

**COMMISSIONERS COURT
Hood County, Texas**

Ron Massingill, County Judge

Kevin Andrews

Commissioner, Pct 1

Jack Wilson

Commissioner, Pct 3

Ron Cotton

Commissioner, Pct 2

Dave Eagle

Commissioner, Pct 4



COMMISSIONERS COURT MEETING AGENDA

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, JUNE 22, 2021**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

*** Watch live at <https://stream.lifesizecloud.com/extension/1242079/35ab6698-f11f-4a4b-b03b-41df1af47c1c> ***

I. CALL TO ORDER

II. INVOCATION

Pastor Mark Forrest- Lakeside Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. PLEDGE OF TEXAS

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"

V. A. SPECIAL PRESENTATIONS:

1. Awards presentation for Hood County Youth Services annual blood drive, Battle of the Badges, by Carter Blood Care.

B. SERVICE AWARDS

1. Colten Swanson 5 Years
2. Ronald Berryman 10 Years
3. Shane Bolton 25 Years

VI. CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.

VII. CONSENT AGENDA

A. MINUTES:

1. Approve Regular Commissioners Court Minutes from June 8, 2021.

2. Approve Budget Hearing Minutes from June 14, 2021 and June 15, 2021.
3. Approve Special Called Workshop Meeting Minutes from June 16, 2021.

B. TREASURER:

1. Review and accept payroll 05/24/21 - 06/06/21 - paid 06/11/21.
2. Treasurer's collateral report - First Financial Bank - May 2021.
3. Treasurer's interest income report - May 2021.
4. Treasurer's monthly report - May 2021.
5. Approve County Treasurer's report and payment to State of Texas Unclaimed Property Division in the amount of \$200.00

C. PERSONNEL CHANGES:

Approve personnel changes, new hires, and terminations.

D. SHERIFF DONATIONS:

1. Accept donation to Hood County Animal Control from Jean Smith in the amount of \$100.00. Check #3089.
2. Accept donation to Hood County Animal Control from Michael Price for \$300.00. Check #3502.

E. PURCHASING:

1. Approve request for annual renewal of RFP2020-003 Independent Professional Audit Services.
2. Approve request to transfer inventory item 14906, a decommissioned 2012 Tahoe from the Sheriff's Office to Adult Probation.
3. Approve request to declare miscellaneous office equipment and exercise equipment to be surplus and sell at next Rene Bates auction.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS:

1. ROAD OPERATIONS
 - a. Discuss and take appropriate action on accepting the following dedicated roadway in Lake Granbury Harbor for passable maintenance onto the County Road System. (PCT 1)
 1. West Virginia Trail: from Lake Granbury Drive to Washington Trail, 1,485 feet.
2. DEVELOPMENT
 - a. Set a public hearing for the replat of ORCHARDS ON THE BRAZOS, LOT 1R (PCT 2).
 - b. Public Hearing to discuss and consider approval of the following Site Development Plan:
 1. ABBEY PLACE TOWNHOMES (PCT 3)
 - c. Receive update on construction plans for VISTA OAKS, PHASE TWO (PCT 2)
 - d. Discuss and consider approval of the Developer's Letter of Agreement, Performance Bond, Maintenance Bond and the Final Plat of VISTA OAKS, PHASE TWO (PCT 2)
 - e. Consider and take appropriate action to approve the purchase of a new 2021 Chevrolet 4WD Pickup to be purchased out of Fund 55, not to exceed \$38,000.00.

