

AFFIDAVIT OF SERVICE

STATE OF TEXAS *
 *
COUNTY OF HOOD *

KNOW ALL MEN BY THESE PRESENT:

BEFORE ME, the undersigned authority, this day personally appeared _____ who swore on oath as follows:

“My name is _____. I am the owner/representative of _____ (business) at _____ (address), _____ (city, state, zip).

On _____ (date), I sent a notice in writing by First Class Mail with the following information contained therein:

“This is a demand for payment in full for a check or order not paid because of a lack of funds or insufficient funds. If you fail to make payment in full within **10** days after the date of receipt of this notice, the failure to pay creates a presumption for committing an offense, and this matter may be referred for criminal prosecution.”

to _____ (name) at _____ (address), _____ (city, state, zip).

Please check one of the following regarding the address above:

- Address is on the check or order;
- Address is on the records of the Bank or other drawee; or
- Address is on the records of the person to whom the check or order has been issued or passed.

Affiant’s signature

SWORN AND SUBSCRIBED TO BEFORE ME, on this the _____ day of _____, 20_____.

Notary Public, State of Texas

(Notary Stamp)