

STATE OF TEXAS

COMMISSIONERS COURT

COUNTY OF HOOD

BE IT KNOWN THAT ON THIS THE 12TH DAY OF APRIL, 2011, THE HONORABLE COMMISSIONERS COURT OF HOOD COUNTY WAS DULY CONVENED IN REGULAR SESSION, IN THE CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER, 1200 W PEARL ST., GRANBURY, TEXAS, FOR THE FOLLOWING PURPOSES, TO WIT:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, April 12, 2011, at 7:00 PM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA:

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
 - A. Resolution for National County Government Month. (CJ)
 - B. Poster contest for Crime Stoppers presentation. (SO)
 - C. GO Texan Rural Community Award for the County. (CP4)
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Regular Commissioners' Court minutes for March 22, 2011.
 2. Special called Commissioners' Court minutes for April 1, 2011. (Library)
 3. Special called Commissioners' Court minutes for April 5, 2011. (Courthouse)
 - B. Treasurer:
 1. Ratify payroll paid on April 1, 2011.
 2. Ratify jury payroll paid April 6, 2011.
 - C. Personnel changes, new hires, and terminations
 - D. Authorize County Judge to sign Letter of Agreement with Luminant regarding cooperative program of cost sharing for use of the CodeRED warning system in Hood County. (CJ)
 - E. Authorize County Judge to sign application allowing Friends of the Library to place "sandwich board" sign on County Library property. (CJ)
 - F. Purchasing:
 1. Approve 1st contract renewal of IFB2020-109 Flex Base Fort Worth Crushed Stone, Little Bear Aggregate, Arnold Crushed Stone, Squaw Creek Materials, LP and Mills Crushed Stone, IFB2010-112 Non-Spec Aggregate Materials with Fort Worth Crushed Stone, Mills Crushed Stone, Arnold Crushed Stone, Squaw Creek Materials, LP and Little Bear Aggregate, IFB2010-110 HMAC with Northeastern Pavers, Inc, APAC-Texas, Inc., Reynolds Asphalt & Construction and Vulcan Materials Co., IFB2010-111 Liquid Asphalt with Cleveland Asphalt Products.
 2. Exempt the Purchasing Dept. from competitive bidding procedures for the purchase of services for redrawing of political boundaries pursuant to Local Government Code 262.024 Discretionary Exemptions Item 4 "Professional Services".
- VIII. Business to be discussed and considered for approval:
 - A. **SUBDIVISIONS, ROADS AND PLATS**
 1. Road Operations

- a. Discuss and consider ratifying the attached list of STOP signs and their locations on County Roadways located at intersections with State maintained highways.
2. Development and Compliance
 - a. Consider and take appropriate action on a site development plan revision, submitted by Headliner Holding LLC., regarding the construction of a restaurant to be located at 6611 Glen Rose Highway, Granbury, Texas 76049 in Precinct 2.

B. BUDGET AND FINANCE (AUD)

1. Consider budget line item amendments for the period March 16, 2011 through April 5, 2011 and take appropriate action.
2. Consider payment of bills for the period March 16, 2011 through April 5, 2011 and take appropriate action.
3. Consider early payoff of Banc of America Public Capital Corp Master Lease obligation that resulted from the TRANE Energy Savings Contract, and take appropriate action.

C. MISCELLANEOUS:

1. Consider and take appropriate action to reappoint Mike Massey to the Upper Trinity Groundwater District. **(CJ)**
2. Consider request by Tax Assessor-Collector to insert copies of Cancer Care Services' annual fundraising event flier into April 15th paycheck envelopes and take appropriate action. **(TAC)**
3. Consider allowing payroll stuffer for Optimist Club of Granbury annual auction and take appropriate action. **(TR)**
4. Personnel:
 - a. Consider assembling a committee to review all personnel policies and take appropriate action.
 - b. Consider implementing a hiring freeze with exception of employees that work in security sensitive positions, also change all current openings for existing part time positions to temporary and all future positions will be considered temporary working positions on non scheduled weeks and take appropriate action. **(IS)**
5. Consider and take appropriate action on transferring employee salary from fund 10 to fund 68. **(CC)**
6. Consider terminating hosting services with ERF Wireless / KeyOn Communications and take appropriate action. **(IS)**
7. Purchasing:
 - a. Consider and take appropriate action to award Road Operations Blanket Purchasing Agreement for equipment filters.
 - b. Consider and take appropriate action to award a contract for RFP2011-001 Jail Food Products, Chemicals & Paper Supplies.

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Addendum:

VII. CONSENT AGENDA

F. Purchasing:

3. Approve re-issue of RFP2011-010 Aggregates for Surface Treatment as there were no vendor responses to the original published bid request.

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT:

Darrell Cockerham, County Judge
Dick Roan, Commissioner Precinct 2
Steve Berry, Commissioner Precinct 4
Mary Burnett, County Clerk

REGARDING ITEM I: JUDGE Cockerham CALLED THE MEETING TO ORDER AT APPROXIMATELY 7:00 P.M. ON THE AFORESAID DATE OF APRIL 12, 2011.

