

Be it known that on this the 26th day of March, 2013, the Honorable Commissioners Court of Hood County was duly convened in regular session in the central jury room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, March 26, 2013**, at **9:00AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA

- II. Call to order
- III. Invocation
- IV. Pledge of Allegiance
- V. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- VI. Special presentations
 - A. Declare April as Autism Awareness Month.
 - B. Proclaim April Child Abuse Prevention and Awareness Month.
- VII. Citizens' Comments pertaining to AGENDA ITEMS only.
- VIII. CONSENT AGENDA
 - A. Minutes:
 - 1. Regular Commissioners' Court minutes for March 12, 2013.
 - B. Treasurer:
 - 1. Ratify payroll for the period 2/25/13 through 3/10/13 - paid 3/15/13.
 - 2. Ratify jury paid through 3/20/13.
 - 3. Treasurer's monthly report - February 2013
 - 4. Treasurer's interest income report - February 2013
 - 5. Treasurer's collateral report - Town & Country Bank (now Interbank) - February 2013
 - 6. Treasurer's collateral report - First Financial Bank - Feb 2013
 - C. Personnel changes, new hires, and terminations.
 - D. Monthly activity and financial reports of county officials.

1. Constable 1	Jan. amended, February
2. Constable 2	February
3. Constable 3	February
4. Constable 4	February
5. County Clerk	February
6. County Attorney	February
7. Development and Compliance	February
8. District Clerk	
9. Elections Administrator	Jan. & February
10. Environmental Health	February
11. Extension Agent	February
12. Fire Marshal	February
13. Justice of the Peace 1	February
14. Justice of the Peace 2	February
15. Justice of the Peace 3	February
16. Justice of Peace 4	February
17. Library	February
18. Sheriff	
Animal Control	February
Civil & Warrants	February
Escrow	February
Pay Phone (T-Netix)	January

- 19. Tax Assessor February
- VIT revenue February
- E. Approve updated Addressing Policy. (SO)
- F. Purchasing:
 - 1. Approve renewal of RFP2011-013 Oil & Transmission Services – Primary to Havoline (formerly Texaco) Xpress Lube.
 - 2. Approve renewal of RFP2011-012 Fleet Maintenance Services to Granbury Tire and Service.
 - 3. Approve list of abandoned or seized vehicles from the Sheriff's office to be sold at auction held by Rene Bates.
- G. Consider and approve the ability to include non-covered employees in the Healthy County program. (PER)
- H. Approve request to exempt Magee Architects, L.P. under discretionary exemptions for professional services 262.(a) (4) for Architectural/Engineering Services. (PUR)

VIII. Business to be discussed and considered for approval:

- A. **SUBDIVISIONS, ROADS AND PLATS**
 - 1. **Road Operations – No items.**
 - 2. **Development and Compliance**
 - a. Consider and take appropriate action on the site development plan for MWS Properties, LLC, 3103 James Road, Granbury, Texas.
- B. **BUDGET AND FINANCE (AUD)**
 - 1. Consider budget line item amendments for the period March 5, 2013 through March 18, 2013, and take appropriate action.
 - 2. Consider payment of bills for the period March 5, 2013 through March 18, 2013 and take appropriate action.
- C. **MISCELLANEOUS:**
 - 1. Consider for approval first quarterly Hood County Attorney's report. (CA)
 - 2. Consider and take appropriate action regarding proposal from CDWG to update electrical feed, generator, battery backup, and cooling systems in existing data center area located in annex III. (CJ) (IT)
 - 3. Information Technology:
 - a. Consider and take appropriate action replacing PC's used by county I.T. staff to support all county network and systems.
 - b. Consider and take appropriate action adding additional phones and licenses to support additional phones for library and road operations, and to keep spare units available.
 - c. Consider and take appropriate action to purchase additional network switches to support additions made to library and road operations networks.
 - 4. Sheriff:
 - a. Consider and take appropriate action to approve contracting type and design for Animal Control Facility.
 - b. Consider and take appropriate action to approve contracting type and design for the construction of a new Emergency Operations Center.
 - c. Consider and take appropriate action to approve using the same Architect for the Animal Control facility and the Emergency Operations Center and authorize the Purchasing Agent to proceed with the bid processes using a CMAR (Construction Manager At Risk).
 - 5. Discuss and take appropriate action regarding the separation of County and City of Granbury dispatch activity. (COM P2)
 - 6. Discuss and determine future action regarding expansion at the Hood County Library needed to maintain State Library Association credentials for the future. (COM P2)
 - 7. Treasurer:
 - a. Consider and take appropriate action to authorize the release & replacement of collateral pledged by InterBank (Town & Country Bank) due to name change.
 - b. Consider for approval allowing Treasurer to place Granbury Optimist Club auction flyer in 4/12 payroll checks.
 - 8. Consider and take appropriate action regarding the 1776 Production in the 2nd floor Court Room of the Hood County Courthouse (CJ)
 - 9. Consider and take appropriate action regarding a presentation from Scott Young about the Courthouse Beautification Project. (COM P4)
 - 10. Consider and take appropriate action to allow the Hood Co. Bar Association to dedicate a tree (Red Oak) to be planted on the west side of the Hood County Justice Center grounds in honor of Travis Alley, local attorney, who is retiring after 63 years of practicing law, to be presented by Andrew Ottaway, member, Hood County Bar Assoc. (CJ)

11. Convene into executive session per Texas Government Code §551.074 (Personnel Matters) regarding the position of Fire Marshal. (CJ)
12. Reconvene into open session and take appropriate action.

