

**HONORABLE RALPH H. WALTON, JR.**  
- District Judge -  
355th Judicial District



**HONORABLE VINCENT J. MESSINA**  
- County Court at Law Judge -

**HONORABLE DARRELL COCKERHAM**  
- County Judge -  
Hood County, Texas

**BETH PATE**  
- Chief Juvenile Probation Officer -  
P.O. Box 2081 - Granbury, TX 76048  
(817) 579-3273

**HOOD COUNTY YOUTH SERVICES  
355TH JUDICIAL DISTRICT**

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Notice of the regular meeting of the **Hood County Juvenile Board** on **Wednesday, May 08, 2013, at 8:00 AM** in the **Central Jury Room** located in the **Hood County Justice Center** at **1200 W. Pearl St., Granbury, TX**. At which meeting, the following subjects will be discussed, and the following matters acted upon:

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Review bills presented for payment and take appropriate action.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Ratify the contract for Non-Residential Services with Granbury Regional Juvenile Justice Center.

ADJOURN

A handwritten signature in black ink, appearing to read "Darrell Cockerham", written over a horizontal line.

DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on May 1, 2013, by M. Sutton.

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**Notice**

**Policy of Non-Discrimination on the Basis of Disability**

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

THE FOLLOWING MEMBERS WERE PRESENT:  
RALPH H. WALTON, JR., DISTRICT JUDGE  
VINCENT MESSINA, COUNTY COURT AT LAW JUDGE  
DARRELL COCKERHAM, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER  
AT 8:00 A.M. ON THE AFORSAID DATE OF MAY 8, 2013.

REGARDING ITEM 2: MOTION MADE BY JUDGE MESSINA TO APPROVE  
THE MINUTES OF THE APRIL 17, 2013 MEETING. SECONDED BY  
JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

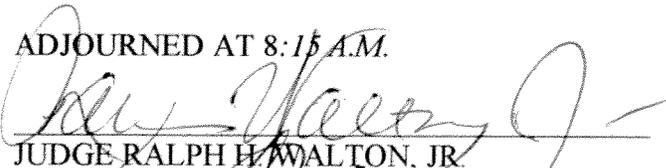
REGARDING ITEM 4: MOTION MADE BY JUDGE COCKERHAM TO  
APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION  
DEPARTMENT. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE  
ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE COCKERHAM TO RATIFY  
PAYROLL FROM APRIL 8, 2013 – APRIL 21, 2013. SECONDED BY  
JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

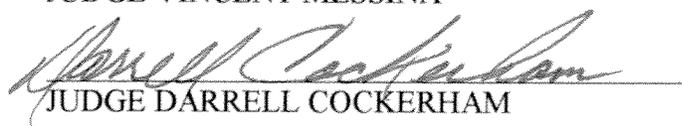
REGARDING ITEM 6: MOTION MADE BY JUDGE MESSINA TO APPROVE  
THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED  
BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 7: MOTION MADE BY JUDGE WALTON TO RATIFY  
THE CONTRACT FOR NON-RESIDENTIAL SERVICES WITH GRANBURY  
REGIONAL JUVENILE JUSTICE CENTER. SECONDED BY  
JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:15 A.M.

  
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JUDGE RALPH H. WALTON, JR.