REGARDING ITEM II: STAN MCBROOM, GAVE THE INVOCATION

REGARDING ITEM III: PLEDGE OF ALLEGIANCE LEAD BY COMMISSIONER ROAN.

REGARDING ITEM IV: PLEDGE TO TEXAS LEAD BY COMMISSIONER BERRY

REGARDING ITEM V.A: JUDGE COCKERHAM READ A RESOLUTION DECLARING NATIONAL COUNTY GOVERNMENT MONTH APRIL 2011 "SERVING OUR VETERANS, ARMED FORCES AND THEIR FAMILIES. SEE ATTACHED.

REGARDING ITEM V.B: SHERIFF DEEDS, EXPLAINED THAT HOOD COUNTY CRIME STOPPERS HELD A POSTER CONTEST WITH ALL THE AREA SCHOOLS, TO HELP MAKE THE PUBLIC AWARE OF THE ABILITY TO TEXT A TIP, THE THEME OF THE POSTER CONTEST WAS: '**CRIME, YOU HAVE THE CONTEXT, SHARE IT WITH A TIP**' 1ST PLACE WINNERS RECEIVED \$50.00, 2ND - 4TH PLACE WINNERS RECEIVED \$25.00. TOLAR HIGH SCHOOL - 1ST PLACE, JAROD DESKIN, 2ND PLACE, BRANDI ROGERS. CROSSLAND 9TH GRADE - 1ST PLACE, TAYLOR HUFFMAN, 2ND PLACE TREASURE COLLADAY. GRANBURY MIDDLE SCHOOL - 1ST PLACE, BRONSON BERRYMAN, 2ND PLACE, CORAL EVANS ACTON MIDDLE SCHOOL - 1ST PLACE, NATHAN RUE, 2ND PLACE, MADISON PAYNE, 3RD PLACE - DYLLAN BOYKIN AND 4TH PLACE - SORGEAN RODRIGUEZ.

REGARDING ITEM V.C: GO TEXAN RURAL COMMUNITY AWARD WAS SET ASIDE.

REGARDING ITEM VI: CITIZENS COMMENTS.

REGARDING ITEM VII. A-B&D-F.3: MOTION MADE BY COMMISSIONER ROAN TO APPROVE THE CONSENT AGENDA. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING VII.C: COMMISSIONER BERRY STATED IN A PREVIOUS COURT AND THE PERSONNEL CHANGES INCLUDED COURTNEY KINCAID. COURTNEY KINCAID HAD BEEN VOTED ON TO BE THE NEW LIBRARY DIRECTOR. HE NOTED THAT REPRESENTATIVES FROM THE LIBRARY ADVISORY BOARD, THE LIBRARY FOUNDATION AND FRIENDS OF THE LIBRARY WERE PRESENT IN COURT AND THANKED THEM FOR COMING AND SHOWING THEIR SUPPORT FOR COURTNEY.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE PERSONNEL CHANGES. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHMENT

REGARDING ITEM VIII. A.1: A BRIEF STATEMENT BY DONALD LINNEY, DIRECTOR OF ROAD OPERATIONS.

MOTION MADE BY COMMISSIONER ROAN TO RATIFY THE LIST OF STOP SIGNS AND THEIR LOCATIONS ON COUNTY ROADWAYS LOCATED AT INTERSECTIONS WITH STATE MAINTAINED HIGHWAYS. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.A.2: TOM ROMAN, DIRECTOR DEVELOPMENT AND COMPLIANCE, RECOMMENDED APPROVAL OF A SITE DEVELOPMENT PLAN REVISION SUBMITTED BY HEADLINER HOLDING LLC.

MOTION MADE BY COMMISSIONER ROAN TO APPROVE THE SITE DEVELOPMENT PLAN REVISION, SUBMITTED BY HEADLINER HOLDING LLC., REGARDING THE CONSTRUCTION OF A RESTAURANT TO BE LOCATED AT 6611 GLEN ROSE HIGHWAY, GRANBURY, TEXAS 76048 IN PRECINCT 2. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII. B.1: SHERIFF DEEDS REQUESTED THAT \$11,000.00 FROM HIS DISCRETIONARY FUND TO PURCHASE VESTS FOR HIS SWAT TEAM.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE MONTHLY BUDGET LINE ITEM AMENDMENTS FOR THE PERIOD MARCH 16, 2011 THROUGH APRIL 5, 2011. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII B.2: MOTION MADE BY COMMISSIONER ROAN TO APPROVE BILLS FOR THE PERIOD MARCH 16, 2011 THROUGH APRIL 5, 2011. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII B.3: STAN MCBROOM, AUDITOR, EXPLAINED THE SAVINGS OF AN EARLY PAY OFF OF THE MASTER LEASE OBLIGATION THAT RESULTED FROM THE TRANE ENERGY SAVINGS CONTRACT.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE EARLY PAYOFF OF BANC OF AMERICA PUBLIC CAPITAL CORP MASTER LEASE OBLIGATION. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.1: MOTION MADE BY COMMISSIONER BERRY TO TABLE THIS ITEM UNTIL THERE WAS A FULL COMMISSIONERS COURT PRESENT. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.2: TERESA MCCOY, TAX ASSESSOR-COLLECTOR, REQUESTED TO INSERT COPIES OF CANCER CARE SERVICES' ANNUAL FUNDRAISING EVENT FLIER INTO APRIL 15 PAYCHECK ENVELOPES, SHE EXPLAINED THE FUNDS RAISED BENEFIT CANCER PATIENTS IN HOOD COUNTY. COMMISSIONER BERRY COMMENDED THE WORK TERESA DOES WITH THIS PROJECT.