AGENDA Addendum

VII. CONSENT AGENDA

B. Treasurer:

7. Consider and approve payroll to be paid on 3/28 instead of 3/29 due to county holiday.

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT:

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Dick Roan, Commissioner Precinct 2
Jeff Tout, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Dean Armstrong, Chief Deputy County Clerk

REGARDING ITEM I: Judge Cockerham called the meeting to order at approximately 9:00 a.m. on the aforesaid date of March 26th 2013.

REGARDING ITEM II: The invocation given by Judge Cockerham

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner Deaver

REGARDING ITEM IV: Pledge To Texas lead by Judge Cockerham

REGARDING ITEM V: Special Presentations – Service Awards presented were to, Nelda Walters, 5 years, Kenneth Lipscomb, 5 years, Cindy Gullett, 10 years and Joey Rosales, 20 years.

REGARDING ITEM .A: Commissioner Roan read the Autism Resolution.

Motion made by Commissioner Berry to approve a resolution declaring April Autism Awareness Month, Seconded by Commissioner Tout.

Discussion. All voted aye, motion carried. See attached

REGARDING ITEM V.B: Commissioner Tout read the Child Abuse Resolution.

Motion made by Commissioner Roan to approve the Declaration for April Child Abuse and Prevention Month, Seconded by Commissioner Deaver.

Discussion

All voted aye, motion carried. See attached

REGARDING ITEM VI: Citizens Comments. NONE

REGARDING ITEM VII.A-H: Judge Cockerham, asked if any commissioner wished to remove any item from the consent agenda. There were none.

Motion made by Commissioner Berry to approve the consent agenda, seconded by Commissioner Roan.

Discussion - None

All voted aye. Motion carried. See attached

REGARDING ITEM VIII.A.1: No items

REGARDING ITEM VIII.A.2.a: Judge Cockerham stated that this agenda item was put back on the agenda prematurely. Commissioner Tout states that he thinks this item should be tabled until a decision from the Texas Association of Counties is received regarding the need for reposting of this item, and after set it for a special meeting. Lori Kaspar is asked if she has received anything from T.A.C. and she answers in the negative.

Motion made by Commissioner Tout to table until a decision from T.A.C., Seconded by Commissioner Berry.

Judge Cockerham asks for any public comments.

Citizen John Hall comments about the National Autism Month and wishes to recognize Lake Point Academy visiting the court and children stand up and have their photographs taken with the court. He then made comments regarding this particular agenda item.

Judge Cockerham asks for a vote on the motion before the court. All vote aye. Motion carried.

REGARDING ITEM VIII.B.1: Auditor Stan McBroom explained, that there are 3 budget amendments before the court today. The first two are from the sheriff, Roger Deeds. The sheriff is asking to spend money from fund 61, the abandoned vehicle fund, to move \$4700.00 for the purchase of small equipment and furniture and a separate transfer of 1460.00 for radio antennas and to update the cell phone forensic machine. The third budget amendment is from Constable Lee. Mr. McBroom states that Constable Lee's fuel budget has been depleted and asks for \$500.00 to transfer from vehicle maintenance into his fuel budget.

Discussion by the court.

Motion made by Commissioner Tout to approve the budget amendments, Seconded by Commissioner Deaver.

Discussion.

All voted aye, motion carried. See attached

REGARDING ITEM VIII.B.2: Auditor Stan McBroom explained each bill and the amount owed for each item. He stated that there was a grant that was lost but reacquired by Rhonda at the Sheriff's Office. Judge Cockerham asks the sheriff to pass along the courts thanks to Rhonda.

Motion made by Commissioner Berry to ratify the payment of the bills, Seconded by Commissioner Deaver.

Discussion.

All vote aye. Motion carried. See attached

REGARDING ITEM VIII.C.1: Lori Kaspar, Hood County Attorney, presented her quarterly report. She explained that the statistics obtained for this report was gathered from the NET Data system. Lori explained each line item of the report. She states that the efforts of her staff resulted in catching up on the back log of cases in her office.

Motion made by Commissioner Roan to accept the 1st quarterly report from the County Attorney, Seconded by Commissioner Berry.

Discussion.

All vote aye, motion carried. See attached

REGARDING ITEM VIII.C.2: Discussion with I.T. Director Jackie Solomon.

Motion made by Commissioner Berry to defer this item to another Commissioner's Court, Seconded by Commissioner Roan.

Discussion

All vote aye, motion carried.

REGARDING ITEM VIII C.3.a: Jackie Solomon explained to the court the need for new pc's for his office. At the moment, each staff member has patched together pc's that need to be upgraded in order for them to effectively support the county offices. Commissioner Roan asked if Mr. Solomon needed a budget exception and Mr. Solomon asked for the monies to come out of Fund 55.

