

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, September 25, 2018**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations:
 - A. Proclamation for Domestic Violence Awareness Month.
 - B. Service Awards:

Steven Sexton	5 Years
Jennifer Lozano	10 Years
Timothy Flower	Service Presentation
 - C. Announce the Hood County Employee Thanksgiving Luncheon for Nov. 15, 2018.
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Approve minutes for the September 11, 2018 Commissioners' Court.
 - B. Treasurer:
 1. Review and accept payroll 09/03/18-09/16/18 - paid 09/21/18
 2. Treasurer's collateral report - First Financial Bank - August 2018
 3. Treasurer's interest income report - August 2018
 4. Treasurer's monthly report - August 2018
 5. Approve the FY 18/19 Resolution for the Request and Authorization For Payment Of Certain County Expenses
 - C. Personnel changes, new hires, and terminations.
 - D. Accept donations to Animal Control (SO):
 1. \$200 from Tony and Pam Denton.
 - E. Authorize County Judge's signature on Texas Statewide VINE Service Agreement FY 2019: VINE 20140114 Agreement No. 1990183-2019.
 - F. Constable Precinct 4:
 1. Approve Hood County Constable Service Fees Effective January 1, 2019. (CON P4)
 2. Approve appointment of Dirk D. Sain to full time Deputy Constable to fill vacancy in new SRO program.
 - G. Purchasing:
 1. Approve list of Sheriff Office items (Vehicles, jacks, hand tools, etc) to be declared as surplus and put in the next Rene Bates auction.
 2. Approve item on list of Sheriff Office miscellaneous items for the uniforms from the jail to be declared as scrap and destroyed.
 3. Approve request of Purchasing Dept. is issue RFP 2018-007 for County Fleet Maintenance to replace contract expiring 12/31/2018.
 4. Approve request of Purchasing in conjunction with the Treasurer's Dept, to renew contract for RFB2014-009 Armored Car Services to Trinity Armored Security.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. **SUBDIVISIONS, ROADS AND PLATS**

1. Road Operations – no items
2. Development
 - a. Public Hearing to discuss and consider approval of the following replat:
 - 1) Lot 1446R, Pecan Plantation, Unit Seven (PCT 2)

B. **BUDGET AND FINANCE (AUD)**

1. Consider line item transfers for the period of September 6, 2018 through September 19, 2018 and take appropriate action.
 - a. Departmental Line Item Transfers
 1. **District Attorney:**
 - a. move \$44.22 from Bonds to Supplies to pay for Adobe Pro Licenses.
 - b. move \$508.00 from Expert Testimony to Investigations to pay for invoices received from Cook's Children's Medical Center.
 2. **Elections:** move \$115.00 from Contract Services to Supplies to pay for supply expenditures.
 3. **Building & Grounds:** move \$100.00 from Building Maintenance to Supplies to pay for anticipated expenditures.
 4. **County Court:** move \$1,500.00 from Non-Department Attorney Fees to Attorney Fees to pay for current and anticipated attorney fees.
 5. **Sheriff - Jail Administration:**
 - a. move \$500.00 from Administration Medical to Jail Contract Services to pay for anticipated expenditures.
 - b. move \$10,000.00 from Jail Supplies to Jail Groceries to pay for current and anticipated expenditures.
 - c. move \$15,000.00 from Out Of Count Inmates to Jail Groceries to pay for current and anticipated expenditures.
 - d. move \$3,000.00 from Administration Supplies to Administration Vehicle Maintenance to pay for current and anticipated expenditures.
 6. **Library:**
 - a. move \$485.00 from Contract Services to Supplies to pay for current and anticipated expenditures
 - b. move \$500.00 from Books-Adult to Copier lease to pay Copier lease for the remainder of FY 2018.
 7. **Justice of the Peace, Pct. 4:** move \$360.00 from Education, Travel & Training to Part Time to pay for Part Time salary for last pay period of fiscal year 2018.
 8. **District Judge:** move \$566.00 from Education, Travel & Training to Supplies (\$26.00) and FICA/Medicare Match (\$540.00) to pay for current and anticipated expenditures.
 9. **County Court At law:** move \$1500.00 from Indigent Court Reports to Outside Court Reporters to pay for current and anticipated expenditures.
 10. **Information Technology:** move \$1,000.00 from Infrastructure Supplies to Infrastructure Hardware Costs to pay for current and anticipated expenditures.
 - b. Dedicated/Accounting Line Item Transfers

None.

