's monthly report - December 2018
5. Treasurer's quarterly investment report - 4th quarter of 2018 (Oct. through Dec. 2018)
6. Consider for approval payments to State Comptroller for 4th quarter 2018 fees and fines, not to exceed \$150,000.00 (reports consist of Civil Fees, Electronic Filing System, Specialty Drug Court Program).

C. PERSONNEL CHANGES

None

D. AUDITOR

LINE ITEM TRANSFERS/BUDGET AMENDMENTS

1. Consider line item transfers for the period of December 20, 2018 through January 2, 2019 and take appropriate action.
 - a. Departmental line Item Transfers
 1. **Constable, Pct. 4: \$100.00** - Increase Education, Travel & Training; Decrease Dues, Books &

Subscriptions for Truancy Contract.

b. Dedicated/Accounting Line Item Transfers

1. Sheriff: **\$18,860.35** Increase Transfer From Fund 61 and Increase Small Equipment to

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2. purchase a drone to replace an unrepairable drone. The funds are being transferred from Fund 61 (Abandoned Vehicle) to Fund 10 (General Fund) per Transportation Code Sec. 683.015.

E. PURCHASING

1. Approve list from Sheriff Department containing abandoned vehicles and tools to be declared as surplus and sold in the next inventory Auction.
2. Approve list of inventory items including printers, laptops, fax machines, and other items to be declared as surplus and sold in the next inventory auction.

F. SHERIFF

1. Accept donation from Scott and Sheri Cook in the amount of \$200.00. Check #3368.
2. Accept donation from Lana Chandler in the amount of \$100.00. Check #8373.
3. Accept donation from Maria Bouldin in the amount of \$100.00. Check #4517

G. TAX ASSESSOR

Acknowledge and accept Tax Assessor-Collector's education transcript for 2018. Education transcript/certificate is required to be filed for record with Commissioners Court per Texas Property Tax Code Section 6.231(d).

H. LIBRARY

Accept a donation from a citizen of Hood County, through the Hood County Library Foundation, of \$1,000 to be used for the purchase of eBooks for the Hood County Library. FNB Check #1040

I. ROAD OPERATIONS

Approve request of Road Operations to transfer a 2006 Chevrolet 1500 Truck from Auction Inventory to Road Operations Inventory.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL

A. SUBDIVISIONS, ROADS AND PLATS

1. ROAD OPERATIONS
None

2. DEVELOPMENT

- a. Receive update concerning Construction Plans for Grand Places approved in Commissioners' Court on 11/13/2018 (PCT 3)
- b. Public Hearing to discuss and consider approval of the following Concept Plans:
 1. WILLIAMSON ESTATES (formerly known as SUNCHASE ESTATES) (PCT 2)
 2. HIGHLAND VIEW ACRES (formerly known as HIGHLAND PARK ESTATES) (PCT 2)

B. FINANCIAL

1. Consider payment of invoices for the period January 3, 2019 through January 16, 2019, discuss Vendor payment over \$10,000 and take appropriate action.
Expenditures for January 22, 2019 Commissioner's Court: \$ 3,044,088.20
2. Consider Financial reports received and reviewed by the Audit Department for the period of January 1, 2019 through January 15, 2019 and take appropriate action. LGC 114.001, 114.002 & 114.003.

	Division	Report Month	Received and Reviewed
a.	Auditor/Treasurer	December	YES
b.	Constable, Pct. 1	December	YES
c.	Constable, Pct. 2	December	YES
d.	Constable, Pct. 3	December	YES
e.	Constable, Pct. 4	December	YES
f.	County Attorney	December	YES

g.	County Clerk	December	YES
h.	District Clerk	December	NO
i.	Development & Compliance	December	YES
j.	Elections	December	YES
k.	Fire Marshal	December - Amended	YES
l.	Environmental Health	December	YES
m.	Citizen's Collection Station	December	YES
n.	Justice of the Peace, Pct. 1	December -Amended	YES
o.	Justice of the Peace, Pct. 2	December	YES
p.	Justice of the Peace, Pct. 3	December	YES
q.	Justice of the Peace, Pct. 4	December	YES
r.	Library	December	YES
s.	Sheriff	December	YES
t.	Tax Assessor – General Operations	December	YES
u.	Tax Assessor – Vehicle Inventory Tax	November	YES
v.	Tax Assessor – Vehicle Inventory Tax	December	YES

3. Authorize County Judge to sign the Engagement Letter from Eide Bailly, LLP for the fiscal year 2018 audit.
4. Discuss and take appropriate action regarding a previous donation made to Hood County Animal Control from Rita Hart, check #5853322 in the amount of \$500.00 to remain in Fund 55 for use by Sheriff.

