

**HONORABLE BRYAN T. BUFKIN**  
- District Judge -  
355th Judicial District



**HONORABLE VINCENT J. MESSINA**  
- County Court at Law Judge -

**HONORABLE RON MASSINGILL**  
- County Judge -  
Hood County, Texas

**SHELLI BERRY**  
- Chief Juvenile Probation Officer -  
P.O. Box 2081 • Granbury, TX 76048  
(817) 579-3273 ext. 5428

## **HOOD COUNTY YOUTH SERVICES 355TH JUDICIAL DISTRICT**

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Notice of the regular meeting of the **Hood County Juvenile Board** on **Tuesday, June 14, 2022, at 8:00 AM** in the **Central Jury Room** located in the **Ralph H. Walton Jr. Justice Center** at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

### **Agenda**

- I. Call to order
- II. Approve minutes from previous meetings(s)
- III. Review requests for budget line item amendments and consider for approval.
- IV. Consider payment of invoices for the period May 18, 2022 through June 7, 2022 and take appropriate action. June 14, 2022 Expenditures: \$19,371.32.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Receive update from Lake Granbury Youth Services.

ADJOURN

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**RON MASSINGILL, COUNTY JUDGE**

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on June 9, 2022, by B. Lampert

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#### **Notice**

##### **Policy of Non-Discrimination on the Basis of Disability**

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:

VINCENT MESSINA, COUNTY COURT AT LAW JUDGE  
RON MASSINGILL, COUNTY JUDGE  
BRYAN T. BUFKIN, DISTRICT JUDGE

REGARDING ITEM 1: JUDGE MESSINA CALLED THE MEETING TO ORDER  
AT 8:00 A.M. ON THE AFORSAID DATE OF JUNE 14, 2022.

REGARDING ITEM 2: MOTION MADE BY JUDGE MESSINA TO APPROVE  
THE MINUTES OF THE MAY 24, 2022 MEETING. SECONDED BY  
JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE BUFKIN TO APPROVE  
PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT.  
SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.


REGARDING ITEM 5: MOTION MADE BY JUDGE MASSINGILL TO RATIFY  
PAYROLL FROM MAY 9, 2022 THROUGH MAY 22, 2022. SECONDED BY  
JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE MESSINA TO APPROVE  
THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED  
BY JUDGE BUFKIN. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 7: PATRICK WILSON, PROGRAM DIRECTOR FOR LAKE  
GRANBURY YOUTH SERVICES GAVE A MONTHLY UPDATE..

ADJOURNED AT 8:11 A.M.

  
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JUDGE VINCENT MESSINA

  
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JUDGE RON MASSINGILL

  
\_\_\_\_\_  
JUDGE BRYAN T. BUFKIN

CERTIFICATION FOR THE PAYMENT OF BILLS

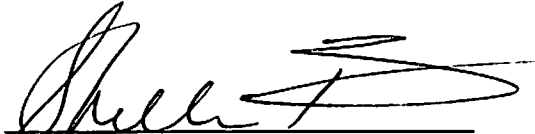
THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 14th day of June, 2022 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

  
\_\_\_\_\_  
Shelli Berry



Hood County, TX

# Check Register

Packet: APPKT0499! - 6/14/22 JUVENILE PROB

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GEN DISS-GENERAL DISBURSEMENT</b>						
002073	ANDREW OTTAWAY	06/08/2022	Regular	0.00	750.00	
018324	ATTENTI US, INC.	06/08/2022	Regular	0.00	401.92	
009786	GARY HIVELY	06/08/2022	Regular	0.00	157.50	
005618	GRAYSON COUNTY DEPARTMENT	06/08/2022	Regular	0.00	6,293.19	
000018	MARK DEWITT	06/08/2022	Regular	0.00	400.00	
018703	MCARTHUR & BOEDEKER, ATTORNE	06/08/2022	Regular	0.00	700.00	
010153	RITE OF PASSAGE, INC.	06/08/2022	Regular	0.00	8,100.00	
021940	TCSI, LLC	06/08/2022	Regular	0.00	2,372.28	
009038	XEROX CORPORATION	06/08/2022	Regular	0.00	196.43	

**Bank Code GEN DISB Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	10	9	0.00	19,371.32
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>10</b>	<b>9</b>	<b>0.00</b>	<b>19,371.32</b>

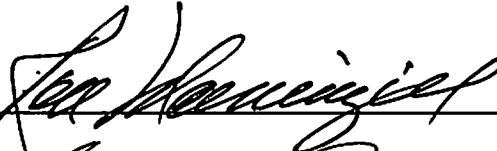
**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from May 9, 2022 through May 22, 2022

Paid on May 27, 2022

Total Payroll - Fund 56	\$	<u>10,650.01</u>
Total Employees Paid		5

Motion Made by Board Member



To ratify Payroll as presented.