MOTION MADE BY COMMISSIONER BERRY TO ALLOW THE FUNDRAISING FLIER TO BE INSERTED INTO THE APRIL 15TH PAYCHECK ENVELOPES. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.3: THIS REQUEST WAS MADE BY KATHY DAVIS, TREASURER WHO WAS UNABLE TO ATTEND THE MEETING DUE TO ILLNESS. MOTION MADE BY COMMISSIONER ROAN TO TABLE THE PAYROLL STUFFER FOR THE OPTIMIST CLUB. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.4.a: BOB BLESSING, PERSONNEL DIRECTOR, RECOMMENDED TEN PEOPLE FOR THE COMMITTEE TO REVIEW PERSONNEL POLICIES. HE SAID HE HAD SPOKEN TO EACH AND THEY HAD AGREED TO SERVE. DONALD LINNEY, MARY GERDES, STEVE BERRY, MIKE SYMPSON, KATHY DAVIS, JACKIE SOLOMON, TONNA HITT, MARY BURNETT, BOB BLESSING AND ROGER DEEDS.

MOTION MADE BY COMMISSIONER ROAN TO APPROVE THESE 10 PEOPLE FOR THE COMMITTEE TO REVIEW PERSONNEL POLICIES. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.4.b: BOB BLESSING RECOMMENDED IMPLEMENTING A HIRING FREEZE WITH EXCEPTION OF EMPLOYEES THAT WORK IN SECURITY SENSITIVE POSITIONS.

MOTION MADE BY COMMISSIONER ROAN TO IMPLEMENT A HIRING FREEZE WITH EXCEPTION OF EMPLOYEES THAT WORK IN SECURITY SENSITIVE POSITIONS, ALSO CHANGE ALL CURRENT OPENINGS FOR EXISTING PART TIME POSITIONS TO TEMPORARY AND ALL FUTURE POSITIONS WILL BE CONSIDERED TEMPORARY WORKING POSITIONS ON NON SCHEDULED WEEKS. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.5: MARY BURNETT, COUNTY CLERK, SAID AFTER REVIEWING HER CURRENT BUDGET SHE DETERMINED THAT ONE EMPLOYEE BEING PAID FROM COUNTY PAYROLL (FUND 10), WHOSE JOB DESCRIPTION FITS THE ARCHIVAL REQUIREMENTS COULD BE MOVED TO ARCHIVAL (FUND 68). THIS WILL SAVE THE COUNTY APPROXIMATELY \$17,000.00 IN PAYROLL. COMMISSIONER BERRY ASKED MARY TO EXPLAIN ARCHIVAL MONEY. MARY EXPLAINED THAT THE STATE MANDATE ALLOWS THE COUNTY CLERK WITH APPROVAL OF THE COMMISSIONERS COURT TO COLLECT A \$5.00 FEE FOR EACH DOCUMENT FILED WITH THE COUNTY CLERK. THIS MONEY MAY ONLY BE SPENT FOR ARCHIVAL PURPOSES.

MOTION MADE BY COMMISSIONER ROAN TO MOVE ONE COUNTY CLERK EMPLOYEE BEING PAID FROM FUND 10 TO FUND 68. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.6: JACKIE SOLOMON, IT DIRECTOR, REPORTED ON THE TERMINATION OF HOSTING SERVICES WITH ERF WIRELESS. NO ACTION NECESSARY.

REGARDING ITEM VIII.7.a: AFTER REVIEWING THE BIDS NELDA WALTERS, PURCHASING AGENT. RECOMMENDED AWARDED AUTO PARTS WAREHOUSE THE BID.

MOTION MADE BY COMMISSIONER ROAN TO AWARD THE ROAD OPERATIONS BLANKET PURCHASING AGREEMENT FOR EQUIPMENT FILTERS TO AUTO PARTS WAREHOUSE. SECONDED BY JUDGE COCKERHAM. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.7.b: NELDA WALTERS, PURCHASING AGENT, RECOMMENDED THE BID FOR RFP2011-01 BE AWARDED TO BEN E. KEITH FOODS.

MOTION MADE BY COMMISSIONER BERRY TO AWARD A CONTRACT FOR RFP2011-001, JAIL FOOD PRODUCTS, CHEMICALS & PAPER SUPPLIES TO BEN E. KEITH FOODS. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

COURT ADJOURNED AT 7:52 P.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

MARY BURNETT, COUNTY CLERK