

HONORABLE RALPH H. WALTON, JR.  
- District Judge -  
355th Judicial District



HONORABLE VINCENT J. MESSINA  
- County Court at Law Judge -

HONORABLE DARRELL COCKERHAM  
- County Judge -  
Hood County, Texas

BETH PATE  
- Chief Juvenile Probation Officer -  
P.O. Box 2081 • Granbury, TX 76048  
(817) 579-3273

**HOOD COUNTY YOUTH SERVICES  
355TH JUDICIAL DISTRICT**

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Notice of the regular meeting of the **Hood County Juvenile Board** on **Wednesday, December 19, 2012**, at **8:00 AM** in the **Central Jury Room** located in the **Hood County Justice Center** at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

Agenda:

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Review bills presented for payment and take appropriate action.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Monthly update from Granbury Regional Juvenile Center.

ADJOURN

A handwritten signature in black ink, appearing to read "Darrell Cockerham", written over a horizontal line.

DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Justice Center, 1200 W. Pearl St., Granbury, Texas, on Dec. 12, 2012 by M. Sutton.

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Notice

Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1414 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

THE FOLLOWING MEMBERS WERE PRESENT:  
RALPH H. WALTON, JR., DISTRICT JUDGE  
VINCENT MESSINA, COUNTY COURT AT LAW JUDGE  
DARRELL COCKERHAM, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF DECEMBER 19, 2012.

REGARDING ITEM 2: MOTION MADE BY JUDGE COCKERHAM TO APPROVE THE MINUTES OF THE DECEMBER 5, 2012 MEETING. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

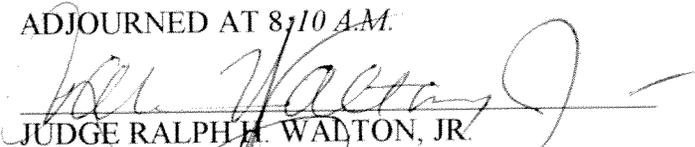
REGARDING ITEM 4: MOTION MADE BY JUDGE COCKERHAM TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE MESSINA TO RATIFY THE LONGEVITY PAYROLL FOR THE 2012 – 2013 BUDGET YEAR & PAYROLL FROM NOVEMBER 19, 2012 – DECEMBER 2, 2012. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: THERE WERE NO PERSONNEL CHANGES, NEW HIRES OR TERMINATIONS. SEE ATTACHED.

REGARDING ITEM 7: TED COOLEY, FACILITY ADMINISTRATOR FOR GRANBURY REGIONAL JUVENILE JUSTICE CENTER GAVE A MONTHLY UPDATE.

ADJOURNED AT 8:10 A.M.

  
\_\_\_\_\_  
JUDGE RALPH H. WALTON, JR.

  
\_\_\_\_\_  
JUDGE VINCENT MESSINA

  
\_\_\_\_\_  
JUDGE DARRELL COCKERHAM

CERTIFICATION FOR THE PAYMENT OF BILLS

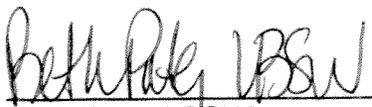
THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 19th day of December, 2012 with the following exceptions: None