  
\_\_\_\_\_  
JUDGE VINCENT MESSINA

  
\_\_\_\_\_  
JUDGE DARRELL COCKERHAM

CERTIFICATION FOR THE PAYMENT OF BILLS

THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 8th day of May,

2013 with the following exceptions: None

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

Beth Pate by Terrie Pate  
Beth Pate, LBSW

ALL RECORDS FROM 05/08/2013 TO 05/08/2013 DATE-TO-BR-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVT#	AP DATE	PD PO NO	AMOUNT
ACCURATE ANALYSIS 9135 ALEX DRIVE COOPERVILLE MI 49404	2013 010-570-485	DRUG TESTING	JUV/Z.C. 12 PANEL U 2023		05/03/13	08 128845	70.00
BIBBERO SYSTEMS, INC. 1300 NORTH MCDOWELL BLVD PETALUMA CA 94954	2013 010-570-330	SUPPLIES	JUV/SHIPPING	1431319	05/03/13	08 128751	12.77
	2013 010-570-330	SUPPLIES	JUV/INDEX DIVIDERS	1431319	05/03/13	08 128751	49.60
							62.37
DUR FROM GEN FUND - INDIG 112-131-010	2013 010-570-400	ATTORNEY FEES	JUV/REIMBURSE INDIG 3/14/13-4/16/13		04/17/13	07	2,025.00
							2,025.00
HEATHER BROGAN-MCCARTY, L. LICENSED PROF. COUNSELOR PO BOX 904 GRANBURY TX 76048	2013 010-570-407	PSYCHOLOGICAL SERV	JUV/C.K. COUNSELLING APRIL 2103		05/03/13	08 128844	500.00
							500.00
HOOD COUNTY SHERIFF - TRA 010-568-425	2013 010-570-425	TRANSPORT TRAVEL	JUV/REIMB JUVIE TRAN 4/9/13		05/03/13	08 128697	53.00
	2013 010-570-425	TRANSPORT TRAVEL	JUV/REIMB JUVIE TRAN 4/12/13		05/03/13	08 128697	53.00
	2013 010-570-425	TRANSPORT TRAVEL	JUV/REIMB Q.H. TRAN 4/26/13		05/03/13	08 128873	120.50
							226.50
J RUSSELL ASH 105 W DOYLE #16 GRANBURY TX 76048	2013 112-570-400	ATTORNEY FEES	JUV/K.E.V. COURT AP CAUSE # J01053		05/03/13	08 128695	150.00
							150.00
JP MORGAN CHASE BANK, NA ACCT#XXXXXXXXX0002 9290 MA PO BOX 94016 PALATINE IL 60094	2013 010-570-425	TRANSPORT TRAVEL	JUV/S. SANDERS PEND 3/5/13		05/03/13	08 128711	12.90
	2013 010-570-425	TRANSPORT TRAVEL	JUV/D. SMITH EXPENS 4/3/13		05/03/13	08 128711	14.05
	2013 010-570-425	TRANSPORT TRAVEL	JUV/T. PARKER EXPEN 4/3/13		05/03/13	08 128711	35.26
	2013 010-570-425	TRANSPORT TRAVEL	JUV/A. BALLEW EXPEN 3/5/13-4/3/13		05/03/13	08 128711	26.41
							88.62
IKNA POPE HOME, INC. 3131 SANGUINET ST. FORT WORTH TX 76107	2013 010-570-407	PSYCHOLOGICAL SERV	JUV/A.W. FAMILY SES 108704		05/03/13	08 128696	170.00
	2013 010-570-407	PSYCHOLOGICAL SERV	JUV/J.B. PSY EVAL 3 108704		05/03/13	08 128696	155.00
							325.00
MARK B DEWITT ATTORNEY AT LAW PO BOX 1274 GRANBURY TX 76048	2013 112-570-400	ATTORNEY FEES	JUV/F.S.R. COURT AP CAUSE # J364		05/03/13	08 128693	250.00
	2013 112-570-400	ATTORNEY FEES	JUV/C.L.P. COURT AP CAUSE # J01055		05/03/13	08 128693	350.00
							600.00
MATTHEW MILLS	2013 112-570-400	ATTORNEY FEES	JUV/S.L.O. COURT AP CAUSE # J01052		05/03/13	08 128694	500.00

ALL RECORDS FROM 05/08/2013 TO 05/08/2013 DATE-TO-BE-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INVT	AP DATE	PD PO NO	AMOUNT
ATTORNEY AT LAW 5324 MISSION CIRCLE GRANBURY TX 76049							500.00
SOUTHERN COMPUTER WAREHO P O BOX 538035 ATLANTA GA 30353	2013 010-570-330	SUPPLIES	JUV//PRINTER	IN-000089570	05/03/13	08 128762	100.21
STAPLES ADVANTAGE DEPT. DAL #1804682 P O BOX 83689 CHICAGO IL 60696	2013 010-570-330	SUPPLIES	JUV//OFFICE SUPPLIES	7099159386	05/03/13	08 128761	72.28
TRACY STEARNS BUSH DBA LAW OFF OF TRACY S. B 1514 GROSSLAND RD, STE 10 GRANBURY TX 76048	2013 112-570-400	ATTORNEY FEES	JUV//M.C. COURT APPO	4/9/13	05/03/13	08 128775	150.00
U.S. BANK NATIONAL ASSOCI VOYAGER FLEET ACCT:#XXXX P. O. BOX 412535 KANSAS CITY MO 64141	2013 010-570-391	FUEL & OIL	JUV//FUEL		05/03/13	08 128812	158.60
							158.60
TOTAL CHECKS TO BE WRITTEN							5,028.58