2. Consider payment of invoices for the period September 6, 2018 through September 19, 2018, discuss Vendor payment over \$10,000 and take appropriate action.
Expenditures for September 25, 2018 Commissioner's Court: \$1,252,145.00

3. Consider Financial reports received and reviewed by the Audit Department for the period of August 1, 2018 through August 15, 2018 and take appropriate action. LGC 114.001, 114.002 & 114.003.

Division	Report Month	Received and Reviewed
a. Auditor/Treasurer	August	Yes
b. Constable, Pct. 1	August	Yes
c. Constable, Pct. 2	August	Yes
d. Constable, Pct. 3	August	Yes
e. Constable, Pct. 4	August	Yes
f. Constable, Pct. 4	August	Yes
g. County Attorney	August	Yes
h. County Clerk	August	Yes
i. District Clerk	July	Yes
j. Development & Compliance	August	Yes
k. Elections	August	Yes
l. Fire Marshal	August	Yes
m. Environmental Health	August	Yes
n. Citizen's Collection Station	August	Yes
o. Justice of the Peace, Pct. 1	August	Yes
p. Justice of the Peace, Pct. 2	August	Yes
q. Justice of the Peace, Pct. 3	August	Yes
r. Justice of the Peace, Pct. 4	August	Yes
s. Library	August	Yes
t. Sheriff	August - Amended	Yes
u. Tax Assessor - General Operations	July	Yes
v. Tax Assessor - General Operations	August	Yes
w. Tax Assessor - Vehicle Inventory Tax	August	Yes

4. Budget items (CJ):
 - a. Consider the **proposed** increase in **tax** revenues of the proposed budget, and take a **record vote** regarding that increase, per Local Government Code, Section 111.008 (c).
 - b. Consider **proposed budget** that was the subject of a public hearings on Tuesday August 14, 2018 and Tuesday August 28, 2018, for Hood County Fiscal year 2018-2019, including any changes as agreed; and take a **record vote** regarding that budget. (Local Government Code 111.008 and 111.009 and Tax Code chapter 26)
 - c. Consider whether to adopt the order to set the Hood County Property Tax rate at the Effective Rate of **\$0.428018 per \$100** valuation for the fiscal year 2018-2019, and take a **record vote on the Tax Rate Order** per Local Government Code 111.010 and Tax Code Chapter 26.

C. MISCELLANEOUS:

1. Discuss and take appropriate action regarding the Library Expansion Project. (COM P2)
2. Consider and take appropriate action regarding the request from Mission Granbury to place Purple Ribbons on the Square and tall wooden domestic violence ribbons in an attempt to bring awareness to the community during October, which is Domestic Violence Awareness Month. There are also some signs that stick in the grass that show the Shelter's hotline number for victims who need housing or information related

- to domestic violence. (CJ)
3. Discuss the Commissioners' Court Precinct Redistricting required after each federal census, and take appropriate action regarding Allison, Bass & Magee contract for professional services to complete all redistricting projects assigned by the county. (CJ)
 4. Discuss and take appropriate action to nominate one candidate for each of the two director positions on the Hood Central Appraisal District's Board of Directors. Brooks Goodson and Brian Thomas terms will expire on December 31, 2018; both have expressed willingness to serve another term. (CJ)
 5. Take appropriate action to announce the retirement of Constable Precinct 2 Dwayne Hart, and to inform applicants wishing to be considered for appointment to fill the vacancy to submit resumes to the office of the County Judge, room 107, at 100 East Pearl Street, Granbury, Texas. (COM P4)
 6. Consider and take appropriate action to award RFQ2018-006 Civil Engineer, Land Surveyor & Services both primary and alternate. (PUR)
 7. Discuss and define employee classifications for Master, Advanced and Intermediate certification pay. (HR)
 8. Discuss and take appropriate regarding the renewal of next year's Animal Control Inter-local agreements with the Cities of Hood County. (SO)
 - a. Cresson
 - b. Decordova
 - c. Granbury
 - d. Lipan
 - e. Stockton Bend
 - f. Tolar
 9. Consider and take appropriate action on request of removal/relocation of two DARE clothing donation drop boxes located at the Hood County Library until library construction is completed. (LIB)
 10. Consider and take appropriate action regarding update for tax abatement policy and 381 policy agreement resolution. (CA)
 11. Consider and take appropriate action regarding emergency expenditure to add a main water line bypass shut off valve at the jail. (COM P4)(SO)

