

**\*\*\* CERTIFIED COPIES CAN BE OBTAINED THROUGH THE COUNTY CLERK'S OFFICE \*\*\***

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, JANUARY 28, 2020**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

## **AGENDA**

### **I. CALL TO ORDER**

### **II. INVOCATION**

Kim Irwin, Executive Director – Brazos Pregnancy Center

### **III. PLEDGE OF ALLEGIANCE**

### **IV. PLEDGE OF TEXAS**

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

### **V. SPECIAL PRESENTATIONS**

#### **A. SERVICE AWARDS:**

1. Katie Lang 5 Years
2. Danice Weaver 5 Years

#### **B. RECOGNITION:**

Recognize Robert and Sammie Williams for their total donations of \$50,000 made to Hood County Animal Control over the past five years.

### **VI. CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.**

### **VII. CONSENT AGENDA**

#### **A. MINUTES:**

1. Approve minutes for January 14, 2020 Commissioners' Court.
2. Approve minutes for January 14, 2020 Special Called Workshop.
3. Approve minutes for January 21, 2020 County-City-GISD Joint Workshop.

#### **B. TREASURER:**

1. Review and accept payroll 01/06/20 - 01/19/20 - paid 01/24/20.
2. Treasurer's collateral report - First Financial Bank - December 2019.
3. Treasurer's interest income report - December 2019
4. Treasurer's monthly report - December 2019
5. Treasurer's quarterly investment report - 4th quarter of 2019 (October through December 2019)
6. Consider for approval payments to the State Comptroller for 4th quarter 2019 fees and fines, not to exceed \$160,000.00 (reports consist of Civil Fees, Criminal Fees, Electronic Filing Fees & Specialty Drug Court Program).

#### **C. PERSONNEL CHANGES:**

Approve personnel changes, new hires, and terminations.

#### **D. AUDITOR:**

##### **LINE ITEM TRANSFERS/BUDGET AMENDMENTS**

1. Consider line item transfers for the period of January 9, 2020 through January 22, 2020 and take appropriate action.

- a. Departmental Line Item Transfers
  - 1. Constable, Pct. 3: \$300.00
    - a. \$300.00 - Increase Vehicle Maintenance
    - b. (\$300.00) - Decrease Supplies
 To pay for current and anticipated invoices for the remainder of fiscal year 2020.
  - 2. Constable, Pct. 1: \$1,754.17
    - a. \$1,754.17 - Increase Small Equipment
    - b. (\$1,754.17) - Decrease Supplies
 To pay for shipping charges from YRC Freight.
  - 3. Constable, Pct. 4: \$1,754.17
    - a. \$1,754.17 - Increase Small Equipment
    - b. (\$1,754.17) - Decrease Supplies
 To pay for shipping charges from YRC Freight.
- b. Dedicated/Accounting Line Item Transfers
  - None

**E. PURCHASING:**

- 1. Approve request of Purchasing to issue RFP for Armored Car Services.
- 2. Approve request of Purchasing to exempt from Competitive bidding the repairs of Engine 26 North Hood County engine per LGC 262.024 (a) (11) Discretionary exemption for equipment repairs.
- 3. Approve request of purchasing to declare list from Information Technology Services (IT) as salvage and sell at next Rene Bates Auction.

**F. SHERIFF:**

- 1. Accept a donation of from Tanner Taff for a boat slip on Lake Granbury to house the Hood County Sheriff's Office dive team boat for fast deployment. The value of this donation is \$160.00 per month.
- 2. Accept donation to Hood County Animal Control from Debbie Wiley in the amount of \$100.00. Check #1325.
- 3. Accept donation to Hood County Animal Control from Deborah Jackson in the amount of \$180.00. Check #1098.

**G.** Authorize County Judge to sign the PILOT waiver request letter for the Housing Authority of Granbury.

**H.** Approve Bond for Deputy Constable, Precinct 2, Marc A. Neerman.

**I.** Authorize County Judge to sign the 2020 Proclamation declaring January 30, 2020 as Forward Training Center Volunteers Day.

**VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

**1. ROAD OPERATIONS**

- a. Discuss and consider approval of the request by the Comanche Cove Owners Association to withdraw Application for Acceptance of Stellar Court and remove from the County Road System. (Pct. 2)

**2. DEVELOPMENT**

- 1. Set a Public Hearing for the following replat:
  - a. ORCHARDS 12B, LOTS 3381R-3387R & 3389R-3396R (PCT 2)
- 2. Discuss and consider approval of the following Final Plat:
  - a. ORCHARDS 13 (PCT 2)

**B. FINANCIAL:**

1. Consider payment of invoices for the period January 9, 2020 through January 22, 2020, discuss Vendor payment over \$10,000 and take appropriate action.  
Expenditures for January 28, 2020 Commissioner's Court: \$2,955,573.22
2. Consider Financial reports received and reviewed by the Audit Department for the period of January 1, 2020 through January 15, 2020 and take appropriate action. LGC 114.001, 114.002 & 114.003.