C. MISCELLANEOUS

1. Discuss and take any appropriate action regarding the Library Expansion Project. (COM P2)
2. Discuss and take action on opening the application process for patrol deputy to include non-certified applicants. (SO)
3. Consider and take appropriate action to receive an update and report from the Trane Company. (COM P1)
4. Discuss and take appropriate action to decide on which method to use to repair the Animal Control viewing windows. (FACMAINT)
5. Discuss and take appropriate action regarding policies and procedures on use of county facilities. (CA)
6. Discuss and consider action to approve InterlocaJ Agreement between Hood County and Acton Municipal Utility District for joint participation in an application for 2019-2020 Texas CDBG assistance under the Community Development Fund. (COM P3)
7. A Resolution of the Commissioners Court of Hood County, Texas, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the County Judge to act as the County's Executive Officer and authorized representative in all matters pertaining to the County's participation in the Texas Community Development Block Grant Program. (COM P3)
8. Convene into Executive Session to discuss personnel matters; Texas Government Code, 551.074 (Comm P 1)
 - a. Reconvene into open session and take appropriate action regarding request to hire an employee up to, but not to exceed, Grade 7, Step 8.

ADJOURN

Court of Hood County, Texas will be held on TUESDAY, JANUARY 22, 2019 at 9:00 AM, in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER, LOCATED AT 1200 WEST PEARL STREET, GRANBURY, TX, 76048**. During this meeting, the following items will be discussed and acted upon.

AGENDA

THE FOLLOWING MEMBERS WERE PRESENT

Ron Massingill, County Judge
James Deaver, Commissioner Precinct 1
Ron Cotton, Commissioner Precinct 2
Bruce White, Commissioner Precinct 3
David Eagle, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: Judge Massingill called the meeting to order at approximately 9:00 A.M. on the aforesaid date of January 08, 2019.

REGARDING ITEM II: Invocation given by J.C. Campbell.

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner Ron Cotton.

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Bruce White.

A. REGARDING ITEM V: Special presentations:

SERVICE AWARDS

Beverly Ready	5 Years
Andrea Sutton	5 Years
T. D. Elam	10 Years
Kathy Jividen	10 Years
Debbie McDonough	10 Years
Danny Tuggle	10 Years
April Rodriguez	15 Years
Robert Young	20 Years
Gay Johnson	30 Years

REGARDING ITEM VI: Citizens' Comments pertaining to AGENDA ITEMS only. **no action taken**

REGARDING ITEM VII.A.I. Motion made by Commissioner Deaver to pull item D (Line Item Transfers) from the consent agenda, after discussion, motion to approved item D. Second the motion by Commissioner Cotton. All voted aye. Motion carried 5-0.

Motion made by Commissioner Eagle to pull approval of item A.2.a. of consent agenda (District Clerk Bond) until she gives her original bond to the County Clerk hopefully later today. Seconded by Commissioner Cotton. All voted aye. Motion carried. 5-0. See Attached.

Motion made by Commissioner Deaver to approve the Consent agenda. Seconded by Commissioner White. All voted aye. Motion carried. 5-0. See Attached.

VIII BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL

A. SUBDIVISIONS, ROADS AND PLATS

1. ROAD OPERATIONS

None

2. DEVELOPMENT

REGARDING ITEM VIII.A.1.a. Motion made by Commissioner White to approve Construction Plans for Grand Places approved in Commissioners' Court on 11/13/2018 (PCT 3). Seconded by Commissioner Eagle. All voted aye. Motion carried. 5-0.

REGARDING ITEM VIII.A.1.b.1. Motion made by Commissioner Cotton to approve Public Hearing to discuss and

consider approval of the following Concept Plans:

WILLIAMSON ESTATES (formerly known as SUN CHASE ESTATES) (PCT 2). Seconded by Commissioner Deaver. All voted aye. Motion carried. 5-0.

REGARDING ITEM VIII.A.1.b.2. Motion made by Commissioner Cotton to approve Public Hearing to discuss and consider approval of the following Concept Plans:

HIGHLAND VIEW ACRES (formerly known as HIGHLAND PARK ESTATES) (PCT 2). Seconded by Commissioner White. All voted aye. Motion carried. 5-0.

REGARDING ITEM VIII.B.FINANCIAL

REGARDING ITEM VIII.B.1.

Motion made by Commissioner White to approve payment of invoices for the period January 3, 2019 through January 16, 2019, discuss Vendor payment over \$10,000 and take appropriate action. Expenditures for January 22, 2019 Commissioner's Court:\$3,044,088.20. Seconded by Commissioner Cotton. All voted aye. Motion carried. 5-0. See Attached.