ADJOURN

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, September 25, 2018, at 9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Butch Barton, Commissioner Precinct 2
Bruce White, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: County Judge Darrell Cockerham, called the meeting to order at approximately 9:00AM on the aforesaid date of Tuesday, **September 25th, 2018.**

REGARDING ITEM II: Invocation- Bruce White

REGARDING ITEM III: Pledge of Allegiance – Commissioner, Butch Barton.

REGARDING ITEM IV: Pledge to Texas - Commissioner, Steve Berry.
“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

REGARDING ITEM V. Special presentations:

REGARDING ITEM V.A. Motion made by Commissioner Barton for a Proclamation for Domestic Violence Awareness Month. Seconded by Commissioner Deaver. All voted. Motion passes. See Attached.

REGARDING ITEM V.B. Service Awards:

Steven Sexton	5 Years
Jennifer Lozano	10 Years
Timothy Flower	Service Presentation

REGARDING ITEM V.C. Announce the Hood County Employee Thanksgiving Luncheon for Nov. 15, 2018. 11:30am – 1:00pm at the Reunion Grounds.

REGARDING ITEM VI: Citizens’ Comments pertaining to AGENDA ITEMS only. **None.**

REGARDING ITEM VII: CONSENT AGENDA. Motion made by Commissioner Deaver to approve the Consent Agenda Items A – G with the exception of F.2. for later review. Seconded by Commissioner Barton. All voted. Motion passes. See Attached.

REGARDING ITEM VII: F. Constable Precinct 4:

2. Motion made by Commissioner Berry to approve appointment of Dirk D. Sain to full time Deputy Constable to fill vacancy in new SRO program. He will be a Step 5 sergeant pay. Seconded by Commissioner Deaver. All voted. Motion passes. See Attached.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations – **no items**
2. Development

REGARDING ITEM VIII: 2. a. Public Hearing to discuss and consider approval of the following replat: Open at 9:15am. **No discussion.** Closed at 9:16am. Motion made by Commissioner Barton to approve 1) Lot 1446R, Pecan Plantation, Unit Seven (PCT 2) Seconded by Commissioner White. All voted. Motion passes.

REGARDING ITEM VIII: B. BUDGET AND FINANCE (AUD)

REGARDING ITEM VIII: B.1. Consider line item transfers for the period of September 6, 2018 through September 19, 2018 and take appropriate action.

REGARDING ITEM VIII: B.1.a. Motion made by Commissioner White to approve all Departmental Line Item Transfers, items 1. – 10. Seconded by Commissioner Deaver. All voted. Motion passes.

REGARDING ITEM VIII: B.1.b. Dedicated/Accounting Line Item Transfers **None.**

REGARDING ITEM VIII: B. 2. Motion made by Commissioner Berry to ratify payment of invoices for the period September 6, 2018 through September 19, 2018, discuss Vendor payment over \$10,000. Expenditures for September 25, 2018 Commissioner's Court: \$1,252,145.00. Seconded by Commissioner Deaver. All voted. Motion passes. See Attached.

REGARDING ITEM VIII: B. 3. Motion made by Commissioner White to approve Financial reports received and reviewed by the Audit Department for the period of August 1, 2018 through August 15, 2018. LGC 114.001, 114.002 & 114.003. Seconded by Commissioner Barton. All voted. Motion passes. See Attached.

REGARDING ITEM VIII: B. 4. Budget items (CJ): See Attached.

REGARDING ITEM VIII: B. 4.a. Motion made by Commissioner White to approve the **proposed** increase in **tax** revenues of the proposed budget, and take a **record vote** regarding that increase, per Local Government Code, Section 111.008 (c). Seconded by Commissioner Berry All voted. Motion passes.