Department	Report Month	Received and Reviewed
a. Auditor/Treasurer	December	Yes
b. Constable, Pct. 1	December	Yes
c. Constable, Pct. 2	December	Yes
d. Constable, Pct. 3	December	Yes
e. Constable, Pct. 4	December	Yes
f. County Attorney	December	Yes
g. County Clerk	December	Yes
h. District Clerk	November	Yes
i. District Clerk	December	Yes
j. Development & Compliance	December	Yes
k. Elections	December	Yes
l. Fire Marshal	December	Yes
m. Environmental Health	December	Yes
n. Citizen's Collection Station	December - Amended	Yes
o. Justice of the Peace, Pct. 1	December	Yes
p. Justice of the Peace, Pct. 2	December	Yes
q. Justice of the Peace, Pct. 3	December	Yes
r. Justice of the Peace, Pct. 4	December	Yes
s. Library	December	Yes
t. Sheriff	December	Yes
u. Tax Assessor - General Operations	December - Amended	Yes
v. Tax Assessor - Vehicle Inventory Tax	December	Yes

**C. MISCELLANEOUS:**

1. Discuss and take appropriate action for county employees at Annex 2 to find alternate parking to accommodate closure of Lambert Street between Bridge and Pearl streets on Friday, April 24, 2020, for the annual Granbury Wine Walk event. (COM. P4)
2. Consider and take appropriate action to approve reclassification of the Assistant Maintenance Director position, CS9-3, \$41,774.00 to Maintenance Tech, CS8-5, \$39,053.00. (MAINT. COM. P2)
3. Consider and take appropriate action to approve use of historic courthouse Gazebo for Santa house, and SW corner of historic courthouse lawn for Santa reading house starting on 11/20/2020 until takedown on 1/2/2021. (MAINT. COM. CJ)
4. Receive update on fire alarm panel at jail. (MAINT. COM. P2)
5. Consider, discuss, and take appropriate action to approve issuance of RFP for Outside Auditors as current contract is ending. (PUR, CJ)

6. Discuss and take appropriate action to allow the Fire Marshal to donate 8000 feet of used large diameter hose to the volunteer fire departments. It will be 1000 feet to each of the volunteer departments. This would be the 20 year old hose that was recently replaced. Fire departments can use this hose for training and other purposes. (FM, COM. CJ)
7. Consider and take appropriate action regarding Fire Marshal's request for authorization to allow take home vehicles for out of county employees for the Fire Marshal's Office. Fire Marshal employees are recallable at any time and are in assigned vehicles that are not shared. (FM, COM. P2)
8. Discuss and take appropriate action regarding the hiring and salary for Deputy Fire Marshal. (FM, CJ)
9. Discuss and take appropriate action to approve an amended "2020 Budget Salary/Position Spreadsheet". (COM P2)
10. Consider and take appropriate action on a request from Cary Dyer to hold the Granbury Living Christmas Cards event on the courthouse square on December 11<sup>th</sup> and 12<sup>th</sup> 2020; contingent upon receiving City event application and proof of insurance. (CJ)

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## AGENDA

### THE FOLLOWING MEMBERS WERE PRESENT

Ron Massingill, County Judge  
 Ron Cotton, Commissioner Precinct 2  
 David Eagle, Commissioner Precinct 4  
 Katie Lang, County Clerk

**REGARDING ITEM I:** County Judge Ron Massingill called the meeting to order at approximately 9:05 A.M. on the aforesaid date of January 28TH, 2020

**REGARDING ITEM II: Invocation:** Kim Irwin, Executive Director – Brazos Pregnancy Center

**REGARDING ITEM III: Pledge of Allegiance** lead by Commissioner Cotton.

**REGARDING ITEM IV: Pledge of Texas** lead by Commissioner Eagle.  
 "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"

### REGARDING ITEM V: SPECIAL PRESENTATIONS

#### A. SERVICE AWARDS:

1. Katie Lang                      5 Years

#### B. RECOGNITION:

Recognize Robert and Sammie Williams for their total donations of \$50,000 made to Hood County Animal Control over the past five years.