**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from 04/08/13 through 04/21/13

Paid on April 26, 2013

<b>Total Payroll - Fund 56</b>	<b>\$</b>	<u><b>9,082.68</b></u>
<b>Total Employees Paid</b>		<b>5</b>

Motion Made by Board Member

*Arnold Cockburn*

To ratify Payroll as presented.

Seconded by Board Member

*Alan Walker Jr*

All voted AYE, motion carried.

Approved this 8th day of May 2013

Juvenile Probation Director

*Beth Pate by Terri Pate*

Treasurer

*Yvonne Davis*

Auditor

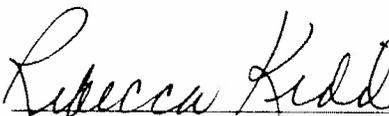
*Rebecca Kidd*



## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

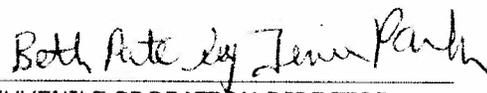
THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
MAY 8, 2013

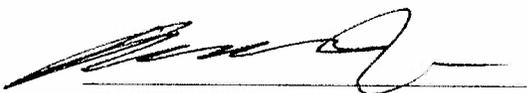
  
PERSONNEL DIRECTOR

  
AUDITOR

  
COUNTY JUDGE

  
DISTRICT JUDGE

  
JUVENILE PROBATION DIRECTOR

  
COUNTY COURT AT LAW JUDGE



THE STATE OF TEXAS

§  
§  
§

COUNTY OF HOOD

**AGREEMENT BETWEEN HOOD COUNTY,  
HOOD COUNTY JUVENILE BOARD  
FOR  
NON-RESIDENTIAL SERVICES**

**THIS AGREEMENT** made and entered into by and between the **HOOD COUNTY JUVENILE PROBATION BOARD**, hereinafter referred to as "**Board**", and **Granbury Regional Juvenile Justice Center** hereinafter referred to as "**Provider**".

**WHEREAS**, the Federal Juvenile Justice and Delinquency Prevention Act in Texas mandates the removal of runaways and truants from secure facilities, removal of juveniles from adult jails, and encouragement of programs to reduce serious and violent juvenile crimes; and

**WHEREAS**, the **Board** and **Juvenile Probation Department** desire to meet the mandated requirements by securing **Psychological Evaluations, Alcohol/Drug Evaluations, Individual/Family/Group Counseling, Individual/Family/Group Drug/Alcohol Counseling, Anger Management, Life Skills, Parenting Skills and Aftercare Services** for juveniles; and,

**WHEREAS**, **Provider** desires to assist the **Board** and **Juvenile Probation** by providing **Psychological Evaluations, Alcohol/Drug Evaluations, Individual/Family/Group Counseling, and Individual/Family/Group Drug/Alcohol Counseling, Anger Management, Life Skills, Parenting Skills and Aftercare Services.**

**NOW, THEREFORE**, in consideration of the mutual covenants set forth herein, the parties hereto agree as follows:

**SECTION I**  
**PURPOSE**

**1.01** The purpose of this agreement is to make available to eligible juveniles **Psychological Evaluations, Alcohol/Drug Evaluations, Individual/Family/Group Counseling, Individual/Family/Group Drug/Alcohol Counseling, Anger Management, Life Skills, Parenting Skills and Aftercare Services**. This program and service is being established by the **Board and Juvenile Probation** to meet the mandates of the Federal Juvenile Justice and Delinquency Prevention Act which is administered by the Governor's Criminal Justice Division (CJD).

**1.02** A standard condition of funding by the CJD is that availability of contracts to purchase juvenile services must be advertised annually through a competitive procurement process. For such reason it is understood and agreed that the total term of this agreement cannot be for more than one (1) year.