B. LINE ITEM TRANSFERS/ BUDGET AMENDMENTS:

1. Consider line item transfers for the period of June 2, 2021 through June 15, 2021 and take appropriate action.

- a. Departmental Line Item Transfers
 - 1. Sheriff-Animal Control: \$6,000.00
 - a. \$6,000.00 - Increase Part Time
 - b. (\$6,000.00) - Decrease Adoption Veterinary Fees
 Increase Part Time for anticipated payroll costs for the remainder of the fiscal year.
 - 2. Sheriff: \$64,000.00
 - a. \$64,000.00 - Increase Contract Services
 - b. (\$64,000.00) - Decrease Out of County Inmates
 Money needs to be moved for camera's in both interview rooms and B81 room.
 - 3. Sheriff: \$2,000.00
 - a. \$2,000.00 - Increase Contract Services
 - b. (\$2,000.00) - Decrease Out of County Inmates
 Money transfer for contract services to finish out the year.
 - 4. Extension: \$400.00
 - a. \$400.00 - Increase Vehicle Maintenance
 - b. (\$400.00) - Decrease Education & Travel
 A battery for impala, new back glass to replace one that was broken out, oil change for truck and impala.
 - 5. Elections: \$5,000.00
 - a. \$5,000.00 - Increase Supplies
 - b. (\$5,000.00) - Decrease Elections, Judges & Clerks
 Increase election supplies through end of budget year.
- b. Dedicated/Accounting Line Item Transfers
 - 1. None

C. FINANCIAL:

- 1. Consider "Certification of Payment of Invoices" for the period June 2, 2021 through June 15, 2021, discuss Vendor payment over \$10,000 and take appropriate action.
Expenditures for June 22, 2021 Commissioner's Court: \$636,048.28
- 2. Consider Financial reports received and reviewed by the Audit Department for the period of June 1, 2021 through June 15, 2021 and take appropriate action. LGC 114.001, 114.002 & 114.003.

Department	Report Month	Received and Reviewed
a. Auditor/Treasurer	May	Yes
b. Constable, Pct. 1	May	Yes
c. Constable, Pct. 2	No	
d. Constable, Pct. 3	May	Yes
e. Constable, Pct. 4	April	Yes
f. County Attorney	May	Yes
g. County Clerk	May	Yes

h. District Clerk	May	Yes
i. Development & Compliance	May	Yes
j. Elections	May - Amended	Yes
k. Fire Marshal	May - Amended	Yes
l. Environmental Health	May	Yes
m. Citizen's Collection Station	May	Yes
n. Justice of the Peace, Pct. 1	May	Yes
o. Justice of the Peace, Pct. 2	May	Yes
p. Justice of the Peace, Pct. 3	May	Yes
q. Justice of the Peace, Pct. 4	May	Yes
r. Library	May	Yes
s. Sheriff	May	Yes
t. Tax Assessor - General Operations	May	In Process
u. Tax Assessor - Vehicle Inventory Tax	April - Amended	Yes
v. Tax Assessor - Vehicle Inventory Tax	May	Yes

3. Accept American Recovery Plan revenue and sign the form for Special revenue not anticipated before adoption of fiscal year 2021 annual financial budget.
4. Acknowledge and accept the 2021 review of the County Clerk's Financial Records.

D. MISCELLANEOUS:

1. Pursuant to Local Government Code §152.014, take appropriate action for the County Judge to draw names for the salary grievance committee from a pool of citizens who served on a grand jury in Hood County during the preceding calendar year. (CJ)
2. Discuss and take appropriate action to approve the Hood County Interlocal Agreement for law enforcement services between the City of Cresson and Hood County. (CA, CJ)
3. Discuss and take appropriate action to allow the County Judge to sign the Axon agreement for interview room cameras at a cost of \$63,540.00. (SO, CJ)
4. Discuss and take appropriate action to renew, reform or terminate Economic Development Services Agreement between Hood County and Granbury Chamber of Commerce. (COM.P4)
5. Discuss and take appropriate action to terminate RFB2021-002 contract with primary vendor, Expressway Car Care. (PUR, SO, CJ)
6. Discuss and take appropriate action to authorize the Sheriff to move an employee from a Corporal position to a Sergeant position. (SO, CJ)
7. Discuss and take appropriate action to authorize the Sheriff to move an employee from a Patrol Deputy position to a Corporal position. (SO, CJ)
8. Discuss and take appropriate action regarding Hood County's employee benefit plan for Plan Year 2021-2022. (HR, COM.P1)

