

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, September 27, 2011** at **9:00 AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA:

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
 - A. Proclamation for 4H Week, Donald Kelm will do a brief presentation. (Co Ext)
 - B. Proclamation for National Domestic Violence Awareness Month.
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Regular Commissioners' Court minutes for Sept. 13, 2011.
 2. Special called Commissioners' Court minutes Sept. 20, 2011. (Courthouse)
 - B. Treasurer:
 1. Ratify payroll paid Sept. 16, 2011.
 2. Ratify jury payroll.
 3. Treasurer's collateral reports for
 - a. First Financial Bank .
 - b. Town & Country Bank.
 4. Treasurer's interest income report
 5. Treasurer's monthly report
 - C. personnel changes, new hires, and terminations
 - D. Monthly activity and financial reports of county officials.
 1. Constable 1 & 2 August
 2. Constable 3 August
 3. Constable 4 June, July, August
 4. County Clerk May amended, August
 5. County Attorney August
 6. Development and Compliance August
 7. District Clerk August
 8. Elections Administrator August
 9. Environmental Health August
 10. Extension Agent August
 11. Fire Marshal August
 12. Justice of the Peace 1 & 2 August
 13. Justice of the Peace 3 August
 14. Justice of Peace 4 August
 15. Library August
 - 16 Sheriff
 - Animal Control August
 - Civil & Warrants August
 - Escrow August
 - Pay Phone (T-Netix) July
 17. Tax Assessor Collector August
 - Tax Assessor Collector V.I.T August
 - E. Accept Auditor's report for Constable Pct. 1 & 2.
 - F. Accept Auditor's report for Constable Pct. 3.
 - G. Accept Auditor's report for Constable Pct. 4.
 - H. Accept Auditor's report for Environmental Health Department.

- I. Accept Auditor's report for Justice of Peace Pct. 4.
- J. Reappoint Christy Massey to the Pecan Valley Centers for Behavioral and Developmental HealthCare Board of Trustees. **(CJ)**
- K. Accept the donation of \$4,000 from Brazos Bend and the donation of labor/work on the sign in front of the Sheriff's Office. **(SO)**
- L. Purchasing:
 - 1. Approve contract amendment for pricing increase on items on RFP2011001 Jail Food by Ben E. Keith Co.
 - 2. Approve 2nd contract renewal (with pricing increases) for RFB2010101 Preventative Maintenance and Related Services (Fire Trucks) to Emergency Apparatus Services.
 - 3. Approve 3rd contract renewal for Land Survey Services to Baird Hampton & Brown as primary and Survey Services, Inc. as alternate vendors.

VIII. Business to be discussed and considered for approval:

A. **SUBDIVISIONS, ROADS AND PLATS**

1 Road Operations

- a. Public hearing to discuss and consider the following proposed traffic regulation:
 - 1) Establish a Stop Sign on County Road 309 (Fort Spunky) at FM 2174.
- b. Approve certification of the County Maintained Road mileage for Hood County as of July 31, 2011.

2. Development and Compliance

- a. Set a Public Hearing to consider and take appropriate action for the Re-Plat of Lots 2R-6R, Blk 1 and Lots 1 & 2, Blk 2 The Village at Lake Granbury.

B. **BUDGET AND FINANCE (AUD)**

- 1. Consider budget line item amendments for the period September 7, 2011 through September 20, 2011 and take appropriate action.
- 2. Consider payment of bills for the period September 7, 2011 through September 20, 2011 and take appropriate action.
- 3. Consider budget for adoption and take appropriate action.
- 4. Consider tax rate for adoption and take appropriate action.
- 5. Consider open purchase orders to be encumbered and take appropriate action.
- 4. Consider for approval any item exceeding one month's (1/12th) appropriation.

C. **MISCELLANEOUS:**

- 1. Consider and take appropriate action regarding Hood County Appraisal District Board of Directors nominations. **(CJ)**
- 2. Consider approving the New Hood County Policy and Procedures Manual for use within the County and take appropriate action. **(PER)**
- 3. Consider and take appropriate action to amend request from May 10, 2011 to purchase 10 new and 8 used IVotronic printer packs from Election System & Software to purchase 16 new IVotronic printer packs. **(EA)**
- 4. Consider and take appropriate action regarding a proposal from Charter Business for fiber based Services contingent upon:
 - a. acceptance from the city of Granbury to use inter local agreement for Charter Business Services
 - b. acceptance from County Purchasing Agent. **(IT)**

Addendum:

VII. CONSENT AGENDA

- M. Approve request to exempt Purchasing on the basis of discretionary exemption per Local Government Code 262.024 (a)4, Professional Service for selection of a attorney.

