

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, August 23, 2016**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA Amended

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations.
 - A. Service Award: Virgil Martin 10 Years
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Regular Commissioners Court minutes for August 9, 2016. See Attached.
 - B. Treasurer:
 1. Ratify payroll for the period 07/25/16 through 08/07/16 - paid on 08/12/16. See Attached.
 2. Treasurer's collateral report - First Financial Bank - July 2016
 3. Treasurer's collateral report - InterBank - July 2016
 4. Treasurer's interest income report - July 2016
 5. Treasurer's monthly report - July 2016. See Attached.
 - C. Personnel changes, new hires, and terminations . See Attached.
 - D. Monthly activity and financial reports of county officials.
 1. Auditor July
 2. Constable 1 July
 3. Constable 2 July
 4. Constable 3 July
 5. Constable 4 July
 6. County Clerk July amended
 7. County Attorney July
 8. Development July
 9. District Clerk July amended
 10. Elections Administrator July
 11. Env. Health & Collection Sta. July
 12. Extension Agent July
 13. Fire Marshal July
 14. Justice of the Peace 1 July amended
 15. Justice of the Peace 2 July amended
 16. Justice of the Peace 3 July
 17. Justice of the Peace 4 July amended
 18. Library July
 19. Sheriff July
 - Animal Control July
 - Civil & Warrants July
 - Escrow Feb. – June amended, July
 - Pay Phone (T-Netix) May

- 20. Tax Assessor Collector
 - TAC Operating Account July
 - TAC Parks & Wildlife July
 - TAC T.A.B.C. July
 - TAC VIT revenue July

E. Authorize County Judge to sign Texas Facilities Commission, Federal Surplus Property Program Application for Eligibility for the following Constables:

- 1. Hood County Constable, Precinct 1.
- 2. Hood County Constable, Precinct 2.
- 3. Hood County Constable, Precinct 3.

F. Per LGC 152.905, LGC 152.031 and Texas government Code 74.101 – 104, accept salary orders from district Judge for auditors and court personnel.(AUD)

G. Approve request of Purchasing to issue Request for Qualifications for RFQ2016-013 Physician Services Jail, current contract to end Oct 31, 2016. (PUR)

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations

- a. Discuss and take appropriate action on accepting the following dedicated roadways in Highland Lakes Addition, Precinct 4, for passable maintenance onto the County Road System: (COMP4)
 - 1) Edinburgh Lane, from Milburn Road to Aberdeen Drive, 430 feet

2. Development and Compliance

- a. Set a Public Hearing to discuss and consider the following replat:
 - 1) Lusk Branch Addition, Lot One R-1 and Lot One R-2, Block 1

B. BUDGET AND FINANCE (AUD)

- 1. Consider budget line item amendments for the period August 2, 2016, through August 15, 2016, and take appropriate action.
 - a. Constable Pct 2, requests to move \$300.45 to small equipment from supplies to purchase flashlights.
 - b. Roads Administrator requests to move \$56,368.00 to Capital Outlay from Fuel & Oil to purchase 8-ton Falcon Asphalt Hot Box, and \$48,661.86 to Capital Outlay from Materials to purchase two S450 Bobcat Skid Steer Loaders.
 - c. Sheriff requests to move \$698.00 to small equipment from equipment repair to purchase two new security monitors.
 - d. Environmental Health requests to move \$500.00 to water samples from travel & training.
 - e. Consider the request of Constable Pct.4, to provide vehicle graphics on new vehicles expected to be delivered soon.
 - f. Consider budget amendment from Sheriff to move \$7500.00 from 010-5640-33100 to 010-5640-3500 for Vehicle maintenance for the remainder of the budget year.
 - g. Consider budget amendment from County Clerk to move \$844.50 from 010-4030-33000 to 010-4030-57000 to pay for a Fujitsu scanner.
 - h. Consider budget amendment for Justice of the Peace Precinct 4 to move \$100.00 from 010-4610-12000 to 010-4610-41500 needed for required training to keep staff updated on new law changes.
- 2. Consider payment of bills for the period August 2, 2016, through August 15, 2016, and take appropriate action. See Attached.