**1.03** The **Board and Juvenile Probation** agree to purchase and **Provider** agrees to furnish, during the term of this agreement, to eligible juveniles, **Psychological Evaluations, Alcohol/Drug Evaluations, Individual/Family/Group Counseling, Individual/Family/Group Drug/Alcohol Counseling, Anger Management, Life Skills, Parenting Skills and Aftercare Services** through the direction of the **Hood County Juvenile Probation Department**.

**1.04** **Provider** warrants and represents that it is thoroughly familiar with the program described herein, and that it will exercise its best efforts, through the psychiatrist, psychologist, or other mental health provider, it provides, to implement the program described therein in such manner as shall be best calculated to accomplish the goals of the **Board and Juvenile Probation**. **Provider** shall accept the **Board's** interpretation of the program and its goals as determinative, and shall consult with the **Board and Juvenile Probation** as frequently as may be necessary in order to accomplish the results intended by the **Board and Juvenile Probation's** program.

**1.05** **Provider** agrees to implement the program described in order to achieve the

performance targets specified by the **Board and Juvenile Probation** regarding:

- A) Rates of successful probation and deferred prosecution completion;
- B) Rates of successful intensive supervision probation completion;
- C) Specifically, 75% or greater of those referred will successfully complete counseling requirements.
- D) At least 50% of the juveniles and families completing counseling will show improved individual and/or family functioning.

Failure to meet specified performance targets or to comply with contractual provisions will result in sanctions, up to and including termination of the contract.

**1.06** **Provider** warrants that any and all persons providing services under this contract are fully licensed and/or qualified to provide such services. **Provider** will submit to the **Juvenile Probation Department** the credentials of all persons performing services under this contract. **Provider** is prohibited from subcontracting with other providers in association with this agreement.

## **SECTION II** **TERM**

**2.01** Term of this agreement is from **September 1, 2012** through **August 31, 2013** the date of signatures by the parties notwithstanding, unless earlier terminated as provided herein.

## **SECTION III** **TERMINATION**

**3.01** This agreement may be terminated by the **Provider** at any time, with or without cause, upon not less than thirty (30) days written notice delivered by mail or in person to **Hood County Juvenile Probation Board**. Notice to the **Board and Juvenile Probation Department** shall be delivered to:

Honorable Ralph H. Walton, Jr.  
Juvenile Board Chairman  
Hood County  
1200 West Pearl Street  
Granbury, Texas 76048

If notice is delivered by mail, it shall be deemed received two (2) days after mailing.

**3.02** This Agreement may be terminated by the Juvenile Probation Department immediately if the Provider is negligent or does not abide by the contract.

**3.03** Prior to termination of a professional relationship with a child for any reason, the party terminating the relationship must take all reasonable steps to facilitate the transfer of responsibility for the child to a qualified service provider, if necessary to prevent physical or emotional harm, and if not precluded by the patient or client's conduct, provides appropriate pre-termination counseling referral (adopted from the Texas Administrative Code Title 22 Section 465.21d).

#### **SECTION IV ELIGIBILITY FOR SERVICES**

**4.01** The eligibility of juveniles to receive services hereunder shall be determined by **Board** and **Juvenile Probation** in accordance with the appropriate Federal and State rules, regulations and statutes.

**4.02** Only persons who have been referred to **Provider** on a form approved by the parties are eligible for the services provided in this agreement.

**4.03** For the purposes of this agreement any juvenile that comes under the direct Supervision of the Juvenile Probation Department is potentially eligible for the services provided in this agreement.

#### **SECTION V BILLING AND PAYMENT**

**5.01** As compensation for all services provided hereunder for the period **September 1, 2012 through August 31, 2013**. **Board** shall pay **Provider** the sum of \$ 50.00 per week per person for Life Skills Group, \$ 300.00, per family, for Parent/Juvenile Outreach Program, \$ 450.00 per month for substance abuse group counseling, \$ 65.00 per session, for individual substance abuse counseling, \$ 65.00 per session, for individual counseling, \$ 450.00 per month, for general group counseling, \$ 200.00 per session, for family therapy, \$ 30.00 per person, per

session, for parenting counseling/education, \$ 40.00 per person, per session, for aftercare intensive counseling, \$ 425.00 per report for psychological evaluations and \$50.00 per Alcohol/Drug Evaluation.

