

HONORABLE BRYAN T. BUFKIN
- District Judge -
355th Judicial District

HONORABLE RON MASSINGILL
- County Judge -
Hood County, Texas



HONORABLE VINCENT J. MESSINA
- County Court at Law Judge -

SHELLI BERRY
- Chief Juvenile Probation Officer -
P.O. Box 2081 • Granbury, TX 76048
(817) 579-3273 ext. 5428

HOOD COUNTY YOUTH SERVICES 355TH JUDICIAL DISTRICT

Notice of the regular meeting of the **Hood County Juvenile Board** on Tuesday, July 27, at 8:00 AM in the **Central Jury Room** located in the **Hood County Justice Center** at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

Agenda

- I. Call to order
- II. Approve minutes from previous meetings(s)
- III. Review requests for budget line item amendments and consider for approval.
- IV. Consider payment of invoices for the period of July 1, 2021 through July 20, 2021 and take appropriate action. July 27, 2021 Expenditures: \$28,761.46.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.

ADJOURN

A handwritten signature in cursive script, appearing to read "Ron Massingill", written over a horizontal line.

RON MASSINGILL, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on July 23, 2021

Notice

Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. *Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:

VINCENT MESSINA, COUNTY COURT AT LAW JUDGE
RON MASSINGILL, COUNTY JUDGE
BRYAN T. BUFKIN, DISTRICT JUDGE

REGARDING ITEM 1: JUDGE MESSINA CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF JULY 27, 2021.

REGARDING ITEM 2: MOTION MADE BY JUDGE MASSINGILL TO APPROVE THE MINUTES OF THE JULY 9, 2021 MEETING. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: MOTION MADE BY JUDGE MASSINGILL TO APPROVE THE BUDGET LINE ITEM AMENDMENTS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE BUFKIN. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 4: MOTION MADE BY JUDGE MASSINGILL TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE MESSINA TO RATIFY PAYROLL FROM JULY 5, 2021 THROUGH JULY 18, 2021. SECONDED BY JUDGE BUFKIN. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE MESSINA TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:05 A.M.



JUDGE VINCENT MESSINA



JUDGE RON MASSINGILL

JUDGE BRYAN T. BUFKIN

HOOD COUNTY

2021 LINE ITEM TRANSFER

DEPARTMENT	JUVENILE PROBATION	COURT DATE	7/27/2021
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ITEM	TO/FROM REASON	GENERAL LEDGER ACCOUNT CODE	ACCOUNT TITLE	AMOUNT
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1	TO (INCREASE)	052 - 4520 - 41010	MHS: RESIDENTIAL MENTAL HEALTH PLACEMENT	\$ 9,622.00
	FROM (DECREASE)	052 - 4520 - 40400	PPA: POST ADJ SECURE EXTERNAL CONT.	\$ (9,622.00)
	REASON (BE SPECIFIC)	INCREASE MENTAL HEALTH BUDGET		

2	TO (INCREASE)	-		
	FROM (DECREASE)	-		
	REASON (BE SPECIFIC)			

3	TO (INCREASE)	-		
	FROM (DECREASE)	-		
	REASON (BE SPECIFIC)			

LINE ITEM TRANSFERS MUST BE SUBMITTED TO THE AUDITOR NO LATER THAN 4:00 PM THE TUESDAY PRIOR TO THE NEXT COMMISSIONER COURT DATE.

Sheela F

ELECTED/APPOINTED OFFICIAL

7/19/21

DATE

AUDITOR

DATE

HOOD COUNTY

2020 - 2021 LINE ITEM TRANSFER

DEPARTMENT	JUVENILE PROBATION	COURT DATE	7/27/2021
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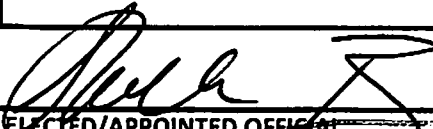
ITEM	TO/FROM REASON	GENERAL LEDGER ACCOUNT CODE	ACCOUNT TITLE	AMOUNT
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1	TO (INCREASE)	052 - 4520 - 41100	CD: RESIDENTIAL PROGRAM & SERV	\$ 13,717.00
	FROM (DECREASE)	052 - 4520 - 40400	PPA: POST ADJ SECURE EXTERNAL CONTRACT	\$ (13,717.00)
	REASON (BE SPECIFIC)	INCREASE COMMITMENT DIVERSION BUDGET		

2	TO (INCREASE)	-		
	FROM (DECREASE)	-		
	REASON (BE SPECIFIC)			

3	TO (INCREASE)	-		
	FROM (DECREASE)	-		
	REASON (BE SPECIFIC)			

LINE ITEM TRANSFERS MUST BE SUBMITTED TO THE AUDITOR NO LATER THAN 4:00 PM THE TUESDAY PRIOR TO THE NEXT COMMISSIONER COURT DATE.



 ELECTED/APPOINTED OFFICIAL

7/20/21

 DATE

 AUDITOR

 DATE

HOOD COUNTY

2020 - 2021 LINE ITEM TRANSFER

DEPARTMENT	JUVENILE PROBATION	COURT DATE	7/27/2021
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ITEM	TO/FROM REASON	GENERAL LEDGER ACCOUNT CODE	ACCOUNT TITLE	AMOUNT
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1	TO (INCREASE)	010 - 5700 - 48500	DRUG TESTING	\$ 2,000.00
	FROM (DECREASE)	010 - 5700 - 40000	ATTORNEY FEES	\$ (2,000.00)
	REASON (BE SPECIFIC)	TO COVER DRUG TESTING COSTS FOR THE REMAINDER OF FISCAL YEAR 2021		

2	TO (INCREASE)	-		
	FROM (DECREASE)	-		
	REASON (BE SPECIFIC)			

3	TO (INCREASE)	-		
	FROM (DECREASE)	-		
	REASON (BE SPECIFIC)			

LINE ITEM TRANSFERS MUST BE SUBMITTED TO THE AUDITOR NO LATER THAN 4:00 PM THE TUESDAY PRIOR TO THE NEXT COMMISSIONER COURT DATE.