REGARDING ITEM VIII: B. 4.b. Motion made by Commissioner Deaver to approve the **proposed budget** that was the subject of a public hearings on Tuesday August 14, 2018 and Tuesday August 28, 2018, for Hood County Fiscal year 2018-2019, including any changes as agreed; and take a **record vote** regarding that budget. (Local Government Code 111.008 and 111.009 and Tax Code chapter 26). Seconded by Commissioner White. All voted. Motion passes.

REGARDING ITEM VIII: B. 4.c. Motion made by Commissioner Deaver to approve whether to adopt the order to set the Hood County Property Tax rate at the Effective Rate of **\$0.428018 per \$100 valuation** for the fiscal year 2018-2019, and take a **record vote on the Tax Rate Order** per Local Government Code 111.010 and Tax Code Chapter 26. Seconded by Commissioner Berry. All voted. Motion passes.

REGARDING ITEM VIII: C. MISCELLANEOUS:

REGARDING ITEM VIII: C.1. Discussion regarding the Library Expansion Project. (COM P2)11:00am meeting at the onsite construction trailer.

REGARDING ITEM VIII: C.2. Motion made by Commissioner White to approve the request from Mission Granbury to place Purple Ribbons on the Square and tall wooden domestic violence ribbons in an attempt to bring awareness to the community during October, which is Domestic Violence Awareness Month. There are also some signs that stick in the grass that show the Shelter's hotline number for victims who need housing or information related to domestic violence. (CJ). Seconded by Commissioner Berry. All voted. Motion passes.

REGARDING ITEM VIII: C.3. Motion made by Commissioner Deaver to approve the Commissioners' Court Precinct Redistricting required after each federal census. Allow the Allison, Bass & Magee contract for professional services to complete all redistricting projects assigned by the county. (CJ). Seconded by Commissioner White. All voted. Motion passes. See Attached.

First Payment:

\$7,500.00 In year 2020
\$11,250.00 In year 2021
\$11,250.00 In year 2022

REGARDING ITEM VIII: C.4. Motion made by Commissioner White to approve each candidate for the two director positions on the Hood Central Appraisal District's Board of Directors. Brooks Goodson and Brian Thomas. Their terms will expire on December 31, 2018; both have expressed willingness to serve another term. (CJ). Seconded by Commissioner Berry All voted. Motion passes.

REGARDING ITEM VIII: C.5. The retirement of Constable Precinct 2 Dwayne Hart, and to inform applicants wishing to be considered for appointment to fill the vacancy to submit resumes to the office of the County Judge, room 107, at 100 East Pearl Street, Granbury, Texas. (COM P4)

REGARDING ITEM VIII: C.6. Motion made by Commissioner Deaver to award RFQ2018-006 Civil Engineer, Land Surveyor & Services to Baird, Hampton & Brown as primary and Enprotec, Hibbs & Todd as alternate. (PUR). Seconded by Commissioner White All voted. Motion passes. See Attached.

REGARDING ITEM VIII: C.7. Motion made by Commissioner Berry to use the plan currently used for the sheriffs office to define employee classifications for Master, Advanced and Intermediate certification pay. (HR). Seconded by Commissioner Barton All voted. Motion passes.

REGARDING ITEM VIII: C.8. Motion made by Commissioner Barton approve the renewal of next year's Animal Control Inter-local agreements with the Cities of Hood County. (SO). Seconded by Commissioner White. All voted. Motion passes.

- a. Cresson \$400.00
- b. Decordova \$1000.00
- c. Granbury \$8000.00
- d. Lipan \$1000.00
- e. Stockton Bend \$100
- f. Tolar \$1000.00

REGARDING ITEM VIII: C.9. Consider and take appropriate action on request of removal/relocation of two DARE clothing donation drop boxes located at the Hood County Library until library construction is completed. (LIB) **No Action Taken.**

REGARDING ITEM VIII: C.10. Consider and take appropriate action regarding update for tax abatement policy and 381 policy agreement resolution. (CA). **No Action Taken.**

REGARDING ITEM VIII: C.11. Motion made by Commissioner Berry to allow the Sheriff to work with maintenance, not to exceed \$10,000, on the emergency expenditure to add a main water line bypass shut off valve at the jail. (COM P4)(SO). Seconded by Commissioner White. All voted. Motion passes.

ADJOURN: 10:00am

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