9. Discuss and take appropriate action to approve moving Constable 4 Office Manager from CS3-6, \$29,389 to CS3-8, \$31,058, to be in line with previous office manager salary. Effective with hire date of Monday, May 24, 2021. (HR, COM.P4)
10. Discuss and take appropriate action to approve promoting employee from Tax Assessor Collector Title II Clerk, CS4-5, \$30,171.96 to Tax Assessor Collector Chief Deputy, CS7-9, \$40,890, effective Monday, June 21, 2021. (HR, COM.P2)
11. Discuss and take appropriate action regarding replacement of oldest kitchen boiler at the hood county jail. (MAINT., COM.P2)
12. Discuss and take appropriate action to have the County Judge sign the “Certified Payments” Service Provider Agreement for Credit Card Processing in the County Clerk’s Office. (CC, COM.P4)

ADJOURN

COMMISSIONERS COURT MEETING AGENDA

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners’ Court of Hood County, Texas will be held on **TUESDAY, JUNE 22, 2021**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

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THE FOLLOWING MEMBERS WERE PRESENT

Ron Massingill, County Judge
Kevin Andrews, Commissioner Precinct 1
Ron Cotton, Commissioner Precinct 2
Jack Wilson, Commissioner Precinct 3
David Eagle, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: Ron Massingill, County Judge called the meeting to order at approximately 9:00 A.M. on the aforesaid date of Thursday, June 22nd, 2021.

REGARDING ITEM II: INVOCATION

Pastor Steve Quinn- Lakeside Baptist Church

REGARDING ITEM III: PLEDGE OF ALLEGIANCE – Commissioner Cotton

REGARDING ITEM IV: PLEDGE OF TEXAS

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”.

Commissioner Eagle.

VII. REGARDING ITEM V: A. SPECIAL PRESENTATIONS:

1. Awards presentation for Hood County Youth Services annual blood drive, Battle of the Badges, by Carter Blood Care.

B. SERVICE AWARDS

1. Colten Swanson 5 Years
2. Ronald Berryman 10 Years
3. Shane Bolton 25 Years

REGARDING ITEM VI. A. CITIZENS COMMENTS AT LARGE.

B. CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.

REGARDING ITEM VII. CONSENT AGENDA

Item VII.E.2. revised from Adult Probation to Juvenile Probation. Motion made by Commissioner Cotton to approve the Consent Agenda with revision. Seconded by Commissioner Andrews. All voted. Motion Carries 5-0.

REGARDING ITEM VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS:

1. ROAD OPERATIONS

REGARDING ITEM VIII.1. a. Motion made by Commissioner Andrews to approve accepting the following dedicated roadway in Lake Granbury Harbor for passable maintenance onto the County Road System.

1. West Virginia Trail: from Lake Granbury Drive to Washington Trail, 1,485 feet. Seconded by Commissioner Cotton. All voted. Motion Carries 5-0.

2. DEVELOPMENT

REGARDING ITEM VIII.2.a. Motion made by Commissioner Cotton to set a public hearing for the replat of ORCHARDS ON THE BRAZOS, LOT 1R (PCT 2) on July the 27th, 2021. Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.2.b. Convene into Public Hearing at 9:18 a.m. to discuss and consider approval of the following Site Development Plan: 1 .ABBEY PLACE TOWNHOMES (PCT 3). Reconvene into Commissioners Court at 9:19 a.m. Motion made by Commissioner Wilson to approve the following Site Development Plan: 1. ABBEY PLACE TOWNHOMES. Seconded by Commissioner Andrews. All voted. Motion Carries 5-0.