REGARDING ITEM VIII.B. 2. Motion made by Commissioner Deaver to approve Financial reports received and reviewed by the Audit Department for the period of January 1, 2019 through January 15, 2019 and take appropriate action. LGC 114.001, 114.002 & 114.003. Seconded by Commissioner White. All voted aye. Motion carried. 5-0. See Attached.

	Division	Report Month	Received and Reviewed
a.	Auditor/Treasurer	December	YES
b.	Constable, Pct. 1	December	YES
c.	Constable, Pct. 2	December	YES
d.	Constable, Pct. 3	December	YES
e.	Constable, Pct. 4	December	YES
f.	County Attorney	December	YES
g.	County Clerk	December	YES
h.	District Clerk	December	NO
i.	Development & Compliance	December	YES
j.	Elections	December	YES
k.	Fire Marshal	December - Amended	YES
l.	Environmental Health	December	YES
m.	Citizen's Collection Station	December	YES
n.	Justice of the Peace, Pct. 1	December -Amended	YES
o.	Justice of the Peace, Pct. 2	December	YES
p.	Justice of the Peace, Pct. 3	December	YES
q.	Justice of the Peace, Pct. 4	December	YES
r.	Library	December	YES
s.	Sheriff	December	YES
t.	Tax Assessor – General Operations	December	YES
u.	Tax Assessor – Vehicle Inventory Tax	November	YES
v.	Tax Assessor – Vehicle Inventory Tax	December	YES

REGARDING ITEM VIII.B. 3. Motion made by Commissioner Cotton to Authorize County Judge to sign the Engagement Letter from Eide Bailly, LLP for the fiscal year 2018 audit. Seconded by Commissioner White. All voted aye. Motion carried. 5-0. See Attached.

REGARDING ITEM VIII.B. 4. Motion made by Commissioner White to regarding a previous donation made to Hood County Animal Control from Rita Hart, check #5853322 in the amount of \$500.00 to remain in Fund 55 for use by Sheriff. Seconded by Commissioner Deaver. All voted aye. Motion carried. 5-0.

REGARDING ITEM VIII.C. MISCELLANEOUS

REGARDING ITEM VIII.C. Motion made by Commissioner Eagle to approve District Clerk Bond. Seconded by Commissioner White. All voted aye. Motion carried. 5-0. See Attached.

REGARDING ITEM VIII.C.1. Discuss and take any appropriate action regarding the Library Expansion Project. (COM P2). **No Action Taken.**

REGARDING ITEM VIII.C. 2. Motion made by Commissioner Cotton to approve opening the application process for

patrol deputy to include non-certified applicants. (SO). Seconded by Commissioner White. All voted. Commissioner Deaver voted Nay. Motion carried. 4-1.

REGARDING ITEM VIII.C. 3. Consider and take appropriate action to receive an update and report from the Trane Company. (COM P1). **No Action Taken.**

REGARDING ITEM VIII.C. 4. Motion made by Commissioner White to approve contract SDB contract if state approved for the amount of \$59,799.00 out of fund 55. to repair the Animal Control viewing windows. (FACMAINT). Seconded by Commissioner Deaver. All voted aye. Motion carried. 5-0.

REGARDING ITEM VIII.C.5. Motion made by Commissioner Deaver to approve policies and procedures on use of county facilities. (CA). Seconded by Commissioner Cotton. All voted aye. Motion carried. 5-0.

REGARDING ITEM VIII.C.6. Motion made by Commissioner White to approve Interlocal Agreement between Hood County and Acton Municipal Utility District for joint participation in an application for 2019-2020 Texas CDBG assistance under the Community Development Fund. (COM P3). Seconded by Commissioner Cotton. All voted aye. Motion carried. 5-0. See Attached.

REGARDING ITEM VIII.C.7. Motion made by Commissioner White to approve a Resolution of the Commissioners Court of Hood County, Texas, authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the County Judge to act as the County's Executive Officer and authorized representative in all matters pertaining to the County's participation in the Texas Community Development Block Grant Program. (COM P3). Seconded by Commissioner Deaver. All voted aye. Motion carried. 5-0. See Attached.

REGARDING ITEM VIII.C.8. Convene into Executive Session to discuss personnel matters; Texas Government Code, 551.074 (Comm P 1). **10:38am.**

a. Reconvene into open session at **10:44am.** Motion made by Commissioner Deaver to approve request to hire an employee up to, but not to exceed, Grade 7, Step 8. Seconded by Commissioner White. All voted aye. Motion carried. 5-0.

COURT ADJOURNED AT 10:45am.

APPROVED:

Ron Massingill, COUNTY JUDGE

ATTEST:

KATIE LANG, COUNTY CLERK