EMERGENCY ADDENDUM TO REGULAR AGENDA

BE IT KNOWN, the HONORABLE COMMISSIONERS COURT of Hood COUNTY, TEXAS, will convene in an EMERGENCY ADDENDUM to a Regular MEETING at 9:00 A.M. on Tuesday the 27th day of September 27, 2011 in the Central Jury Room in Justice Center at 1200 W. Pearl, Granbury, TEXAS,

Item VIII C 5. TO CONSIDER, DISCUSS AND/OR ACT UPON THE FOLLOWING AGENDA ITEMS:

Discuss and take appropriate action on Change Orders for Reconstruction work at the Courthouse.

ADJOURN

STATE OF TEXAS
COMMISSIONERS COURT
COUNTY OF HOOD

BE IT KNOWN THAT ON THIS THE 27th DAY OF SEPTEMBER, 2011, THE HONORABLE COMMISSIONERS COURT OF HOOD COUNTY WAS DULY CONVENED IN REGULAR SESSION IN THE CENTRAL JURY ROOM OF THE JUSTICE CENTER, 1200 W PEARL ST., GRANBURY, TEXAS, FOR THE FOLLOWING PURPOSES, TO WIT:

THE FOLLOWING MEMBERS WERE PRESENT:

DARRELL COCKERHAM, COUNTY JUDGE
MIKE SYMPSON, COMMISSIONER PRECINCT 1
DICK ROAN, COMMISSIONER PRECINCT 2
LEONARD HEATHINGTON, COMMISSIONER PRECINCT 3
STEVE BERRY, COMMISSIONER PRECINCT 4
MARY BURNETT, COUNTY CLERK

REGARDING ITEM I: JUDGE COCKERHAM CALLED THE MEETING TO ORDER AT APPROXIMATELY 9:00 A.M. ON THE AFORESAID DATE OF SEPTEMBER 27, 2011.

REGARDING ITEM II: THE INVOCATION WAS GIVEN BY STAN MCBROOM

REGARDING ITEM III: PLEDGE OF ALLEGIANCE LEAD BY COMMISSIONER SYMPSON

REGARDING ITEM IV: PLEDGE TO TEXAS LEAD BY COMMISSIONER BERRY

REGARDING ITEM V: SPECIAL PRESENTATIONS - 5 YEAR SERVICE AWARDS WERE PRESENTED TO ASHLY RASBERRY, SONNY FRIZBIE, MOLLY HUNTER, TERRI MEYER, AND 15 YEAR AWARD STEVE MEHAFFEY. STEVE MEHAFFEY AND MOLLY HUNTER WERE UNABLE TO BE PRESENT.

REGARDING ITEM VI.A: COMMISSIONER BERRY READ FOR THE COURT THE PROCLAMATION FOR 4TH WEEK. MARTY VAHLENKAMP RECOGNIZED STUDENTS AND PARENTS PRESENT. DON KELM OF AGRILIFE EXTENTION SPOKE BRIEFLY AND COMMENDED HOOD COUNTY FOR THEIR PARTICIPATION.

REGARDING ITEM VI.B: COMMISSIONER ROAN READ FOR THE COURT THE PROCLAMATION FOR NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH. SEVERAL LOCAL ORGANIZATIONS WERE PRESENT TO SUPPORT THE PROCLAMATION.

MOTION MADE BY COMMISSIONER ROAN TO APPROVE AND SIGN THE PROCLAMATION FOR 4TH WEEK AND THE PROCLAMATION FOR NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VI: CITIZENS COMMENTS: CLAUDIA SOUTHERN SPOKE REGARDING ITEM M ON THE CONSENT AGENDA AND URGED THE COMMISSIONERS TO NEGOTIATE WITH THC.

REGARDING ITEM VII.A-M: JUDGE COCKERHAM ASKED IF THERE WERE ANY ITEMS TO BE TAKEN OFF THE CONSENT AGENDA. ITEMS K AND L.1&2 WERE REMOVED.