Citizen Comments:

1. Sharon Shelander

REGARDING ITEM VIII.2.c. Receive update on construction plans for VISTA OAKS, PHASE TWO (PCT 2) No Action Taken.

Citizen Comments:

1. Joe LaCroix

REGARDING ITEM VIII.A.2.d. Motion made by Commissioner Cotton to approve the Developer's Letter of Agreement, Performance Bond, Maintenance Bond and the Final Plat of VISTA OAKS, PHASE TWO (PCT 2) Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

Citizen Comments:

1. Joe LaCroix

REGARDING ITEM VIII.A.2.e. Motion made by Commissioner Cotton to approve the purchase of a new 2021 Chevrolet 4WD Pickup to be purchased out of Fund 55, not to exceed \$38,000.00. Seconded by Commissioner Eagle. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.B. LINE ITEM TRANSFERS/ BUDGET AMENDMENTS:

1. Consider line item transfers for the period of June 2, 2021 through June 15, 2021 and take appropriate action.

a. Departmental Line Item Transfers

REGARDING ITEM VIII.B.1.a.1.-3. Motion made by Commissioner Cotton to approve line items 1.-3. Seconded by Commissioner Eagle. All voted. Motion Carries 5-0.

1. Sheriff-Animal Control: \$6,000.00

a. \$6,000.00 - Increase Part Time

b. (\$6,000.00) - Decrease Adoption Veterinary Fees. Increase Part Time for anticipated payroll costs for the remainder of the fiscal year. Seconded by Commissioner Eagle. All voted. Motion Carries 5-0.

2. Sheriff: \$64,000.00

a. \$64,000.00 - Increase Contract Services

b. (\$64,000.00) - Decrease Out of County Inmates

Money needs to be moved for camera's in both interview rooms and B81 room.

3. Sheriff: \$2,000.00

a. \$2,000.00 - Increase Contract Services

b. (\$2,000.00) - Decrease Out of County Inmates

Money transfer for contract services to finish out the year.

REGARDING ITEM VIII.B. 1.a.4.a.&b. Motion made by Commissioner Andrews to approve Extension: \$400.00

a. \$400.00 - Increase Vehicle Maintenance

b. (\$400.00) - Decrease Education & Travel

A battery for impala, new back glass to replace one that was broken out, oil change for truck and impala. Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.B. 1.a.5. Motion made by Commissioner Cotton to approve Elections: \$5,000.00

a. \$5,000.00 - Increase Supplies

b. (\$5,000.00) - Decrease Elections, Judges & Clerks

Increase election supplies through end of budget year. Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.B.1.b. Dedicated/Accounting Line Item Transfers

1. None

REGARDING ITEM VIII.C. FINANCIAL:

REGARDING ITEM VIII.C.1. Motion made by Commissioner Cotton to approve "Certification of Payment of Invoices" for the period June 2, 2021 through June 15, 2021, Vendor payments over \$10,000 and Expenditures

for June 22, 2021 Commissioner's Court: \$636,048.28. Seconded by Commissioner Andrews. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.C. 2. Motion made by Commissioner Andrews to approve Financial reports received and reviewed by the Audit Department for the period of June 1, 2021 through June 15, 2021. LGC 114.001, 114.002 & 114.003. Seconded by Commissioner Cotton. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.C. 3. Motion made by Commissioner Cotton to accept the amended "American Rescue Plan 2021" revenue and sign the form for Special revenue not anticipated before adoption of fiscal year 2021 annual financial budget. Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

Citizen Comments:

2. Nannette Samuelson

REGARDING ITEM VIII.C. 4. Motion made by Commissioner Eagle to approve the 2021 review of the County Clerk's Financial Records. Seconded by Commissioner Andrews. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.D. MISCELLANEOUS:

REGARDING ITEM VIII.D.1. Motion made by Commissioner Andrews to approve Pursuant to Local Government Code §152.014, take appropriate action for the County Judge to draw names for the salary grievance committee from a pool of citizens who served on a grand jury in Hood County during the preceding calendar year. (CJ). Seconded by Commissioner Cotton. All voted. Motion Carries 5-0.

