

BE IT KNOWN THAT ON THIS THE 26th DAY OF FEBRUARY, 2013, THE HONORABLE COMMISSIONERS COURT OF HOOD COUNTY WAS DULY CONVENED IN REGULAR SESSION IN THE CENTRAL JURY ROOM AT THE HOOD COUNTY JUSTICE CENTER, 1200 WEST PEARL ST., GRANBURY, TEXAS, FOR THE FOLLOWING PURPOSES, TO WIT:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, February 26, 2013**, at **9:00AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**AGENDA:**

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes:
    - 1. Regular Commissioners' Court minutes for February 12, 2013 .
  - B. Treasurer:
    - 1. Ratify payroll paid January 28 through February 10, 2013, paid on February 15, 2013.
    - 2. Ratify Jury payroll paid through February 19, 2013.
    - 3. Treasurer's interest income report.
    - 4. Treasurer's monthly report .
    - 5. Treasurer's collateral report - Town & Country Bank
    - 6. Treasurer's collateral report - First Financial Bank -
  - C. Personnel changes, new hires, and terminations
  - D. Monthly activity and financial reports of county officials.
    - 1. Constable 1 January amended
    - 2. Constable 2 January
    - 3. Constable 3 January
    - 4. Constable 4 January
    - 5. County Clerk January
    - 6. County Attorney January
    - 7. Development and Compliance January
    - 8. District Clerk
    - 9. Elections Administrator
    - 10. Environmental Health January
    - 11. Extension Agent January
    - 12. Fire Marshal Dec & January
    - 13. Justice of the Peace 1 January
    - 14. Justice of the Peace 2 January
    - 15. Justice of the Peace 3 January
    - 16. Justice of Peace 4 January
    - 17. Library January
    - 18. Sheriff
      - Animal Control January
      - Civil & Warrants January
      - Escrow January
      - Pay Phone (T-Netix) December
    - 19. Tax Assessor January
    - VIT revenue January
  - E. Accept Constable Precinct 1&2 Police Contact Data Annual Report for Jan. 1, 2012 – Dec. 31, 2012. (CONP2)

- F. Approve the bond for the new Elections Administrator. (CJ)
- G. Library:
  - 1. Approve membership appointments to the Hood County Library Advisory Board for Jacqueline Bradshaw and Cathy Gaines. (LIB)
  - 2. Approve donation to Hood County Library of \$500 to be placed on line 558-370-375.
- H. Approve \$500 donation from Hood County Historical Commission (010-409-412) to the Texas Heroes Foundation in support of the Texas Independence Day event, March 1,2 &3, 2013. (Comp1)
- I. Purchasing:
  - 1. Approve request of Road Ops and the Purchasing Dept. to issue an RFP for Liquid Asphalt and Portland Cement.
  - 2. Approve contract renewal RFP2011-013 Oil & Transmission Services for Expressway Oil & Lube as an alternate.
- J. Allow County Judge to sign Proclamation declaring month of March Hood County Healthy Parenting Awareness month. (COMP2)

VIII. Business to be discussed and considered for approval:

A. **SUBDIVISIONS, ROADS AND PLATS**

**1. Road Operations**

- a. Discuss and consider request by Lipan ISD for Ingress/Egress to new AG Barn. (COM P1)
- b. Discuss and consider accepting the remainder of Indian Gap Street, a total distance of 2,770 feet, in Rolling Hills Shores Addition onto the County Road System.

**2. Development and Compliance - no items**

B. **BUDGET AND FINANCE (AUD)**

- 1. Consider budget line item amendments for the period February 5, 2013, through February 15, 2013, and take appropriate action.
- 2. Consider payment of bills for the period February 5, 2013, through February 15, 2013, and take appropriate action.

C. **MISCELLANEOUS:**

- 1. Consider and take appropriate action to adopt Rules of Procedure, Conduct and Decorum at meetings of the Hood County Commissioners Court (CJ)
- 2. Consider and take appropriate action to appoint Jeff Tout to serve on the NCTCOG Bicycle and Pedestrian Activity Committee. (CJ)
- 3. Consider and take appropriate action to endorse a Resolution In Support Of House Bill 410 for Mandatory Appellate Judicial Funding, Court Of Appeals, Second District of Texas. (CJ)
- 4. Treasurer:
  - a. Consider annual review and approval of Hood County Investment Policy and Strategies and allow County Judge to sign resolution of this review and approval.
  - b. Consider annual review and approval of the list of Authorized Brokers under the terms of the Investment Policy and allow County Judge to sign resolution adopting this list.
  - c. Consider annual designation of Hood County Investment Officer and allow County Judge to sign resolution of this designation.
  - d. Consider formal acknowledgment of Investment Officer certification and training as required under the Hood County Investment Policy, Government Code 2256 &2257, Public Funds Investment Act, and take appropriate action.
  - e. Consider for approval allowing Treasurer to secure a credit card machine for the County Attorney's office and allow County Judge to sign application for Merchant Card Processing.
- 5. Sheriff:
  - a. Consider and take appropriate action regarding fees for spaying and neutering animals at the animal control facility. (SO)
  - b. Consider and take appropriate action to approve lateral transfer of employee from Property Clerk to Animal Control Office Manager, at the same pay rate, from fund 564 to fund 406.
  - c. Consider and take appropriate action regarding purchase of ammunition from fund 55.
- 6. Consider and take appropriate action for the County Clerk to add a temporary CS3 - E position to be paid from of fund 68. (CC)
- 7. Consider and take appropriate action to re-send draft letter asking TCEQ to put Hood County on list of interest for party status in the Brazos River Association cause. (CJ)

## ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT:

DARRELL COCKERHAM, COUNTY JUDGE  
JAMES DEAVER, COMMISSIONER PRECINCT 1  
DICK ROAN, COMMISSIONER PRECINCT 2  
JEFF TOUT, COMMISSIONER PRECINCT 3  
STEVE BERRY, COMMISSIONER PRECINCT 4  
MARLINA STUCKEY, CHIEF DEPUTY CLERK

REGARDING ITEM I: JUDGE COCKERHAM CALLED THE MEETING TO ORDER AT APPROXIMATELY 9:00 A.M. ON THE AFORESAID DATE OF FEBRUARY 26, 2013.

REGARDING ITEM II: THE INVOCATION WAS GIVEN BY COMMISSIONER ROAN.

REGARDING ITEM III: PLEDGE OF ALLEGIANCE LED BY COMMISSIONER DEAVER

REGARDING ITEM IV: PLEDGE TO TEXAS LED BY COMMISSIONER BERRY.

REGARDING ITEM V: SPECIAL PRESENTATIONS: A REPRESENTATIVE FROM MAGEE ARCHITECTS GAVE THE COURT AN UPDATE ON THE PROPOSED NEW ANIMAL CONTROL BUILDING.

JUDGE COCKERHAM ASKED COMMISSIONER TOUT TO READ THE RESOLUTION FOR "TEXAS HERO" AND STATED THAT THERE WAS AN IDENTICAL ONE FOR THE COMANCHE PEAK CHAPTER, DAUGHTERS OF THE REPUBLIC OF TEXAS.

MOTION MADE BY COMMISSIONER DEAVER TO APPROVE THE TWO RESOLUTIONS FOR "TEXAS WEEK". SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VI: CITIZENS COMMENTS. NONE

JUDGE COCKERHAM ASKED IF ANY COMMISSIONER WANTED TO PULL AN ITEM FROM THE CONSENT AGENDA. COMMISSIONER DEAVER ASKED TO PULL ITEM C AND COMMISSIONER BERRY ASKED TO PULL ITEM F.

REGARDING ITEM VII: MOTION MADE BY COMMISSIONER ROAN TO APPROVE THE CONSENT AGENDA. SECONDED BY COMMISSIONER TOUT. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM F: COMMISSIONER BERRY ASKED COUNTY TAX ASSESSOR TERESA MCCOY TO INTRODUCE THE NEWLY APPOINTED ELECTIONS ADMINISTRATOR. TERESA INTRODUCED JENISE MILLER (CRICKET) TO THE COURT.

REGARDING ITEM C: COUNTY CLERK MARY BURNETT ADDRESSED THE COURT REGARDING HER REQUEST FOR A TEMPORARY EMPLOYEE.

MOTION MADE BY COMMISSIONER ROAN TO APPROVE A TWO WEEK TEMPORARY EMPLOYEE. SECONDED BY JUDGE COCKERHAM. FOUR AYES AND ONE NAY BY COMMISSIONER DEAVER. MOTION CARRIED.

REGARDING ITEM VIII. A.1:(a) ROAD ADMINISTRATOR DONALD LINNEY ADVISED THE COURT ON THE REQUEST BY LIPAN ISD FOR INGRESS/EGRESS TO NEW AG BARN.

MOTION MADE BY COMMISSIONER DEAVER TO APPROVE THE LIPAN ISD REQUEST. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VII.A.1:(b) DONALD LINNEY REQUESTED THE COURT TO ACCEPT THE REMAINDER OF INDIAN GAP STREET, A TOTAL OF 2,772 FEET, IN ROLLING HILLS SHORES ADDITION INTO THE COUNTY ROAD SYSTEM.

MOTION MADE BY COMMISSIONER DEAVER TO ACCEPT THE REMAINDER OF INDIAN GAP STREET INTO THE COUNTY ROAD SYSTEM. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.A.2: NONE

REGARDING ITEM VIII.B.1: AUDITOR STAN MCBROOM STATED THAT THERE WERE NO BUDGET LINE ITEM AMENDMENTS FOR THIS COURT.