**5.02** **Provider** shall submit its bill to **Hood County Juvenile Probation Department** for services rendered pursuant to this agreement on or after the first (1st) day of the month and no later than the tenth (10<sup>th</sup>) day of the month immediately following the month the services were performed. Additionally, attached to each billing shall be a separate document listing the name of the client(s) for whom the payment is requested, the date of service, a brief description of the services provided, typed progress reports and the rate at which services have been billed.

**5.03** Except as specified above, and unless otherwise mutually agreed by the parties, the procedures and methods for billing and payment, and the financial, statistical, and other records to be kept by the parties to this agreement, shall be those originally and reasonably employed by state agencies and political subdivisions in the usual course of business and/or those required by law.

**5.04** In the event of early termination as provided for by subparagraph 3.02 herein, **Board** shall compensate **Provider** for all services actually provided hereunder on a per session or per month basis, depending on program/service attended during the contract term.

## **SECTION VI** **SERVICES PROVIDED**

**6.01** It is understood by all parties that the Provider shall supply a facilitator for each program and all scheduled appointments shall be billed accordingly.

## **SECTION VII** **LOCATION**

**7.01** It is understood and agreed by the parties that **Psychological Evaluations, Alcohol/Drug Evaluations, Individual/Family/Group Counseling, Individual/Family/Group**

**Drug/Alcohol Counseling, Anger Management, Life Skills, Parenting Skills and Aftercare Services** shall be at the time and location as prescribed and directed by **Provider**, which must be approved by the **Hood County Juvenile Probation Department**.

### **SECTION VIII REPORTS AND CONSULTATION**

**8.01**           **Provider** shall prepare and deliver a typed report to the **Hood County Juvenile Probation Department** of each evaluation. Typed progress reports are to be submitted timely, no later than the tenth (10<sup>th</sup>) of the following month in which psychotherapy services were rendered.

**8.02**           In addition to the **Psychological Evaluations, Alcohol/Drug Evaluations, Individual/Family/Group Counseling, Individual/Family/Group Drug/Alcohol Counseling, Anger Management, Life Skills, Parenting Skills and Aftercare Services** provided in this agreement, **Provider** agrees to provide consultation for the **Hood County Juvenile Probation Department** on a case by case basis as may be requested by the Chief Juvenile Probation Officer.

### **SECTION IX DATA PRIVACY**

**9.01**           The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality or for any purpose not directly connected with the administration of the Department's or **Provider's** responsibility with respect to the purchased services hereunder is prohibited except on written consent of such eligible client, his attorney, or his responsible parent or guardian.

**9.02**           **Provider**, in providing all services hereunder, agrees to abide by the provisions of any applicable Federal or State Data Privacy Act.

**SECTION X**  
**ASSIGNMENTS**

**10.01**           **Provider** shall not assign this agreement without prior written approval of the **Board** and **Juvenile Probation**, subject to such conditions and provisions as the **Board** and **Juvenile Probation** may deem necessary. No such approval by the **Board** and **Juvenile Probation** of any assignment shall be deemed in any event or in any manner to provide for the incurrence of any obligation of the **Board** in addition to the total agreed upon price. Approval by the **Board** of the assignment should not be deemed a waiver of any right accrued or accruing against **Provider**. No assignee of **Provider** shall assign any agreement without prior written approval of the **Board**.

**SECTION XI**  
**INDEPENDENT CONTRACTOR/NO CO-PARTNERSHIP**

**11.01**           It is agreed by the parties that all times and for all purposes hereunder, **Provider** is an independent contractor and not an employee of the County. No statement contained in this agreement shall be construed so as to find **Provider** an employee of the County, and **Provider** shall be entitled to none of the rights, privileges, or benefits of County employees except as otherwise may be stated herein.

**11.02**           It is agreed that nothing herein contained is intended or should be construed as in any manner creating or establishing a relationship of co-partners between the parties, or as constituting **Provider** (including its officers, employees, and agents) the agent, representative, or employee of the County for any purpose, or in any manner, whatsoever. **Provider** is to be and shall remain an independent contractor with respect to all services performed under this agreement.