- 1.) Danny Joseph Johnson
- 2.) Yvette Napier
- 3.) Beverly Pruitt
- 4.) Samuel Gutierrez Perez
- 5.) Jack Brent Hall
- 6.) Annette Cash Hargrove
- 7.) James Kevin Narramore
- 8.) Deborah Gwen Lee
- 9.) Mary Scarlett Riebe
- 10.)ALTERNATE: Wendy Jo Olsen Riley
- 11.)ALTERNATE: Micah lane Williams

REGARDING ITEM VIII.D.2. Motion made by Commissioner Wilson to approve the Hood County Interlocal Agreement for law enforcement services between the City of Cresson and Hood County. July 1st, 2021. (CA, CJ). Seconded by Commissioner Eagle. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.D.3. Motion made by Commissioner Eagle to allow the County Judge to sign the Axon agreement for interview room cameras at a cost of \$63,540.00. (SO, CJ). Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.D.4. Commissioner Eagle made motion to table Economic Development contract consideration with Chamber of Commerce for further review and workshops and to give the Chamber written notice that the County may re-negotiate said contract." Seconded by Commissioner Wilson. All vote yes 5-0.

Citizen Comments:

3. Sharon Shelander

4. Chris Coffman
5. Shea Hopkins

REGARDING ITEM VIII.D.5. Motion made by Commissioner Andrews to terminate immediately the RFB2021-002 contract with primary vendor, Expressway Car Care. (PUR, SO, CJ). Seconded by Commissioner Eagle. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.D.6. Motion made by Commissioner Andrews to table until July 9th, 2021 the authorization the Sheriff to move an employee from a Corporal position (step 5) to a Sergeant position (step 5). (SO, CJ). Seconded by Commissioner Eagle. All voted County Judge Ron Massingill voted Nay, Commissioner Jack Wilson voted Nay. Motion Carries 3-2.

REGARDING ITEM VIII.D.7. Motion made by Commissioner Andrews to table until July 9th, 2021 to authorize the Sheriff to move an employee from a Patrol Deputy position to a Corporal position. (SO, CJ). Seconded by Commissioner Eagle. All voted. County Judge Ron Massingill voted Nay, Commissioner Jack Wilson voted Nay. Motion Carries 3-2.

REGARDING ITEM VIII.D.8. Motion made by Commissioner Andrews to go with option 2, as discussed regarding Hood County's employee benefit plan for Plan Year 2021-2022. (HR, COM.P1). Seconded by Commissioner Eagle. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.D.9. Motion made by Commissioner Eagle to approve moving Constable 4 Office Manager from CS3-6, \$29,389 to CS3-8, \$31,058, to be in line with previous office manager salary. Effective with hire date of Monday, May 24, 2021. (HR, COM.P4). Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.D.10. Motion made by Commissioner Cotton approve promoting employee from Tax Assessor Collector Title II Clerk, CS4-5, \$30,171.96 to Tax Assessor Collector Chief Deputy, CS7-9, \$40,890, effective Monday, June 21, 2021. (HR, COM.P2). Seconded by Commissioner Andrews. All voted. Motion Carries 5-0.

REGARDING ITEM VIII.D.11. Item pulled by Commissioner Cotton regarding replacement of oldest kitchen boiler at the hood county jail. (MAINT., COM.P2).

REGARDING ITEM VIII.D.12. Motion made by Commissioner Eagle to have the County Judge sign the "Certified Payments" Service Provider Agreement for Credit Card Processing in the County Clerk's Office. (CC, COM.P4). Seconded by Commissioner Wilson. All voted. Motion Carries 5-0.

ADJOURN11:17 a.m.

APPROVED:

RON MASSINGILL, COUNTY JUDGE

ATTEST:

UNOFFICIAL