

BE IT KNOWN THAT ON THIS THE 22ND DAY OF FEBRUARY ,2011, THE HONORABLE COMMISSIONERS COURT OF HOOD COUNTY WAS DULY CONVENED IN REGULAR SESSION IN THE CENTRAL JURY ROOM OF THE JUSTICE CENTER, 1200 W PEARL ST., GRANBURY, TEXAS, FOR THE FOLLOWING PURPOSES, TO WIT:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, February 22, 2011** at **7:00 PM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA:

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
 - A. Proclamation for Texas Independence Week.
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 - 1. Regular Commissioners' Court minutes for Feb. 08. 2011.
 - 2. Special called Commissioners' Court minutes for Feb 7, 2011(Budget)
 - 3. Special called Commissioners' Court minutes for Feb. 08, 2011. (Courthouse)
 - B. Treasurer:
 - 1. Ratify payroll
 - 2. Ratify jury payroll
 - 3. Treasurer's collateral reports
 - a. First Financial Bank
 - b. Town & Country Bank
 - 4. Treasurer's interest income report
 - 5. Treasurer's monthly report
 - C. Personnel changes, new hires, and terminations
 - D. Monthly activity and financial reports of county officials.
 - 1. Constable 1 & 2 Jan
 - 2. Constable 3 Jan
 - 3. County Clerk Jan
 - 4. County Attorney Jan
 - 5. Development and Compliance Jan
 - 6. District Clerk Jan
 - 7. Elections Administrator Jan
 - 8. Environmental Health Jan.
 - 9. Extension Agent Jan
 - 10. Fire Marshal Jan
 - 11. Justice of the Peace 1 & 2 Jan amended
 - 12. Justice of the Peace 3 Jan
 - 13. Justice of Peace 4 Jan
 - 14. Library Jan
 - 15. Sheriff Jan
 - Animal Control Jan

Civil & Warrants	Jan
Escrow	Jan
Pay Phone (T-Netix)	Dec
16. Tax Assessor	Jan

- E. Approve Auditors Report for Hood County Tax Assessor/Collector. **(AUD)**
- F. Accept donation of \$200 from the GFWC Woman's Wednesday Club of Granbury, Inc., to the Hood County Library. **(LIB)**
- G. Accept Police Contact Data Annual Report for Constable Pct. 4.
- H. Consider and approve job description of Director of Library Services. **(PER)**
- I. Consider and approve changes of language to the Automated Time and Attendance Policy and the Vacation Policy. **(PER)**
- J. Approve letter to John Barton of Texas Department of Transportation regarding Hwy 377 in Cresson. **(Comp3)**

VIII. Business to be discussed and considered for approval:

A. **SUBDIVISIONS, ROADS AND PLATS**

- 1. Road Operations – No items.
- 2. Development and Compliance
 - a. Consider and take appropriate action to vacate and abandon Clark and Commerce Street as shown on the map or plat of the town of Thorp Spring.

B. **BUDGET AND FINANCE (AUD)**

- 1. Consider budget line item amendments for the period Jan. 29, 2011 through Feb. 11, 2011 and take appropriate action. **(AUD)**
- 2. Consider payment of bills for the period Jan. 29, 2011 through Feb. 11, 2011 and take appropriate action. **(AUD)**
- 3. Annual review of the Hood County Investment Policy and Investment Strategies and take appropriate action including authorizing the County Judge to sign the resolution acknowledging this review and approval. **(TR)**
- 4. Annual review and designation of the County Treasurer as Investment Officer for Hood County under the guidelines of the Investment Policy and take appropriate action including authorizing the County Judge to sign the resolution acknowledging this review and designation. **(TR)**
- 5. Annual review of the list of Authorized Brokers under the terms of the Investment Policy and take appropriate action including authorizing the County Judge to sign the resolution adopting the list of authorized brokers for the county to engage in investment transactions with. **(TR)**
- 6. Review and acceptance of County Investment Officer certificate(s) of investment education as required under the Hood County Investment Policy, Government Code 2256, Public Funds Investment Act. **(TR)**