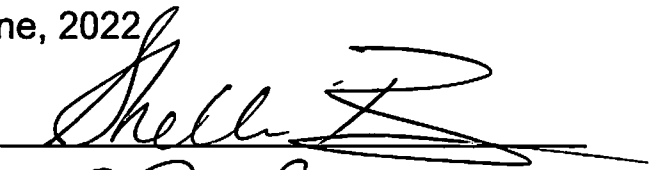
Seconded by Board Member



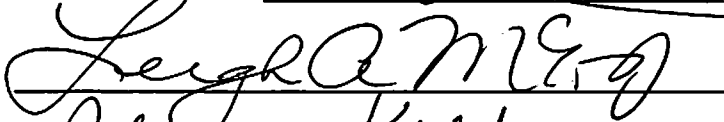
All voted AYE, motion carried.

Approved this 14th day of June, 2022

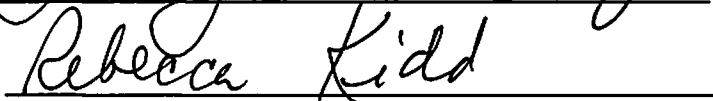
Juvenile Probation Director



Treasurer



Auditor





## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
JUNE 14, 2022.

Melissa Wellborn  
PERSONNEL DIRECTOR

Rebecca Kidd  
AUDITOR

San Antonio  
COUNTY JUDGE

Bryan Biffin  
DISTRICT JUDGE

[Signature]  
JUVENILE PROBATION DIRECTOR

[Signature]  
COUNTY COURT AT LAW JUDGE

Juvenile Board  
 Changes For  
 JUNE 14, 2022

Salary Changes	Effective Date	From	To	Increase	Annual Salary	Next Review Date	Employee #
<b>Terminations</b>							
None							
<b>New Hires</b>							
None							
<b>Comp Time In Excess of 50 hours as of 06/05/2022</b>							
None							
<b>Comp Time Liability as of 06/05/2022</b>		<b>From</b>	<b>To</b>				
Juvenile Probation Fund 056		\$ 35.15	0.00				
<b>Total Liability Fund</b>	<b>From # Employees</b>	<b>To # Employees</b>	<b>Difference</b>				
Juvenile Probation Department	6	5	-1				
<b>Additional Information</b>							

**Lake Granbury Youth Services Juvenile Board Updates**

**June 2022, Board Meeting**

**Current Population on 6/13/22:**

49 - Post-Adjudication Students (24 Total TJJD Post Students/25 Total County Post Students)

12 - Pre-Adjudication Students

61 - Total Student (6/13/22, 5:00AM Head Count)

**Reporting Date Range: June 1, 2021, through June 30, 2021**

**1 – Facility Population and Capacity Report:**

- Average Population Post-Adjudication Students: 51
- Average Population Pre-Adjudication Students: 10.2

**2 – Number of Serious Incidents (by category):**

- Attempted Escapes: 0
- Attempted Suicide: 0
- Escapes: 0
- Reportable Injury: 0
- Youth-On-Youth Physical Assaults: 4
- Youth-On-Staff Physical Assaults: 0
- Fights: 7
- Youth Sexual Conduct: 0
- Personal Restraints: 6
- Mechanical Restraints: 0
- Chemical Restraints: 0

**3 – Number of injuries to residents, requiring medical treatment: 0**

**4 – Number of injuries to staff requiring medical treatment: 0**

All information presented is in compliance with Title 37 of the Texas Administrative Code, Chapter 343.212 (i) Duties of Facility Administrator.

Respectfully Submitted,

Patrick Wilson  
Program Director  
Lake Granbury Youth Services: Rite of Passage