

**COMMISSIONERS COURT  
Hood County, Texas**

**Ron Massingill, County Judge**

**Kevin Andrews**  
Commissioner, Pct. 1



**Jack Wilson**  
Commissioner, Pct. 3

**Nannette Samuelson**  
Commissioner, Pct. 2

**Dave Eagle**  
Commissioner, Pct. 4

**COMMISSIONERS COURT MEETING AGENDA**

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners Court of Hood County, Texas will be held on **TUESDAY, NOVEMBER 14, 2023**, at **9:00 a.m.** in the **CENTRAL JURY ROOM OF THE RALPH H. WALTON JR. JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

\*\*\* Watch live at <https://stream.lifesizecloud.com/extension/1242079/35ab6698-f11f-4a4b-b03b-41df1af47c1c> \*\*\*

**I. CALL TO ORDER**

**II. INVOCATION**

Pastor Mike McMahon – Fellowship Church

**III. PLEDGE OF ALLEGIANCE**

**IV. PLEDGE OF TEXAS**

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

**V. A. SPECIAL PRESENTATIONS:**

None

**B. SERVICE AWARDS:**

None

**VI. A. CITIZENS’ COMMENTS AT LARGE.**

**B. CITIZENS’ COMMENTS PERTAINING TO AGENDA ITEMS ONLY.**

## **VII. MISCELLANEOUS BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

1. Discuss and take appropriate action to approve the Hood County Facilities Policy and Procedures, and the Facilities Requirements and Agreement. This policy and agreement will be used by non-county organizations to reserve space inside county owned facilities or outside areas. (CA, HR, COM. P2)
2. Consider and take appropriate action to vote for members of the Board of Directors of the Hood Central Appraisal District for a two-year term to begin January 1, 2024. (CJ)
3. Discuss and take appropriate action regarding three bids for the demolition and removal of the slab/foundations of Silent Prey and Black Star, and preparation for re-sod (re-sod to be done by Hood County Facility Maintenance). (CJ)
4. Discuss and consider revisions to the Hood County Longevity Policy. (HR, COM.P1)
5. Discuss and consider Road & Bridge promotion from EO I-1, \$45,760 to EO II-1, \$52,000. (HR, COM. P1)
6. Discuss county capital improvement program including projects, timing and funding. (COM. P2)
7. Discuss adopting a written Fund Balance Policy. (COM. P2)
8. Discuss and take appropriate actions to allow the County Judge to sign the Charter Contract to convert analogue phone lines to digital. (IT, COM. P3)
9. Consider and take appropriate action to approve the County Judge to sign a contract and enter into an agreement with Flock Safety cameras to purchase two Safety Falcon Cameras from Fund 55. Authorize the amount to spend up to \$16,000. The recurring cost per year per camera is \$3,000. (COM. P3)
10. Consider and take appropriate action on project funding requests made through the ARPA Grant Application process. Funding may be disbursed through ARPA funds, capital funds or other financing sources. (COM. P1)
11. Discuss and take appropriate action to allow the Office of Emergency Management to submit the application of funding regarding SB 22 – Law Enforcement Grants. (EM, COM. P3)
12. Discuss and take appropriate action regarding Hood County Commissioners' Court Policies and Procedures as related to policy for travel and reimbursement. (COM. P4).
13. Explanation by Hood County Auditor as to why a copy of an elected official's personal credit card is required by auditor to be on file in auditor's office considering all the current issues with identity theft and other related problems for which people are at risk in today's cyber world. (COM. P4)
14. Consider and take appropriate action to approve Hood County Substance Abuse Council's funding request of \$20,000 from the Opioid Settlement Fund. (EM. COM. P1)

15. Discuss and take appropriate action to authorize the purchasing director to secure a professional services agreement for a limited scope audit, the scope of which would include -- Local Government Code and county policy, procedures, controls, approval process, and compliance for intra-fund transfers; and, Local Government Code and county policy, procedures and controls, approval process and compliance for setup and maintenance of vendors and payment authorization. (COM. P4)

## **VIII. CONSENT AGENDA**

### **A. TREASURER:**

1. Review and accept payroll 10/09/23 through 10/22/23 - paid 10/27/23.
2. Review and accept payroll 10/23/23 through 11/05/23 - paid 11/09/23.

