

HONORABLE RALPH H. WALTON, JR.  
- District Judge -  
355th Judicial District



HONORABLE VINCENT J. MESSINA  
- County Court at Law Judge -

HONORABLE RON MASSINGILL  
- County Judge -  
Hood County, Texas

SHELLI BERRY  
- Chief Juvenile Probation Officer -  
PO Box 2081 • Granbury, TX 76048  
(817) 579-3273

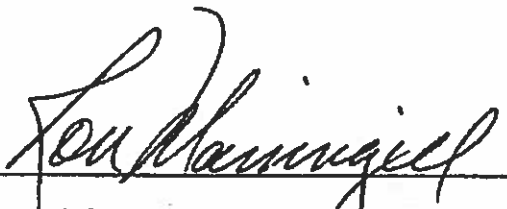
## HOOD COUNTY YOUTH SERVICES 355TH JUDICIAL DISTRICT

Notice of the regular meeting of the Hood County Juvenile Board on Tuesday, January 8, 2019, at 8:00 AM in the Lake Granbury Youth Services, located at 1300 Crossland Road, Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

### Agenda

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Consider payment of invoices for the period December 13, 2018 through January 2, 2019 and take appropriate action. January 8, 2019 Expenditures: \$2,098.85.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Receive update from Lake Granbury Youth Services.
- VIII. Approve the Annual Facility Certification and Agreement between Hood County Juvenile Board and Rite of Passage DBA Lake Granbury Youth Services.

ADJOURN

  
RON MASSINGILL, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on Thursday, January 3, 2019, by A. West.

### Notice

#### Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:

RALPH H. WALTON, JR., DISTRICT JUDGE  
VINCENT MESSINA, COUNTY COURT AT LAW JUDGE  
RON MASSINGILL, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:05 A.M. ON THE AFORSAID DATE OF JANUARY 8, 2019.

REGARDING ITEM 2: MOTION MADE BY JUDGE MESSINA TO APPROVE THE MINUTES OF THE DECEMBER 19, 2018 MEETING. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE WALTON TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE WALTON TO RATIFY PAYROLL FROM DECEMBER 10, 2018 - DECEMBER 23, 2018. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE MESSINA TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.


REGARDING ITEM 7: STEVE PARKER, PROGRAM DIRECTOR FOR LAKE GRANBURY YOUTH SERVICES GAVE A MONTHLY UPDATE.

REGARDING ITEM 8: MOTION MADE BY JUDGE MESSINA TO APPROVE THE ANNUAL FACILITY CERTIFICATION AND AGREEMENT BETWEEN HOOD COUNTY JUVENILE BOARD AND RITE OF PASSAGE DBA LAKE GRANBURY YOUTH SERVICES. SECONDED BY JUDGE MASSINGILL. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:40 A.M.

  
\_\_\_\_\_  
JUDGE RALPH H. WALTON, JR.

  
\_\_\_\_\_  
JUDGE VINCENT MESSINA

  
\_\_\_\_\_  
JUDGE RON MASSINGILL

CERTIFICATION FOR THE PAYMENT OF BILLS

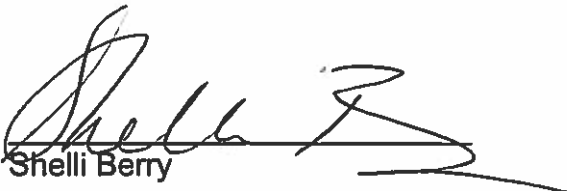
THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 8th day of January, 2019 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

  
Shelli Berry



Hood County, TX

# Check Register

Packet: APPKT03077 - 01/08/19 JUV PROBATION

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GEN DISB-GENERAL DISBURSEMENT</b>						
002073	ANDREW OTTAWAY	01/02/2019	Regular	0.00	350.00	
008955	DREAM RANCH DBA CARTRIDGE WC	01/02/2019	Regular	0.00	68.85	
009022	DUE FROM GEN FUND - INDIGENT D	01/02/2019	Regular	0.00	850.00	
009786	GARY HIVELY	01/02/2019	Regular	0.00	330.00	
000018	MARK DEWITT	01/02/2019	Regular	0.00	300.00	
006740	MARK PILAND	01/02/2019	Regular	0.00	200.00	

**Bank Code GEN DISB Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	7	6	0.00	2,098.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>7</b>	<b>6</b>	<b>0.00</b>	<b>2,098.85</b>

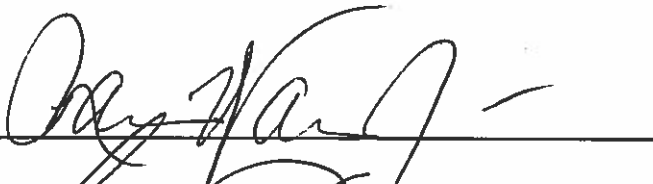
**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from December 10, 2018 through December 23, 2018

Paid on December 28, 2018

<b>Total Payroll - Fund 56</b>	<b>\$</b>	<u><b>9,486.58</b></u>
<b>Total Employees Paid</b>		<b>5</b>

Motion Made by Board Member



To ratify Payroll as presented.