REGARDING ITEM VIII.B.2: AUDITOR STAN MCBROOM ADVISED THE COURT ON THE BILLS.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE BILLS AS PRESENTED FOR THE PERIOD OF FEBRUARY 5, 2013 THRU FEBRUARY 15, 2013. SECONDED BY COMMISSIONER TOUT. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.1: MOTION MADE BY COMMISSIONER BERRY TO ADOPT THE RULES OF PROCEDURE, CONDUCT AND DECORUM FOR THE HOOD COUNTY COMMISSIONERS COURT. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.2: MOTION MADE BY COMMISSIONER BERRY TO APPOINT COMMISSIONER TOUT TO SERVE ON THE NCTCOG BICYCLE AND PEDESTRIAN ACTIVITY COMMITTEE. SECONDED BY COMMISSIONER DEAVER. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.3: JUDGE COCKERHAM EXPLAINED THAT THE RESOLUTION IN SUPPORT OF HOUSE BILL 410 FOR MANDATORY APPELLATE JUDICIAL FUNDING, COURT OF APPEALS, SECOND DISTRICT OF TEXAS WOULD ALLOW THE COLLECTION OF \$1.50 FEE ON CIVIL FILINGS TO GO TO THE COURT OF APPEALS.

MOTION MADE BY COMMISSIONER TOUT TO APPROVE THE RESOLUTION IN SUPPORT OF HOUSE BILL 410. SECONDED BY COMMISSIONER DEAVER. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.4:(a)-(d) TREASURER KATHY DAVIS ADVISED THE COURT ON HER CONTINUED TRAINING AND CERTIFICATION AND REQUESTED THE COURT TO AUTHORIZE THE COUNTY JUDGE TO SIGN THE RESOLUTIONS FOR THE HOOD COUNTY INVESTMENT POLICY AND STRATEGIES, LIST OF AUTHORIZED BROKERS AND DESIGNATION OF HOOD COUNTY INVESTMENT OFFICER AND ACKNOWLEDGMENT OF INVESTMENT OFFICER CERTIFICATION AND TRAINING.

MOTION MADE BY COMMISSIONER TOUT TO APPROVE AND AUTHORIZE JUDGE COCKERHAM TO SIGN THE RESOLUTIONS AND ACKNOWLEDGMENT. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.4:(e) TREASURER KATHY DAVIS REQUESTED APPROVAL FROM THE COURT TO PURCHASE A CREDIT CARD MACHINE FOR THE COUNTY ATTORNEY'S OFFICE. COUNTY ATTORNEY LORI KASPAR ADVISED THE COURT THAT SHE WANTED THE CREDIT CARD MACHINE FOR HER HOT CHECK COLLECTION DEPARTMENT.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE CREDIT CARD MACHINE FOR THE COUNTY ATTORNEY'S OFFICE. SECONDED BY COMMISSIONER DEAVER. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.5:(a) SHERIFF ROGER DEEDS ADVISED THE COURT ON FUTURE CHARGES FOR SPAYING AND NEUTERING OF ANIMALS AT THE ANIMAL CONTROL FACILITY. HE IS WAITING ON AN OPINION FROM THE COUNTY ATTORNEY AS TO THE LEGALITY OF CHARGING A FEE AND HOPES TO BRING THE ITEM TO COURT FOR APPROVAL ON MARCH 12, 2013.

JUDGE COCKERHAM EXCUSED HIMSELF FROM COURT AND COMMISSIONER BERRY TOOK OVER.

REGARDING ITEM VIII.C.5:(b) SHERIFF DEEDS REQUESTED PERMISSION TO MAKE A LATERAL TRANSFER OF EMPLOYEE FROM PROPERTY CLERK TO ANIMAL CONTROL OFFICE MANAGER, AT THE SAME PAY RATE, FROM FUND 564 TO FUND 406.

MOTION MADE BY COMMISSIONER DEAVER TO APPROVE THE LATERAL TRANSFER OF EMPLOYEE TO ANIMAL CONTROL OFFICE MANAGER. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.5:(c) SHERIFF DEEDS REQUESTED TO PURCHASE AMMUNITION FROM FUND 55.

MOTION MADE BY COMMISSIONER TOUT TO APPROVE THE PURCHASE OF AMMUNITION FROM FUND 55. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.6: REMOVED FROM AGENDA.

REGARDING ITEM VIII.C.7: JOE WILLIAMS WITH THE LGWOA ADDRESSED THE COURT REGARDING THE TCEQ AND BRA. COMMISSIONER BERRY ASKED COMMISSIONER ROAN TO READ THE RESOLUTION REGARDING LIST OF INTEREST FOR PARTY STATUS IN THE BRAZOS RIVER ASSOCIATION CAUSE.

MOTION MADE BY COMMISSIONER ROAN TO APPROVE LETTER ASKING TCEQ TO PUT HOOD COUNTY ON LIST OF INTEREST FOR PARTY STATUS IN THE BRAZOS RIVER ASSOCIATION CAUSE. SECONDED BY COMMISSIONER DEAVER. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

COMMISSIONER BERRY RECOGNIZED FIRE MARSHALL BRIAN FINE FOR HIS SERVICE TO HOOD COUNTY.

COURT ADJOURNED AT 10:14 A.M.

APPROVED:

\_\_\_\_\_  
DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

\_\_\_\_\_  
MARY BURNETT, COUNTY CLERK