

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, December 12, 2017**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations:
Service Awards
 - Kelly McNab 5 Years
 - Jacob Shelly 5 Years
 - Eric Turbeville 5 Years
 - Emma Castillo 15 Years
 - John Morrison 15 Years
 - Jennifer Fowler 15 Years
 - Rob Christian 20 Years
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 - 1. Regular Minutes for November 28, 2017 Commissioners Court.
 - B. Treasurer:
 - 1. Review and accept payroll for period 11/13/17 through 11/26/17 paid - 12/01/17.
 - 2. Review and accept Longevity payroll for period ending 12/01/17 paid - 12/05/17.
 - C. Personnel changes, new hires, and terminations.
 - D. Approve the cancellation of the remainder of PO18326 to Audio Visual, due to availability of a cheaper alternative. (IT)
 - E. Approve the Kaiser Frazer auto club's request to use the Pearl Street side of the courthouse parking lot from 10:00 A.M. to 2:00 P.M. on Saturday, November 3, 2018. (CJ)
 - F. Approve modifications to the D.A. Intake Coordinator job description and proper placement on the Grade and Step Plan.(PER)
 - G. Purchasing:
 - 1. Approve request to renew RFP2016-014 for bottled water services to Ready Refresh.
 - 2. Approve request of the Fire Marshal to exempt Fire Truck (Cresson Tanker 30) from the competitive bidding process for truck repairs 262.024(11).
 - 3. Approve request of SO to declare list of items no longer of any use to the jail as surplus and sell at the next Rene Bates auction and per Texas Local Government code 263.156(1) the funds to be added back into the Commissary Fund (see Attorney General opinion dated Dec 15, 2014).
 - H. Approve Abandoned Vehicle fund transfer to purchase a repeater. (SO)

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations – no items
2. Development – no items

B. BUDGET AND FINANCE (AUD)

1. Consider budget line time amendments for the period of November 23, 2017 through December 6, 2017 and take appropriate action.
 - a. General Fund: move \$11,100.00.00 from HCAD Service Fees to Fund 92 HCAD Tax Collection Cost. Budget for expenditures in Fund 92 needs to be increased for fiscal year 2018 services fees due to Hood County Appraisal District
 - b. Veterans Services: increase revenue and expense budgets by \$36,686.67 for cash balance at fiscal year end 2017. This is dedicated/donated money that can only be used for reimbursing approved Veteran expense.
2. Consider payment of invoices for the period November 23, 2017 through December 6, 2017, discuss Vendor payments over \$10,000 and take appropriate action.

Fiscal Year 2017 Expenditures: \$76,694.07 Fiscal Year 2018 Expenditures: \$ 452,165.73

C. MISCELLANEOUS:

1. Consider and take appropriate action regarding the request to select two members for the Library Advisory Board from the four applications selected by the current members of the board as decided by the Commissioners at the October 10 court. (LIB)
2. Discuss and take appropriate action regarding the agreement for the American Town Hall. (COMP2)
3. Consider and take appropriate action to authorize the County Judge to sign Equitable Sharing Agreement. (SO)
4. Auditor:
 - a. Discuss and take appropriate action to acknowledge and accept that the Audit firm of Davis Kinard & Co., PC, has merged with Eide Bailly, LLP. The Audit firm conducting the 2017 annual audit will be Eide Bailly, LLP and a new engagement letter has been received. Authorize County Judge to sign the engagement letter from Eide Bailly, LLP for fiscal year 2017 audit.
 - b. Discuss Fund 55 - Equipment Replacement allocations for Vehicle Purchase or Equipping with reference to replacement of wrecked vehicles.

ADJOURN

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AGENDA

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Butch Barton, Commissioner Precinct 2
Bruce White, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: County Judge Darrell Cockerham, called the meeting to order at approximately 9:00AM on the aforesaid date of Tuesday November 28th, 2017.

REGARDING ITEM II: Invocation- Commissioner, James Deaver.