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

  
Beth Pate, LBSW

ALL RECORDS FROM 12/19/2012 TO 12/19/2012 DATE-TO-BE-PAID

| VENDOR NAME                                             | ACCOUNT NUMBER   | ACCOUNT NAME       | ITEM/REASON                          | INV#  | AP DATE  | PD PO NO  | AMOUNT   |
|---------------------------------------------------------|------------------|--------------------|--------------------------------------|-------|----------|-----------|----------|
| CARRILING WORLD                                         | 2013 010-570-330 | SUPPLIES           | JUV/TRI COLOR INK C 13645            | 13645 | 12/14/12 | 03 126677 | 100.00   |
| DREAM RANCH                                             | 2013 010-570-330 | SUPPLIES           | JUV/BLK INK CARTRID 13645            | 13645 | 12/14/12 | 03 126677 | 36.00    |
| 11614 JIM CHRISTAL RD<br>KROM TX 76249                  |                  |                    |                                      |       |          |           | 136.00   |
| DDE FROM GEN FUND - INDIG                               | 2013 010-570-400 | ATTORNEY FEES      | JUV/REIMBURSE INDIG 10/01 - 12/14/12 |       | 12/14/12 | 03        | 2,625.00 |
| 112-131-010                                             |                  |                    |                                      |       |          |           | 2,625.00 |
| GRANBURY TIRE CENTER                                    | 2013 010-570-350 | VEHICLE MAINTENANC | JUV/INSTALL BATTERY 52463            | 52463 | 12/14/12 | 03 126998 | 14.50    |
| 3607 EAST HIGHWAY 377                                   | 2013 010-570-350 | VEHICLE MAINTENANC | JUV/BATTERY DISPOSA 52463            | 52463 | 12/14/12 | 03 126998 | 3.00     |
| GRANBURY TX 76049                                       | 2013 010-570-350 | VEHICLE MAINTENANC | JUV/BATTERY FOR IMP 52463            | 52463 | 12/14/12 | 03 126998 | 104.95   |
|                                                         |                  |                    |                                      |       |          |           | 122.45   |
| GRAYSON COUNTY DEPARTMENT OF JUVENILE SERVICES          | 2013 010-570-488 | POST ADJUDICATION- | JUV/G.S. NOV PLACEM 5375             | 5375  | 12/14/12 | 03 126907 | 2,940.00 |
| 86 DYESS                                                | 2013 010-570-488 | POST ADJUDICATION- | JUV/A.S. NOV PLACEM 5375             | 5375  | 12/14/12 | 03 126907 | 2,940.00 |
| DENISON TX 75020                                        | 2013 010-570-488 | POST ADJUDICATION- | JUV/K.L. NOV PLACEM 5375             | 5375  | 12/14/12 | 03 126907 | 2,842.00 |
|                                                         |                  |                    |                                      |       |          |           | 8,722.00 |
| GULF COAST TRADERS CENTER                               | 2013 010-570-487 | FOSTER CARE NON-SE | JUV/C.M. NOV PLACEM 6026             | 6026  | 12/14/12 | 03 126999 | 2,115.74 |
| 143 FOREST SERVICE ROAD #<br>NEW WAVERLY TX 77358       |                  |                    |                                      |       |          |           | 2,115.74 |
| LINDA L. BAILEY, IPC                                    | 2013 010-570-407 | PSYCHOLOGICAL SERV | JUV/K.M. FAMILY SES NOV 2012         |       | 12/14/12 | 03 126868 | 80.00    |
| 3212 COLLINSWORTH STE 7                                 | 2013 010-570-407 | PSYCHOLOGICAL SERV | JUV/K.M. IND. SESSI NOV 2012         |       | 12/14/12 | 03 126868 | 300.00   |
| FORT WORTH TX 76107                                     | 2013 010-570-407 | PSYCHOLOGICAL SERV | JUV/K.T. IND SESSIO NOV 2012         |       | 12/14/12 | 03 126868 | 150.00   |
|                                                         |                  |                    |                                      |       |          |           | 530.00   |
| MARTIN'S OFFICE SUPPLY, I                               | 2013 010-570-330 | SUPPLIES           | JUV/FILE FASTENERS 74514             | 74514 | 12/14/12 | 03 126945 | 9.94     |
| 822 W PEARL ST                                          | 2013 010-570-330 | SUPPLIES           | JUV/TAPE 74514                       | 74514 | 12/14/12 | 03 126945 | 4.49     |
| GRANBURY TX 76048                                       | 2013 010-570-330 | SUPPLIES           | JUV/LINED STICKY NO 74514            | 74514 | 12/14/12 | 03 126945 | 11.93    |
|                                                         | 2013 010-570-330 | SUPPLIES           | JUV/STICKY NOTES 74514               | 74514 | 12/14/12 | 03 126945 | 22.99    |
|                                                         |                  |                    |                                      |       |          |           | 49.35    |
| PAMELIA A WALKER                                        | 2013 010-570-400 | ATTORNEY FEES      | JUV/K.K.M. COURT AP CAUSE # J-362    |       | 12/14/12 | 03 126947 | 700.00   |
| ATTORNEY AT LAW<br>201 E BRIDGE ST<br>GRANBURY TX 76048 |                  |                    |                                      |       |          |           | 700.00   |
| REDWOOD TOXICOLOGY LABORA                               | 2013 010-570-485 | DRUG TESTING       | JUV/NOV DRUG TESTIN 000396201211     |       | 12/14/12 | 03 127047 | 71.25    |
| PO BOX 5680<br>SANTA ROSA CA 95402                      |                  |                    |                                      |       |          |           | 71.25    |
| SPARKLETS - DS WATERS OF                                | 2013 010-570-330 | SUPPLIES           | JUV/NOV. COOLER REN 8788499112812    |       | 12/14/12 | 03 126908 | 2.00     |