C. **MISCELLANEOUS:**

- 1. Consider changing Commissioners' Court meeting times beginning in March to 7:00 PM for the 2nd Tuesday meeting and 9:00 AM for the 4th Tuesday meeting and take appropriate action. **(COM P4)**
- 2. Consider providing elected and appointed department heads a regular reporting opportunity and take appropriate action. **(CJ)**
- 3. Review and accept Certificates of Course Completion into the Commissioner Court minutes in keeping with Government Code Section 551.005 (c) and Government code section 552.012 to be maintained and made available for public inspection.
- 4. Consider and take appropriate action on an agreement with Waples Community Center for use of approx 6 acres as community park. **(ComP4)**
- 5. Consider and take appropriate action on resolution for the submission of a grant for a Crime Scene Evidence Van. **(SO)**
- 6. Purchasing:
 - a. Consider and take appropriate action to terminate blanket purchase order agreement for Road Operations Equipment Filters due to lack of performance.
 - b. Consider and take appropriate action to issue new blanket purchase order quote request for Road Operations Equipment Filters.
 - c. Consider and take appropriate action to approve 3 year Renewal Agreement with "State Contracted" Election Systems and Services for election services for Hood County.
 - d. Consider and take appropriate action to reject all bids for RFP2011-011 Sheriff Department Truck Vehicles.
 - e. Consider and take appropriate action to approve request to contract with

Texas Payment Card Consortium, (JP Morgan Chase) through Interlocal agreement with City of Fort Worth. Current JP Morgan Chase State of Texas Contract expires 2-28-2011.

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT:

DARRELL COCKERHAM, COUNTY JUDGE
MIKE SYMPSON, COMMISSIONER PRECINCT 1
DICK ROAN, COMMISSIONER PRECINCT 2
LEONARD HEATHINGTON, COMMISSIONER PRECINCT 3
STEVE BERRY, COMMISSIONER PRECINCT 4
MARY BURNETT, COUNTY CLERK

REGARDING ITEM I: JUDGE COCKERHAM CALLED THE MEETING TO ORDER AT APPROXIMATELY 7:00 P.M. ON THE AFORESAID DATE OF FEBRUARY 22, 2011.

REGARDING ITEM II: THE INVOCATION WAS GIVEN BY J.C. CAMPBELL

REGARDING ITEM III: PLEDGE OF ALLEGIANCE LEAD BY COMMISSIONER SYMPSON

REGARDING ITEM IV: PLEDGE TO TEXAS LEAD BY COMMISSIONER BERRY

REGARDING ITEMS V: SPECIAL PRESENTATIONS - JUDGE COCKERHAM READ AND PRESENTED, TO SEVERAL MEMBERS OF THE HOOD COUNTY 'SONS OF THE REPUBLIC OF TEXAS' A PROCLAMATION OF HOOD COUNTY COMMISSIONERS' COURT PROCLAIMING MARCH 2, 2011, 'TEXAS INDEPENDENCE WEEK'.

REGARDING ITEM VI: CITIZENS COMMENTS. NONE

REGARDING ITEM VII.A-H: MOTION MADE BY COMMISSIONER BERRY TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF ITEMS I & J. SECONDED BY COMMISSIONER SYMPSON. ALL VOTED AYE MOTION CARRIED. SEE ATTACHED

REGARDING ITEM VII.I: DISCUSSION TOOK PLACE IN REGARDS TO THE TIME AND ATTENDANCE POLICY THE JUDGE AND COMMISSIONERS AGREED THIS ITEM NEEDS MORE REVIEW.
MOTION MADE BY COMMISSIONER ROAN TO TABLE AND HAVE A WORKSHOP. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE MOTION CARRIED.