REGARDING ITEM III: Pledge of Allegiance – Commissioner, Butch Barton.

REGARDING ITEM IV: Pledge to Texas - Commissioner, Bruce White.
“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

REGARDING ITEM V: Special presentations: Service Awards

Kelly McNab	5 Years
Jacob Shelly	5 Years
Eric Turbeville	5 Years
Emma Castillo	15 Years
John Morrison	15 Years
Jennifer Fowler	15 Years
Rob Christian	20 Years

REGARDING ITEM VI: Citizens’ Comments pertaining to AGENDA ITEMS only. **Dominique Inge VIII.C.2.**

REGARDING ITEM VII: CONSENT AGENDA. Motion made by Commissioner Deaver to approve the Consent Agenda Seconded by Commissioner Barton. All voted. Motion passes. See Attached.

REGARDING ITEM VIII: BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations – no items
2. Development – no items

REGARDING ITEM VIII: B. BUDGET AND FINANCE (AUD)

REGARDING ITEM VIII: B. 1. Consider budget line time amendments for the period of November 23, 2017 through December 6, 2017 and take appropriate action.

REGARDING ITEM VIII: B. 1. a. Motion made by Commissioner Berry to approve General Fund: to move \$11,100.00 from HCAD Service Fees to Fund 92 HCAD Tax Collection Cost. Budget for expenditures in Fund 92 needs to be increased for fiscal year 2018 services fees due to Hood County Appraisal District. Seconded by Commissioner White. All voted. Motion passes.

REGARDING ITEM VIII: B. 1. b. Motion made by Commissioner Berry to approve Veterans Services: to increase revenue and expense budgets by **\$36,686.67** for cash balance at fiscal year end 2017. This is dedicated/donated money that can only be used for reimbursing approved Veteran expense. Seconded by Commissioner Deaver. All voted. Motion passes.

REGARDING ITEM VIII: B. 2. Motion made by Commissioner White to ratify payment of invoices for the period November 23, 2017 through December 6, 2017, and discuss Vendor payments over \$10,000 .

Fiscal Year 2017 Expenditures: **\$76,694.07** Fiscal Year 2018 Expenditures: **\$ 452,165.73**

Seconded by Commissioner Deaver. All voted. Motion passes.

REGARDING ITEM VIII: C. MISCELLANEOUS:

REGARDING ITEM VIII: C.1. Motion made by Commissioner Berry to approve the two members for the Library Advisory Board from the four applications selected by the current members of the board as decided by the

Commissioners at the October 10 court. May Shelton and Harold Granik selected by the Commissioners Court. (LIB)
Seconded by Commissioner Deaver. All voted. Motion passes.

REGARDING ITEM VIII: C.2. Motion made by Commissioner Barton to approve the agreement to lease or rent American Town Hall for the Library Expansion. (COMP2) Seconded by Commissioner White. All voted. Motion passes.

REGARDING ITEM VIII: C.3. Motion made by Commissioner Deaver to allow the County Judge to sign Equitable Sharing Agreement with the Federal Government. (SO). Seconded by Commissioner White. All voted. Motion passes.

REGARDING ITEM VIII: C.4. Auditor:

REGARDING ITEM VIII: C.4.a. Motion made by Commissioner Berry to approve the County Judge to sign the new engagement letter from Eide Bailly, LLP for fiscal year 2017 audit. Audit firm of Davis Kinard & Co., PC, has merged with Eide Bailly, LLP. The Audit firm conducting the 2017 annual audit will be Eide Bailly, LLP and a new engagement letter has been received. Seconded by Commissioner Barton. All voted. Motion passes.

REGARDING ITEM VIII: C.4.b. Motion made by Commissioner Berry to approve Fund 55 - Equipment Replacement allocations for Vehicle Purchase or Equipping with reference to replacement of wrecked vehicles. Seconded by Commissioner Barton. All voted. Motion passes.

ADJOURN: 9:32 AM

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

KATIE LANG, COUNTY CLERK

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