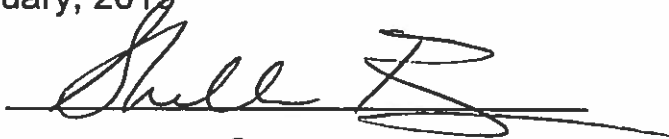
Seconded by Board Member



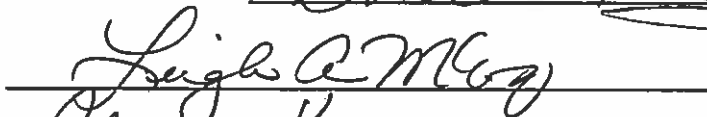
All voted AYE, motion carried.

Approved this 8th day of January, 2019

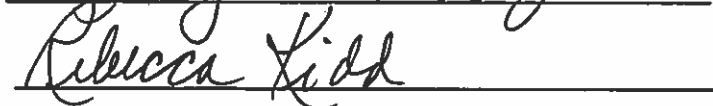
Juvenile Probation Director



Treasurer



Auditor





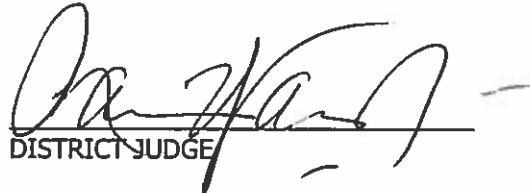
## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
JANUARY 8, 2019.

  
PERSONNEL DIRECTOR

  
AUDITOR

  
COUNTY JUDGE

  
DISTRICT JUDGE

  
JUVENILE PROBATION DIRECTOR

  
COUNTY COURT AT LAW JUDGE



CERTIFICATION OF LAKE GRANBURY YOUTH SERVICES, RITE OF PASSAGE, INC.

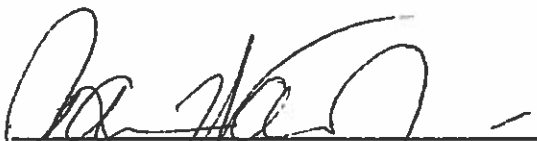
STATE OF TEXAS

HOOD COUNTY

WE, the undersigned, as the Juvenile Board of Hood County, hereby certify that we have personally inspected, reviewed and considered all elements in the Texas Family Code 51.12(c)(1-7) & Texas Family Code 51.125 (b)(1-2) in determining that the Lake Granbury Youth Services at: 1300 Crossland Rd, Granbury, Texas 76048 is suitable for the detention of children.

Let it therefore be known that the Lake Granbury Youth Services is hereby certified as a suitable facility to detain juveniles, both short and long term, for pre-adjudicated and post-adjudicated residents. The building has a total of 96 single-occupancy housing units, with the pre-adjudication and post-adjudication facility's being under one roof. All ninety six (96) single-occupancy housing units will be dually certified for both pre-adjudicated and post-adjudicated residents.

Inspected this 8<sup>th</sup> day of January 2019.



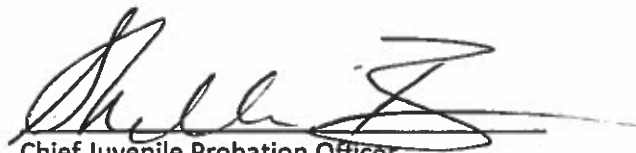
Judge Ralph H. Walton  
355th District – Chairman Juvenile Board



Judge Ron Massingill  
Hood County Judge



Judge Vincent Messina  
County Court-at-law Judge



Chief Juvenile Probation Officer  
Shelli Berry



STATE OF TEXAS  
COUNTY OF HOOD

**Rite of Passage, INC.**  
**DBA Lake Granbury Youth Services**  
**Juvenile Board Services**  
**January 8, 2019 – January 8, 2020**

This Agreement is entered into by and between the Hood County Juvenile Board, at the request of and on behalf of Rite of Passage, Inc. DBA Lake Granbury Youth Services (facility) a for-profit corporation, licensed to provide child care service by the Texas Juvenile Justice Department, and/or any other appropriate State agency with licensure or regulatory authority over this facility.

**ARTICLE 1**

**PURPOSE**

- 1.01 The purpose of this Juvenile Board Services Agreement is to provide Rite of Passage, Inc. DBA Lake Granbury Youth Services with Juvenile Board Services in accordance with The Texas Family Code Section 51.12 and Section 51.125. The facility to be utilized is operated by Rite of Passage, Inc. and is located at 1300 Crossland Rd, Granbury, Texas 76048.

**ARTICLE II**

**TERM**

- 2.01 The term of this Agreement is for 12 months, commencing January 8, 2019 and ending January 8, 2020

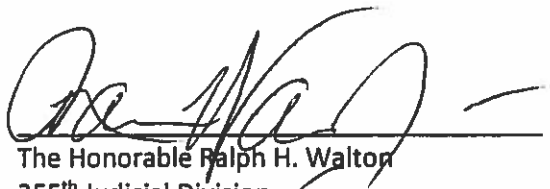
**ARTICLE III**

**SERVICES**

- 3.01 Juvenile Board will provide the appropriate service as defined below:


A. **Facility Approval**

The Hood County Juvenile board has certified said mentioned Facility located at 1300 Crossland Rd. Granbury, Texas, and agrees that Rite of Passage, Inc. is contracted to Operate said Facility under such provisions as required by law.



The Honorable Ralph H. Walton  
355<sup>th</sup> Judicial Division  
Chairman, Hood County Juvenile Board

1-8-19



Stephen Parker  
Program Director  
Lake Granbury Youth Services