3. Per LGC 152.011, consider Employee Compensation Budget Appropriation Plan, as certified by Personnel Director, Treasurer and Auditor, and take appropriate action, including certain percentage adjustments to Hood County Step/Grade salary matrix schedules. (AUD)

C. MISCELLANEOUS:

1. Consider and take appropriate action to authorize County Judge to sign Interlocal Cooperation Contract between Hood County Sheriff's Department and Pecan Valley MHMR Region for providing transportation services for individuals experiencing a mental health crisis event. (SO)
2. Consider and take appropriate action regarding a presentation from Donald Kelm to recommend Kelli Pittcock for the position on Family and Consumer Science Agent. (ExtAgent)
3. Consider and take appropriate action regarding the contract for Court Fines and Fees Collection Services. (DC)
4. Discuss and approve appointment of election judges and central count. (EA)
5. Road Operations:
 - a. Discuss and consider approval of Road Operations' purchase of (1) new 8-Ton Falcon Asphalt Hot Box Slip-in, NJPA Price Quote (No.OZ050316-885-1) for \$56,368.00 from Capital Outlay 050-6150-58900.
 - b. Discuss and consider approval of Road Operations' purchase of (2) new S450 Bobcat Skid-Steer Loaders, Buyboard Contract (No. 424-13)for \$48,661.86 from Capital Outlay 050-6150-58900.
 - c. Consider and take appropriate action on request from Road Operations to retain within its fleet (24-0100) 2005 Ford F250, (26-0259) 2005 Ford F350, and (26-0260) 2005 Ford F350.
 - d. Discuss and consider approval of Road Operations' request to declare Vehicles and Equipment list (provided) as Salvage and sell at next Ritchie Bros. auction.
6. Consider and take appropriate action to approve Hood County Constables and Sheriff Service Fees for 2017. (Const P4)
7. Consider and take appropriate action to allow Reserve Deputy O.T. Belcher to have a fuel card. (SO)
8. Consider and take appropriate action to authorize reorganization of staff effective August 15, 2016, in the District Clerk's Office. (PER)
9. Consider and take appropriate action to authorize the County Judge to sign the Statewide Automated Victim Notification Service (SAVNS) Maintenance Grant Contract between the Office of the Attorney General and Hood County. OAG Contract No. 1771120. (SO)
10. Consider and take appropriate action on the request to place bullet proof glass in the Justice of the Peace Precinct 4 office. (JP4)
11. Consider and take appropriate action regarding approval of the 2017 Commissioners' Court Date Schedule. (CJ)

ADJOURN

DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse Building (Outside Bulletin Board), 100 E. Pearl St., Granbury, Texas on August 18, 2016, at 2:00 PM by M. Sutton.

**NOTICE
Policy of Non-Discrimination on the Basis of Disability**

County of Hood does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Personnel Director, 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. *Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations, §551.074 (Personnel Matters), §551.076(Deliberations about Security Devices), and §551.087 (Economic Development).

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AGENDA Amended

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Butch Barton, Commissioner Precinct 2
Jeff Tout, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: Judge Cockerham called the meeting to order at approximately 9:00 A.M. on the aforesaid date of Tuesday, August 23rd, 2016.

REGARDING ITEM II: Invocation given by Judge Cockerham.

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner Butch Barton.

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Steve Berry.

REGARDING ITEM V. Special presentations. None

A. Service Awards:

1. Virgil Martin 10 years

REGARDING ITEM VI Citizens' Comments pertaining to AGENDA ITEMS only. **None Given.**

REGARDING ITEM VII. CONSENT AGENDA

- a. Motion made by Commissioner James Deaver to approve the consent agenda. Seconded by Commissioner Butch Barton . All voted aye. Motion carried.

REGARDING ITEM VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

REGARDING ITEM VIII.1. Road Operations

a. Motion made by Commissioner Steve Berry to approve the following dedicated roadways in Highland Lakes Addition, Precinct 4, for passable maintenance onto the County Road System Seconded by Commissioner Butch Barton . All voted aye. Motion carried.

- 1) Edinburgh Lane, from Milburn Road to Aberdeen Drive, 430 feet

REGARDING ITEM VIII.2. Development and Compliance

a. Motion made by Commissioner Jeff Tout to Set a Public Hearing to discuss and consider the following replat: Seconded by Commissioner Steve Berry . All voted aye. Motion carried.

- 1) Lusk Branch Addition, Lot One R-1 and Lot One R-2, Block 1

REGARDING ITEM VIII B. BUDGET AND FINANCE (AUD)

REGARDING ITEM VIII 1. Consider budget line item amendments for the period August 2, 2016, through August 15, 2016, and take appropriate action.