REGARDING ITEM VII.A-J&L.3&M: MOTION MADE BY, COMMISSIONER SYMPSON TO APPROVE THE CONSENT AGENDA. SECONDED BY, COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VII.K: SHERIFF DEEDS, REQUESTED THE ACCEPTANCE OF A \$4,000 DONATION FROM BRAZOS BEND.

MOTION MADE BY COMMISSIONER BERRY, TO ACCEPT THE DONATION OF \$4,000 FROM BRAZOS BEND AND THE DONATION OF LABOR/WORK ON THE SIGN IN FRONT OF THE SHERIFF'S OFFICE. SECONDED BY, COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VII.L.1: NELDA WALTERS, PURCHASING AGENT, PRESENTED A CONTRACT AMENDMENT FOR PRICING INCREASES FOR JAIL FOOD AND MAINTENANCE AND RELATED SERVICES.

MOTION MADE BY COMMISSIONER BERRY TO TABLE VII.L.1. SECONDED BY, COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED.

MOTION MADE BY COMMISSIONER BERRY TO TABLE ITEM VII.L.2. SECONDED BY, COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.A.1.a: DON LINNEY, ROAD ADMINISTRATOR, REQUESTED A STOP SIGN ON COUNTY ROAD 309 AT FM 2174.

JUDGE COCKERHAM OPENED A PUBLIC HEARING. THERE WERE NO COMMENTS.
JUDGE COCKERHAM CLOSED THE PUBLIC HEARING.

MOTION MADE BY COMMISSIONER ROAN TO ESTABLISH A STOP SIGN ON COUNTY ROAD 309 (FORT SPUNKY) AT FM 2174. SECONDED BY, COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.A.1.b: DON LINNEY PRESENTED AND REQUESTED APPROVAL OF THE COUNTY MAINTAINED ROAD MILEAGE.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE CERTIFICATION OF THE COUNTY MAINTAINED ROAD MILEAGE FOR HOOD COUNTY AS OF JULY 31, 2011 OF 446.13 MILES. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.A.2.a: DON LINNEY REQUEST, SETTING A PUBLIC HEARING FOR OCTOBER 25, 2011.

MOTION MADE BY COMMISSIONER HEATHINGTON TO SET A PUBLIC HEARING TO CONSIDER AND TAKE APPROPRIATE ACTION FOR THE RE-PLAT OF LOTS 2R-6R, BLK 1 AND LOTS 1 & 2 BLK 2 THE VILLAGE AT LAKE GRANBURY. SECONDED BY, COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.B.1: STAN MCBROOM, AUDITOR, REQUESTED APPROVAL OF THE LINE ITEM AMENDMENTS.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE MONTHLY BUDGET LINE ITEM AMENDMENTS FOR THE PERIOD SEPTEMBER 7, 2011 THROUGH SEPTEMBER 20, 2011. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.B.2: STAN MCBROOM, PRESENTED THE BILLS FOR PAYMENT APPROVAL.

MOTION MADE BY COMMISSIONER HEATHINGTON TO APPROVE BILLS AS PRESENTED FOR THE PERIOD OF SEPTEMBER 7, 2011 THRU SEPTEMBER 20, 2011. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.B.3: STAN MCBROOM, PRESENTED THE BUDGET FOR ADOPTION.

MOTION MADE BY COMMISSIONER BERRY TO ADOPT THE PROPOSED BUDGET. SECONDED BY, COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED

REGARDING ITEM VIII.B.4: STAN MCBROOM, RECOMMENDED A 34.8888 CENT TAX RATE.