REGARDING ITEM VII.J: COMMISSIONER BERRY EXPLAINED THAT THE JUDGE, COMMISSIONER BERRY AND COMMISSIONER HEATHINGTON HAD A MEETING WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS ABOUT THE RELIEF ROUTE IN CRESSON.

MOTION MADE BY COMMISSIONER HEATHINGTON TO APPROVE THE LETTER TO JOHN BARTON OF TEXAS DEPARTMENT OF TRANSPORTATION REGARDING HWY 377 IN CRESSON. SECONDED BY COMMISSIONER BERRY. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.A.1: ROAD OPERATIONS - NO ITEMS

REGARDING ITEM VIII.A.2.a: COMMISSIONER BERRY EXPLAINED THE REQUEST OF PROPERTY OWNERS, TO VACATE AND ABANDON CLARK STREET AND COMMERCE STREET, THE STREETS WERE NEVER BUILT.

MOTION MADE BY COMMISSIONER SYMPSON TO VACATE AND ABANDON CLARK AND COMMERCE STREETS AS SHOWN ON MAP OR PLAT OF THE TOWN OF THORP SPRINGS. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.B.1: LINDA MALLON, HOOD COUNTY VETERANS SERVICE OFFICER, REQUESTED TO MOVE \$1500.00 FROM SUPPLIES TO SMALL EQUIPMENT AND FURNITURE. SHE EXPLAINED THE NEED IN HER OFFICE FOR NEW FURNITURE AND THAT THE FURNITURE SHE IS LOOKING FOR IS ON SALE FOR LESS THAN HALF OF ITS ORIGINAL PRICE.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE LINE ITEM AMENDMENTS FOR THE PERIOD JANUARY 29, 2011 THRU FEBRUARY 11, 2011. SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.B.2: STAN MCBROOM, AUDITOR, PRESENTED THE BILLS WITH AND EXPLANATION THAT \$373,989.82 WAS TO TRANE. COMMISSIONER BERRY STATED THAT AT THIS TIME HE WAS NOT SATISFIED WITH THE ANSWERS TO QUESTIONS POSED TO TRANE.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE BILLS AS PRESENTED WITH THE EXCEPTION OF \$373,989.82 TO TRANE FOR THE PERIOD OF JANUARY 29, 2011 THRU FEBRUARY 11, 2011 SECONDED BY COMMISSIONER HEATHINGTON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.B.3-6: KATHY DAVIS, TREASURER, PRESENTED THE COURT WITH A RESOLUTION FOR ADOPTION OF HOOD COUNTY'S INVESTMENT POLICY AND INVESTMENT STRATEGIES, DESIGNATION OF HOOD COUNTY'S INVESTMENT OFFICER AND ADOPTION OF HOOD COUNTY'S AUTHORIZED BROKERS. SHE ALSO PRESENTED HER COUNTY INVESTMENT OFFICER CERTIFICATES OF INVESTMENT EDUCATION.

MOTION MADE BY COMMISSIONER SYMPSON TO APPROVE RESOLUTIONS AND ACCEPT CERTIFICATE OF INVESTMENT EDUCATION. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.1: COMMISSIONER BERRY EXPLAINED THE REASON FOR THE REQUESTED CHANGE IN TIME FOR COMMISSIONER COURT.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE CHANGING COMMISSIONERS' COURT MEETING TIMES BEGINNING IN MARCH TO 7:PM FOR THE 2ND TUESDAY MEETING AND 9:00 AM FOR THE 4TH TUESDAY MEETING. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.2: COMMISSIONER BERRY SPOKE ABOUT PROVIDING ELECTED AND APPOINTED DEPARTMENT HEADS A REGULAR REPORTING OPPORTUNITY TO COME BEFORE THE COURT.

REGARDING ITEM VIII.C.3: MARY BURNETT, COUNTY CLERK, PRESENTED THE COURT WITH HER CERTIFICATES OF COURSE COMPLETION FOR OPEN MEETINGS AND OPEN RECORDS TRAINING.