### **B. PERSONNEL CHANGES:**

Approve personnel changes, new hires, and terminations.

### **C. LINE ITEM TRANSFERS/ BUDGET AMENDMENTS:**

1. Consider line item transfers for the period of October 18, 2023 through November 07, 2023 and take appropriate action.
  - a. Departmental Line Item Transfers
    1. Sheriff Office: \$4,300.00
      - a. \$4,300.00 - Increase Uniforms
      - b. (\$4,300.00) - Decrease Abandoned Vehicles  
Transfer to cover the cost for SWAT uniforms.
    2. Sheriff Office: \$4,800.00
      - a. \$4,800.00 - Increase Contract Services
      - b. (\$4,800.00) - Decrease Abandoned Vehicles  
To cover the cost for CID investigative tool.
    3. Sheriff Office: \$16,650.00
      - a. \$16,500.00 - Increase Supplies
      - b. (\$16,500.00) - Decrease Abandoned Vehicles  
To transfer to cover the cost of equipment for SWAT.
    4. District Court : \$33.00
      - a. \$33.00 - Increase Uniforms
      - b. (\$33.00) - Decrease Supplies  
To cover the cost for District Court Bailiff uniform.
    5. Indigent Attorney Fees: \$5,000.00
      - a. \$5,000.00 - Increase Interpreter Pay
      - b. (\$5,000.00) - Decrease DJ Attorney Fees  
To create a line account for Interpreter pay.
  - b. Dedicated/Accounting Line Item Transfers
    1. None.

**D. SHERIFF DONATIONS:**

1. Accept donation to Hood County Animal Control from Christine Sonego in the amount of \$100.00. Check #7103.

**E. PURCHASING:**

1. Approve request for annual renewal of RFP2023-001 Fleet Maintenance to RTR Auto Parts & Service dba Midas. This is the second year of a five-year contract.
2. Approve request to have the County Judge sign the Professional Services Agreements requested by Kimley-Horn & Associates after being awarded RFQ2023-05 and RFQ2023-06. These have been reviewed by the County Attorney's Office.
3. Approve request to have the County Judge sign the Authorization for Professional Services requested by Teague Nall & Perkins after being awarded RFQ2023-05. This has been reviewed by the County Attorney's Office.
4. Approve request to have the County Judge sign the Esri Addendum to Purchase Order #48233.

- F. Approve Hood County Jailer to take Spanish Language Proficiency Test to qualify for Interpretation Pay.

**IX. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

1. ROAD OPERATIONS

No items

2. DEVELOPMENT

- a. Set public hearings for the following replats:

1. De Cordova Ranch, Phase Two, Lot 6R, Block 8 (PCT 3).
2. Comanche Cove, Sec C, Lot 12R, Block 1 (PCT 2).

- b. Public hearing to discuss and consider the replat of SOUTH BEND ADDITION LOTS 1X, 21R & 22R (PCT 3).

- c. Discuss and consider the final plat of Contrary Creek Addition, Lot 1, Block 1 (PCT 1).

- d. Discuss and consider the final plat of Acton Elementary Addition, Lots 1 & 2, Block 1 (PCT 3).

**B. FINANCIAL:**

1. Consider "Certification of Payment of Invoices" for the period October 18, 2023 through November 7, 2023, discuss Vendor payment over \$10,000 and take appropriate action.

Expenditures for November 14, 2023 Commissioner's Court:                      Old Budget: \$35,596.85  
New Budget: \$2,397,428.73

**ADJOURN**

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**RON MASSINGILL, COUNTY JUDGE**

Notice of meeting/agenda posted at Hood County Courthouse Building (Outside Bulletin Board), 100 E. Pearl St., Granbury, Texas on November 9, 2023, by Brenda Lampert.

**NOTICE  
Policy of Non-Discrimination on the Basis of Disability**

County of Hood does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Personnel Director, 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-

discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the Personnel Director.

**Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations, §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).**