REGARDING ITEM VIII 1. a. Motion made by Commissioner Steve Berry to approve requests from Constable Pct 2, to move \$300.45 to small equipment from supplies to purchase flashlights. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

REGARDING ITEM VIII 1. b. Motion made by Commissioner James Deaver to approve Roads Administrator requests to move \$56,368.00 to Capital Outlay from Fuel & Oil to purchase 8-ton Falcon Asphalt Hot Box, and \$48,661.86 to Capital Outlay from Materials to purchase two S450 Bobcat Skid Steer Loaders. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

REGARDING ITEM VIII 1c. Motion made by Commissioner Jeff Tout to approve Sheriff requests to move \$698.00 to small equipment from equipment repair to purchase two new security monitors. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII 1d. Motion made by Commissioner Butch Barton to approve Environmental Health requests to move \$500.00 to water samples from travel & training. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII 1e. Motion made by Commissioner Steve Berry to approve request of Constable Pct.4, to provide vehicle graphics on new vehicles expected to be delivered soon. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

REGARDING ITEM VIII 1f. Motion made by Commissioner James Deaver to approve budget amendment from Sheriff to move \$7500.00 from fuel, 010-5640-33100 to 010-5640-3500 for Vehicle maintenance for the remainder of the budget year. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII 1g. Motion made by Commissioner Butch Barton to approve the County Clerk to move \$844.50 from 010-4030-33000, supplies to 010-4030-57000, small equipment, to pay for a Fujitsu scanner. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII 1h. Motion made by Commissioner Steve Berry to approve budget amendment for Justice of the Peace Precinct 4 to move \$100.00 from , part time 010-4610-12000 to 010-4610-41500, training, needed for required training to keep staff updated on new law changes. Seconded by Commissioner Jeff Tout. 4 voted Aye. 1 Nay. Motion carried.

REGARDING ITEM VIII 2. Motion made by Commissioner Steve Berry to approve payment of bills for the period August 2, 2016, through August 15, 2016, and take appropriate action. Seconded by Commissioner Butch Barton. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII 3. Motion made by Commissioner Steve Berry to approve Per LGC 152.011, Employee Compensation Budget Appropriation Plan, as certified by Personnel Director, Treasurer and Auditor, and take appropriate action, including certain percentage adjustments to Hood County Step/Grade salary matrix schedules and with the exception that the auditor brings back the step and grade plan that the chief deputy presented prior to Oct 1st for us to receive and that the

compensation policy needs to be revisited before Oct. st so we remove the anniversary date and make it Oct. 1st. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII C. MISCELLANEOUS:

REGARDING ITEM VIII 1. Motion made by Commissioner Jeff Tout to approve County Judge to sign Interlocal Cooperation Contract between Hood County Sheriff's Department and Pecan Valley MHMR Region for providing transportation services for individuals experiencing a mental health crisis event. Seconded by Commissioner Butch Barton. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII 2. Motion made by Commissioner Steve Berry to approve Donald Kelm's recommendation of Kelli Pittcock for the position on Family and Consumer Science Agent. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII 3. Motion made by Commissioner Steve Berry to approve the contract for Court Fines and Fees Collection Services. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

REGARDING ITEM VIII 4. Motion made by Commissioner James Deaver to approve appointment of election judges and central count. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII 5. Road Operations:

a. Motion made by Commissioner Jeff Tout to approve Road Operations' purchase of (1) new 8-Ton Falcon Asphalt Hot Box Slip-in, NJPA Price Quote (No.OZ050316-885-1) for \$56,368.00 from Capital Outlay 050-6150-58900. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

b. Motion made by Commissioner James Deaver to approve Road Operations' purchase of (2) new S450 Bobcat Skid-Steer Loaders, Buyboard Contract (No. 424-13)for \$48,661.86 from Capital Outlay 050-6150-58900. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

c. Motion made by Commissioner James Deaver to approve request from Road Operations to retain within its fleet (24-0100) 2005 Ford F250, (26-0259) 2005 Ford F350, and (26-0260) 2005 Ford F350. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

d. Motion made by Commissioner Steve Berry to approve Road Operations' request to declare Vehicles and Equipment list (provided) as Salvage and sell at next Ritchie Bros. auction. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII 6. Motion made by Commissioner Butch Barton to approve Hood County Constables and Sheriff Service Fees for 2017. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII 7. Motion made by Commissioner Steve Berry to approve Reserve Deputy O.T. Belcher to have a fuel card. Seconded by Judge Cockerham. All voted aye. Motion carried.

REGARDING ITEM VIII 8. Motion made by Commissioner Butch Barton to approve reorganization of staff effective August 15, 2016, in the District Clerk's Office. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII 9. Motion made by Commissioner Jeff Tout to approve the County Judge to sign the Statewide Automated Victim Notification Service (SAVNS) Maintenance Grant Contract between the Office of the Attorney General and Hood County: OAG Contract No. 1771120. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII 10. Motion made by Commissioner Jeff Tout to table Bullet proof glass in the Justice of the Peace Precinct 4 office until JP Tuggle brings back 3 bids and notification from Historic Commission to the Commissioner Court. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII 11. Motion made by Commissioner Butch Barton to approve of the 2017 Commissioners' Court Date Schedule. Seconded by Commissioner Steve Berry. All voted aye. Motion carried. See Attached.

COURT ADJOURNED AT 10:10 am.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

Katie Lang, Hood County Clerk

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