Motion made by Commissioner Roan to approve the replacing the PC's in the I.T. office from fund 55, Seconded by Commissioner Tout.

Discussion.

All vote aye, motion carried.

REGARDING ITEM VIII C.3.b: I.T. Director, Jackie Solomon, informed the court that he had not received the appropriate information necessary for this line item and asks that this item be removed.

Motion made by Commissioner Roan to table for later discussion, Seconded by Commissioner Berry.

Discussion.

All vote aye, motion carried.

REGARDING ITEM VIII C.3.c: Jackie Solomon asked for a fund 55 expenditure, for network equipment such as switches to support additions to the library and road operations.

Motion made by Commissioner Berry to approve the purchase of additional network switches to support additions made to library and road operations networks from Fund 55, Seconded by Commissioner Roan.

Discussion

All vote aye, motion carried.

REGARDING ITEM VIII C.4.a: Sheriff, Roger Deeds, discussed with the court information about the Animal Control Facility and introduced Mr. McGee of Magee Architects.

Mr. McGee informs the court where they are in the process of the 5 steps for the contracting of the Animal Control Facility.

Sheriff Roger Deeds recommended approval for the contracting and design for the Animal Control Facility.

Motion made by Commissioner Roan makes to approve contracting type and design for the Animal Control Facility, Seconded by Commissioner Tout.

Discussion.

All vote aye, motion carried.

REGARDING ITEM VIII C.4.b: Sheriff Roger Deeds asked for the approval of this line item to be fast tracked so the grant for this project would not run out. Mr. McGee informs the court it must have included in the bids the project finish date of February 1, 2014 to cover the deadline of February 28, 2014 in case of bad weather days etc. Roger Deeds tells the court he and his staff will administer the grant.

Motion made by Commissioner Berry makes to approve item contracting type and design for the construction of a new Emergency Operations Center, Seconded by Commissioner Deaver.

Discussion

All vote aye, motion carried.

REGARDING ITEM VIII C.4.c: Motion made by Commissioner Roan to approve using to same Architect for the Animal Control facility and the Emergency Operations Center and authorize the Purchasing Agent to proceed with the bid processes using a CMAR (Construction Manager At Risk), Seconded by Commissioner Tout.

Discussion.

All vote aye, motion carried.

REGARDING ITEM VIII C.5: Discussed separation the need for the County and City of Granbury dispatch activity and determined there is a need to begin discussions with the city to remedy the problems. No action taken.

REGARDING ITEM VIII C.6: Courtney Kincaid, Librarian, discussed with the court, the options for expanding the library, and keeping the accreditation also her concerns of the noise level.

Citizen Dominique Inge spoke to the court about the library and creating a committee to study the library's needs.

Citizen Kevin Downing spoke on behalf of the Hood County Library Foundation board and as a citizen of Hood Count.

No action taken.

REGARDING ITEM VIII C.7.a: Treasurer, Kathy Davis recommended authorizing the release and replacement of the collateral pledged by InterBank (Town and Country Bank) due to a name change.

Motion made by Commissioner Berry to authorize the release and replacement of collateral pledge by InterBank (Town & Country Bank) due to name change, Seconded by Commissioner Deaver.

Discussion: None

All vote aye, motion carried.

REGARDING ITEM VIII C.7.b. Treasurer Kathy Davis asks to place Optimist Club flyers in paycheck envelopes April 12th.

Motion made by Commissioner Tout to approve the placement of flyers in the paycheck envelopes April 12th, Seconded by Commissioner Roan.

Discussion: None
All vote aye, motion carried.

REGARDING ITEM VIII.C.8: Scott Young, of the Granbury Theatre Company, addresses the court.

Motion made by Commissioner Berry to ratify the agreement regarding the 1776 Production on the 2nd floor of the Hood County Courthouse, Seconded by Commissioner Roan.

Discussion: None
All vote aye, motion carried. See attached

REGARDING ITEM VIII C.9: Scott Young and Heather Cleveland presented the design proposal for the Courthouse Beautification Project. Shana Smith Snider also addresses the court.

Motion by Commissioner Roan to approve the design proposal. Seconded by Commissioner Deaver.

All vote aye, motion carried.

REGARDING ITEM VIII C.10: Attorney Andrew Ottaway of the Hood County Bar Association asks to plant a Red Oak Tree for Travis Alley replacing a dead tree in the handicapped parking space in the parking lot.

Motion made by Commissioner Tout to approve the planting of a tree (Red Oak) to be planted on the west side of the Hood County Justice Center grounds in honor of Travis Alley, local attorney, who is retiring after 63 years of practicing law, to be presented by Andrew Ottaway, member, Hood County Bar Association, Seconded Commissioner Berry.

Discussion.
All vote aye, motion carries.

REGARDING ITEM VIII C.11: Judge Cockerham convened Executive Session.

REGARDING ITEM VIII C.12: Judge Cockerham reconvened Regular Session

COURT ADJOURNED AT 11:25A.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

MARY BURNETT, COUNTY CLERK