MOTION MADE BY COMMISSIONER BERRY TO ACCEPT CERTIFICATES OF COURSE COMPLETION INTO COMMISSIONER COURT MINUTES IN KEEPING WITH GOVERNMENT CODE SECTION 551.005 @ AND GOVERNMENT CODE SECTION 552.012 TO BE MAINTAINED AND MADE AVAILABLE FOR PUBLIC INSPECTION. SECONDED BY COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.4: COMMISSIONER BERRY PRESENTED INFORMATION ABOUT A REQUEST TO USE 6 ACRES OF COUNTY OWNED LAND TO BE USED AS WAPLES COMMUNITY PARK.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE AN AGREEMENT WITH WAPLES COMMUNITY CENTER FOR USE OF APPROXIMATELY 6 ACRES AS A COMMUNITY PARK. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.5: ITEM WAS TABLED

REGARDING ITEM VIII.C.6.a: NELDA WALTERS, PURCHASING DIRECTOR, ADDRESSED THE COURT CONCERNING THE CURRENT ROAD OPERATIONS EQUIPMENT FILTERS AGREEMENT AND ASKED TO TERMINATE THE BLANKET PURCHASE ORDER AND THE NEED TO ISSUE A NEW BLANKET PURCHASE ORDER QUOTE.

MOTION MADE BY COMMISSIONER SYMPSON TO TERMINATE THE BLANKET PURCHASE ORDER AGREEMENT FOR ROAD OPERATIONS EQUIPMENT FILTERS DUE TO LACK OF PERFORMANCE. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.6.b: MOTION MADE BY COMMISSIONER BERRY TO ISSUE NEW BLANKET PURCHASE ORDER QUOTE REQUEST FOR ROAD OPERATIONS EQUIPMENT FILTERS. SECONDED BY COMMISSIONER ROAN. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.6.c: LOIS JOPLIN, ELECTIONS ADMINISTRATOR, ADDRESSED THE COURT AND ASKED FOR APPROVAL TO RENEW THE COUNTY'S AGREEMENT WITH ELECTION SYSTEMS AND SERVICES.

MOTION MADE BY COMMISSIONER BERRY TO APPROVE 3 YEAR RENEWAL AGREEMENT WITH "STATE CONTRACTED" ELECTION SYSTEMS AND SERVICES. SECONDED BY COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM VIII.C.6.d: NELDA WALTERS, PURCHASING DIRECTOR, RECOMMENDED THAT REJECTION OF ALL BIDS FOR SHERIFF DEPARTMENT TRUCK VEHICLES. SHE INFORMED THE COURT THAT THEY COULD RECEIVE VEHICLES FASTER AND SAVE ABOUT \$10,000.00 BY USING THE STATE CONTRACT.

MOTION MADE BY COMMISSIONER HEATHINGTON TO REJECT ALL BIDS FOR RFP2011-011 SHERIFF DEPARTMENT TRUCK VEHICLES. SECONDED BY COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED.

REGARDING ITEM VIII.C.6.e: NELDA WALTERS, PURCHASING DIRECTOR, REQUEST CONTINUING WITH JP MORGAN CHASE THROUGH INTERLOCAL AGREEMENT WITH CITY OF FT. WORTH.

MOTION MADE BY COMMISSIONER HEATHINGTON TO APPROVE REQUEST TO CONTRACT WITH TEXAS PAYMENT CARD CONSORTIUM, (JP MORGAN CHASE) THROUGH INTERLOCAL AGREEMENT WITH CITY OF FT. WORTH. SECONDED BY COMMISSIONER SYMPSON. ALL VOTED AYE. MOTION CARRIED. SEE ATTACHED.

COURT ADJOURNED AT 7:40 P.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

MARY BURNETT, COUNTY CLERK