MOTION MADE BY COMMISSIONER SYMPSON TO ADOPT A TAX RATE OF 34.8888 CENTS. SECONDED BY, COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED

REGARDING ITEM VIII.B.5: MOTION MADE BY COMMISSIONER SYMPSON TO APPROVE OPEN PURCHASE ORDERS TO BE ENCUMBERED. SECONDED BY, COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.B.6: STAN MCBROOM STATED HE AND THE PURCHASING AGENT WENT THROUGH ALL ITEMS EXCEEDING ONE MONTH'S 1/12TH APPROPRIATION AND THEY SAW NOTHING THAT WASN'T A NORMAL EXPENSE.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE ITEMS EXCEEDING ONE MONTH'S 1/12TH APPROPRIATION. SECONDED BY, COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.1: JUDGE COCKERHAM, EXPLAINED THERE ARE THREE DIRECTOR POSITIONS CURRENTLY HELD BY WALTER BALDREE, DR. DAVID KUBAN AND TONY SMITH WHOSE TERMS WILL EXPIRE. WALTER BALDREE AND TONY SMITH HAVE EXPRESSED A WILLINGNESS TO SERVE ANOTHER TERM IF ELECTED. THE TERMS WILL EXPIRE DECEMBER 31, 2011.

MOTION MADE BY COMMISSION HEATHINGTON TO NOMINATE CULLEN CRISP AND ADD TO THE BALLOT. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.2: BOB BLESSING, PERSONNEL DIRECTOR, PRESENTED FOR APPROVAL A NEW HOOD COUNTY POLICY AND PROCEDURES MANUAL. HE STATED THE POLICY COMMITTEE HAD WORKED FOR SEVERAL MONTHS AND INCLUDED: BOB BLESSING, PERSONNEL DIRECTOR, MARY BURNETT, COUNTY CLERK, TONNA HITT, DISTRICT CLERK, SHERIFF DEEDS, KATHY DAVIS, TREASURER, DON LINNEY, ROAD ADMINISTRATOR, JACKIE SOLOMON, IT DIRECTOR, COMMISSIONER SYMPSON, COMMISSIONER BERRY, MARY GERDES. HE STATED THAT IF APPROVED THE MANUAL WILL REPLACE THE PERSONNEL HANDBOOK.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE NEW COUNTY POLICY AND PROCEDURES MANUAL. SECONDED BY, COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.3: LOIS JOPLIN, ELECTIONS ADMINISTRATOR, EXPLAINED ELECTION SYSTEM & SOFTWARE DOES NOT HAVE 8 USED IVOTRONIC PRINTER PACKS. SO SHE WOULD LIKE TO AMEND THE ORDER TO ADD 6 NEW PRINTER PACKS RATHER THEN 8 USED AND THAT THE PURCHASE WILL BE HAVA REIMBURSED.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE AMENDING THE PURCHASE OF 10 NEW AND 8 USED IVOTRONIC PRINTER PACKS FROM ELECTION SYSTEM & SOFTWARE TO PURCHASE 16 NEW IVOTRONIC PRINTER PACKS. SECONDED BY, COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.4: JACKIE SOLOMON, IT DIRECTOR BRIEFED THE COURT ON THE NEED TO CHANGE TO CHARTER BUSINESS FOR FIBER BASED SERVICES.

MOTION MADE BY, COMMISSIONER SYMPSON. TO APPROVE THE PROPOSAL FROM CHARTER BUSINESS FOR FIBER BASED SERVICES CONTINGENT UPON: a. ACCEPTANCE FROM THE CITY OF GRANBURY TO USE INTER LOCAL AGREEMENT FOR CHARTER BUSINESS SERVICES AND b. ACCEPTANCE FROM COUNTY PURCHASING AGENT. SECONDED BY, COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED

REGARDING ITEM VIII.C.5: THERE WAS A SHORT DISCUSSION ABOUT THE PAINTING OF THE LIGHT FIXTURES CPR 45B FOR \$1307.

MOTION MADE BY, COMMISSIONER SYMPSON TO DISALLOW CPR 46B. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

NEW PRICING FOR CPR 47A THUR 47D WAS REQUESTED.

MOTION MADE BY COMMISSIONER ROAN TO APPROVE CPR 52, \$2,995, 2 NEW STONE STEPS AT EXTERIOR ENTRANCE. SECONDED BY, COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED.

MOTION MADE BY, COMMISSIONER BERRY TO APPROVE CPR 53, \$1635, REMOVE/REPLACE T&G WOOD FLOORING AT NORTHEAST CORNER OF COURTROOM DUE TO SAFETY ISSUES (WIDE GAPS BETWEEN FLOORING). SECONDED BY, COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED.

COURT ADJOURNED AT 10:35 A.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

MARY BURNETT , COUNTY CLERK