**SECTION XII**  
**SEVERABILITY**

12.01 The provisions of this agreement are severable. If any paragraph, section, subsection, sentence, clause, or phrase of this agreement is for any reason held to be contrary to law, or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining portions of the agreement. However, upon the occurrence of such event, either party may terminate this agreement forthwith upon the delivery of written notice of termination to the other party.

**SECTION XIII**  
**ENTIRE AGREEMENT: REQUIREMENT OF A WRITING**

13.01 It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous agreements presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this agreement shall be valid only when expressed in writing and duly signed by the parties.

**SECTION XIV**  
**SERVICES NOT PROVIDED FOR**

14.01 No claim for services furnished by **Provider** not specifically provided in the agreement will be allowed by the **Board** nor shall **Provider** do any work or furnish any material not covered by the agreement, unless this is approved in writing by the **Board** and **Juvenile Probation**. Such approval shall be considered to be a modification of the agreement.

**SECTION XV**  
**WAIVER OF BREACH OR DEFAULT**

15.01 Waiver of any default shall not be deemed to be a waiver of any subsequent default. Waiver of breach of any provision of this contract shall not be construed to be

modification of the terms of this contract unless stated to be such in writing, signed by an authorized representative of the **Board** and **Juvenile Probation**.

**SECTION XVI**  
**COMPLIANCE WITH LAWS AND REGULATIONS**

**16.01** In providing all services pursuant to this contract, **Provider** shall abide by all statutes, ordinances, rules, and regulations pertaining to, or regulating the provision of, such services, including those now in effect and hereafter adopted. Any violation of said statutes, ordinances, rules or regulations shall constitute a material breach of this contract, and shall entitle the **Board** and **Juvenile Probation** to terminate this contract immediately upon delivery of written notice of termination to **Provider**.

**16.02** **Audit of PROVIDER.** PROVIDER understands that acceptance of state funds under this agreement acts as an acknowledgement and an acceptance of the authority of the State Auditor's Office, the Texas Juvenile Probation Commission or any successor agency, to conduct an audit or investigation in connection with those funds and PROVIDER agrees to full cooperation with any such audit. As a vendor with Hood County Juvenile Probation I am eligible under section 231.066 of the Texas Family Code to receive State Funds.

**SECTION XVII**  
**PROVIDER ELIGIBILITY**

**17.01 Service Provider Eligibility to Receive State Grants or Loans or Receive Payments on State Contracts.** In accordance with Section 231.066 of the Texas Family Code, the vendor or applicant shall certify that the individual or business entity named in this contract, bid or application is not ineligible to receive the specified grant, loan or payment and shall acknowledge that this contract may be terminated and payment may be withheld if this certification is inaccurate. In the event that the Juvenile Board of Hood County determines that the vendor or applicant is ineligible to receive payment under Subsection (a) of Section 231.066, Texas Family Code, this contract may be terminated immediately.

**SECTION XVIII**  
**RETENTION OF RECORDS**

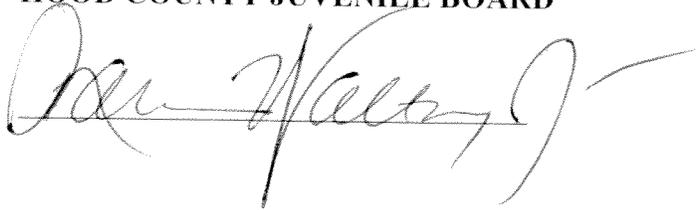
18.01 **Provider** shall retain all applicable records for a minimum of three years or until any pending audits and all questions arising therefrom have been resolved, whichever is later.

18.02 **Provider** agrees to make all applicable records available for inspection by appropriate representatives of the **Board** or **Juvenile Probation**, so that the **Board** or **Juvenile Probation** may ensure performance of and compliance with contractual provisions.

**IN WITNESS WHEREOF**, the parties have hereunto set their hands as of the dates written below.

**HOOD COUNTY JUVENILE BOARD**

By:



Date:

May 8, 2013

Granbury Regional Juvenile Justice Center

Provider

By:



Ted Cooley, Facility Administrator

Date: \_\_\_\_\_

**AUDITOR'S CERTIFICATE**

I hereby certify that funds are available to pay the obligation of Hood County under and within the foregoing contract.

*Rebecca Kidd 1<sup>st</sup> Asst. Auditor*

Stan McBroom, County Auditor