### REGARDING ITEM VI: CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.

### REGARDING ITEM VII: CONSENT AGENDA

Discussion on Items **D.1.a.: 1.-3.** And Item **I.** 2020 Forward Training Center Volunteers Day. Motion made by Commissioner Cotton to approve the Consent Agenda, Items **A-I** Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: .BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

**1. ROAD OPERATIONS**

**REGARDING ITEM VIII: A.1. a.** Motion made by Commissioner Cotton to table for 60 days the request by the Comanche Cove Owners Association to withdraw Application for Acceptance of Stellar Court and remove from the County Road System. (Pct. 2) Citizen Comments made by: Laura Harris, Mark Hornbuckle and Caitlin Bedwell. Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**2. DEVELOPMENT**

**REGARDING ITEM VIII:A.2. 1.** Motion made by Commissioner Cotton to Set a Public Hearing for the following replat for March 10<sup>th</sup>, 2020.: **a. ORCHARDS 12B, LOTS 3381R-3387R & 3389R-3396R (PCT 2).** Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: 2.** Motion made by Commissioner Cotton to approve the following Final Plat:

**a. ORCHARDS 13 (PCT 2).** 32 Single Family Lots. Pecan Plantation. Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: B. FINANCIAL:**

**REGARDING ITEM VIII: B.1.** Motion made by Commissioner Cotton to approve payment of invoices for the period January 9, 2020 through January 22, 2020, Vendor payments over \$10,000 and Expenditures for January 28, 2020 Commissioner's Court: \$2,955,573.22. Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: B. 2.** Motion made by Commissioner Cotton to approve Financial reports received and reviewed by the Audit Department for the period of January 1, 2020 through January 15, 2020. LGC 114.001, 114.002 & 114.003. Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. MISCELLANEOUS:**

**REGARDING ITEM VIII: C. 1.** Motion made by Commissioner Eagle to approve county employees at Annex 2 to find alternate parking to accommodate closure of Lambert Street between Bridge and Pearl streets on Friday, April 24, 2020, for the annual Granbury Wine Walk event. (COM. P4). Seconded by Commissioner Cotton. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 2.** Motion made by Commissioner Cotton to approve reclassification of the Assistant Maintenance Director position, CS9-3, \$41,774.00 to Maintenance Tech, CS8-5, \$39,053.00. (MAINT. COM. P2). Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 3.** Motion made by Commissioner Eagle to approve the use of historic courthouse Gazebo for Santa house, and SW corner of historic courthouse lawn for Santa reading house starting on 11/20/2020 until takedown on 1/9/2021. (MAINT. COM. CJ). Discussion by Citizen Arllis Holland. Reading house will be 12x12. Built and set up by Ronnie McWillis. Possible Snow Machine. Seconded by Commissioner Cotton. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 4.** Receive update on fire alarm panel at jail. (MAINT. COM. P2) by Jay Rielly. \$54,800 Expandable System.

**REGARDING ITEM VIII: C. 5.** Motion made by Commissioner Eagle to Table issuance of RFP until Feb. 11<sup>th</sup>, 2020 Commissioner Court for Outside Auditors as current contract is ending. (PUR, CJ). Seconded by Commissioner Cotton. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 6** Motion made by Commissioner Cotton to allow the Fire Marshal to donate 8000 feet of used large diameter hose to the volunteer fire departments. It will be 1000 feet to each of the volunteer departments. This would be the 20 year old hose that was recently replaced. Fire departments can use this hose for training and other purposes. (FM, COM. CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 7.** Motion made by Commissioner Cotton to table until Feb. 11<sup>th</sup>, 2020 Commissioners Court regarding Fire Marshal's request for authorization to allow take home vehicles for out of county employees for the Fire

Marshal's Office. Fire Marshal employees are recallable at any time and are in assigned vehicles that are not shared. (FM, COM. P2). Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 8.** Motion made by County Judge Ron Massingill regarding the hiring and salary for Deputy Fire Marshal. (FM, CJ) Jay Webster, for \$64,500 (step plan to be determined plus cert. pay). Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 9.** Motion made by Commissioner Cotton to approve an amended "2020 Budget Salary/Position Spreadsheet". (COM P2). Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**REGARDING ITEM VIII: C. 10.** Motion made by County Judge Ron Massingill on a request from Cary Dyer to hold the Granbury Living Christmas Cards event on the courthouse square on December 11<sup>th</sup> and 12<sup>th</sup> 2020; contingent upon receiving City event application and proof of insurance. (CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 3-0.

**ADJOURNED: 10:40AM.**

**APPROVED:**

\_\_\_\_\_  
RON MASSINGILL, COUNTY JUDGE

**ATTEST:**

\_\_\_\_\_  
KATIE LANG, COUNTY CLERK