[Signature]

ELECTED/APPOINTED OFFICIAL

7/29/21

DATE

AUDITOR

DATE

CERTIFICATION FOR THE PAYMENT OF BILLS

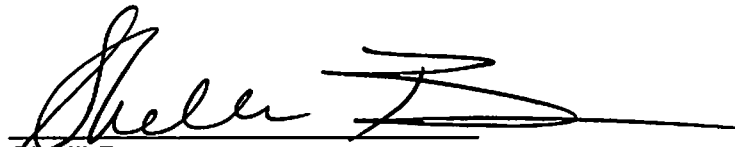
THE STATE OF TEXAS

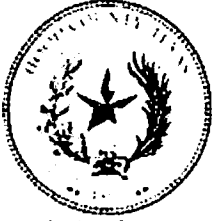
COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 27th day of July, 2021 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER


Shelli Berry



Hood County, TX

Check Register

Packet: APPKT04473 - 7/27/21 JUVENILE PROBATION

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: GEN DISB-GENERAL DISBURSEMENT						
002073	ANDREW OTTAWAY	07/21/2021	Regular	0.00	700.00	
018324	ATTENTI US, INC.	07/21/2021	Regular	0.00	414.48	
009786	GARY HIVELY	07/21/2021	Regular	0.00	1,007.50	
005618	GRAYSON COUNTY DEPARTMENT	07/21/2021	Regular	0.00	5,930.70	
000459	H & H PRINTING	07/21/2021	Regular	0.00	164.00	
009726	LUKAS A. LAWRENCE	07/21/2021	Regular	0.00	400.00	
000018	MARK DEWITT	07/21/2021	Regular	0.00	1,025.00	
022291	NOBLE SOFTWARE GROUP LLC	07/21/2021	Regular	0.00	2,554.40	
012617	PSYCHOTHERAPY SERVICES & YOKEI	07/21/2021	Regular	0.00	75.00	
005838	REDWOOD TOXICOLOGY LABORATC	07/21/2021	Regular	0.00	369.71	
010153	RITE OF PASSAGE, INC.	07/21/2021	Regular	0.00	15,447.54	
004628	ROBERT THOMAS CHRISTIAN	07/21/2021	Regular	0.00	300.00	
010086	STAPLES ADVANTAGE	07/21/2021	Regular	0.00	147.71	
000115	WAL-MART COMMUNITY BRC	07/21/2021	Regular	0.00	28.99	
009038	XEROX CORPORATION	07/21/2021	Regular	0.00	196.43	

Bank Code GEN DISB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	20	15	0.00	28,761.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	20	15	0.00	28,761.46

**HOOD COUNTY JUVENILE BOARD
JUVENILE PROBATION PAYROLL**

Payroll from July 05, 2021 through July 18, 2021

Paid on July 23, 2021

Total Payroll - Fund 56	\$	<u>7,943.63</u>
Total Employees Paid		5

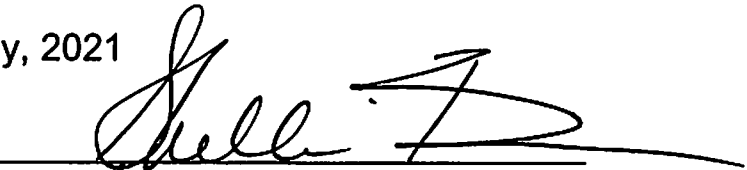
Motion Made by Board Member 

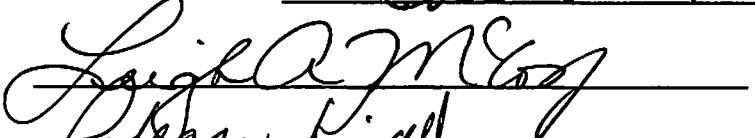
To ratify Payroll as presented.

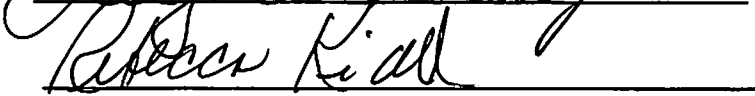
Seconded by Board Member 

All voted AYE, motion carried.

Approved this 27th day of July, 2021

Juvenile Probation Director 

Treasurer 

Auditor 



HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON
July 27, 2021.

Melissa Wellborn
PERSONNEL DIRECTOR

Rebecca Kidd
AUDITOR

Stan Kaminzyl
COUNTY JUDGE

Byron Z. By
DISTRICT JUDGE

Shelby
JUVENILE PROBATION DIRECTOR

[Signature]
COUNTY COURT AT LAW JUDGE

Juvenile Board
 Changes For
 July 27, 2021

Salary Changes	Effective Date	From	To	Increase	Annual Salary	Next Review Date	Employee #
Terminations							
New Hires							
Comp Time in Excess of 50 hours as of 07/04/2021							
None							
Comp Time Liability as of 07/04/2021		From	To				
Juvenile Probation Fund 056		38.72	2.68				
Total Liability		From	To	Difference			
Fund		# Employees	# Employees				
Juvenile Probation Department		6	5	-1			
Additional Information							