DATE 12/14/2012 14:36:53

ACCOUNTS PAYABLE REGISTER

ALL RECORDS FROM 12/19/2012 TO 12/19/2012 DATE-TO-BE-PAID

| VENDOR NAME                                                     | ACCOUNT NUMBER                                                               | ACCOUNT NAME                                                                      | ITEM/REASON                                                                     | INV#                                         | AP DATE                                      | PD PO NO                                         | AMOUNT                                  |
|-----------------------------------------------------------------|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------|--------------------------------------------------|-----------------------------------------|
| P O BOX 403628<br>ATLANTA GA 30384                              | 2013 010-570-330                                                             | SUPPLIES                                                                          | JUV/NOV. WATER                                                                  | 8788499112812                                | 12/14/12                                     | 03 126908                                        | 6.50                                    |
| XEROX CORPORATION<br>PO BOX 731892<br>DALLAS TX 75373           | 2013 010-570-329                                                             | COPIER LEASE                                                                      | JUV/NOV COPY MACHIN                                                             | 065222092                                    | 12/14/12                                     | 03 126886                                        | 324.47                                  |
| 4M GRANBURY YOUTH SERVICE<br>696 N. FM 487<br>ROCKDALE TX 76567 | 2013 010-570-403<br>2013 010-570-405<br>2013 010-570-407<br>2013 010-570-488 | JUVENILE DETENTION<br>MEDICAL SERVICE<br>PSYCHOLOGICAL SERV<br>POST ADJUDICATION- | JUV/DETENTION<br>JUV/C.M. DR VISIT<br>JUV/T.L. COUNSELING<br>JUV/B.H. PLACEMENT | NOV 2012<br>NOV 2012<br>NOV 2012<br>NOV 2012 | 12/14/12<br>12/14/12<br>12/14/12<br>12/14/12 | 03 126946<br>03 126946<br>03 126946<br>03 126946 | 7,290.00<br>88.27<br>260.00<br>3,750.00 |

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11,388.27  
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TOTAL CHECKS TO BE WRITTEN 26,793.03

**HOOD COUNTY JUVENILE PROBATION  
LONGEVITY PAYROLL  
2012-2013 Budget Year**

In accordance with our policy on Longevity Pay  
the following was paid on November 30, 2012

Longevity pay is awarded at \$5.00 per month, per year of continuous service.  
Employees' anniversary dates are calculated on the number of years the employee  
has served as of December 1st of each year.  
(Taxes & Retirement are included in the totals.)

Juvenile Probation - Fund 056 2,147.75

**Total Payroll \$ 2,147.75**

**Employees Paid 2**

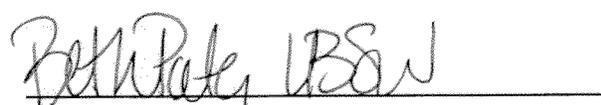
Motion Made by Board Member 

To ratify Payroll as presented.

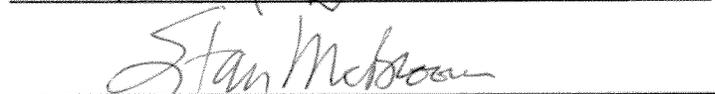
Seconded by Board Member 

All voted AYE, motion carried.

Approved this 19th day of December 2012

Juvenile Probation Director 

Treasurer 

Auditor 

**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from 11/19/12 through 12/02/12

Paid on December 7, 2012

|                                |           |                         |
|--------------------------------|-----------|-------------------------|
| <b>Total Payroll - Fund 56</b> | <b>\$</b> | <b><u>12,993.79</u></b> |
| <b>Total Employees Paid</b>    |           | <b>5</b>                |

Motion Made by Board Member 

To ratify Payroll as presented.

Seconded by Board Member 

All voted AYE, motion carried.

Approved this 19th day of December, 2012

Juvenile Probation Director 

Treasurer 

Auditor 



## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
DECEMBER 19, 2012

*May Underford*  
PERSONNEL DIRECTOR

*Bob Blossing*

*Stan McIsaac*  
AUDITOR

*Arnold Beckman*  
COUNTY JUDGE

*Jim Wally*  
DISTRICT JUDGE

*Rehka Wain*  
JUVENILE PROBATION DIRECTOR

*[Signature]*  
COUNTY COURT AT LAW JUDGE

