

HONORABLE RALPH H. WALTON, JR.
- District Judge -
355th Judicial District



HONORABLE VINCENT J. MESSINA
- County Court at Law Judge -

HONORABLE DARRELL COCKERHAM
- County Judge -
Hood County, Texas

SHELLI BERRY
- Chief Juvenile Probation Officer -
PO Box 2081 • Granbury, TX 76048
(817) 579-3273 ext 5428

**HOOD COUNTY YOUTH SERVICES
355TH JUDICIAL DISTRICT**

Notice of the regular meeting of the Hood County Juvenile Board on **TUESDAY, JUNE 21, 2016 at 8:00 AM** in the Central Jury Room located in the Hood County Justice Center at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Review bills presented for payment and take appropriate action.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Consider Destruction of Records Policy & take appropriate action.

ADJOURN



DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas, on June 15, 2016, by M. Sutton.

Notice

Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. *Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Juvenile Board Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:
RALPH H. WALTON, JR., DISTRICT JUDGE
VINCENT MESSINA, COUNTY COURT AT LAW JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF JUNE 21, 2016.

REGARDING ITEM 2: MOTION MADE BY JUDGE MESSINA TO APPROVE THE MINUTES OF THE JUNE 8, 2016 MEETING. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE MESSINA TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 5: MOTION MADE BY JUDGE WALTON TO RATIFY PAYROLL FROM MAY 30, 2016 - JUNE 12, 2016. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

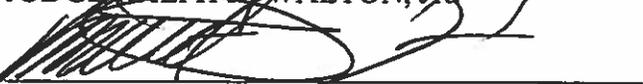
REGARDING ITEM 6: MOTION MADE BY JUDGE WALTON TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 7: MOTION MADE BY JUDGE MESSINA TO APPROVE THE DESTRUCTION OF RECORDS POLICY AUTHORIZING THE JUVENILE PROBATION DEPARTMENT TO DESTROY RECORDS OF ANY CASE REFERRED TO THE DEPARTMENT UPON THE AGE OF THE OFFENDER REACHING 33 YEARS OF AGE. THIS INCLUDES FELONY, MISDEAMEANOR, AND ANY CINS CASE. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:10 A.M.



JUDGE RALPH H. WALTON, JR.



JUDGE VINCENT MESSINA



JUDGE DARRELL COCKERHAM

CERTIFICATION FOR THE PAYMENT OF BILLS

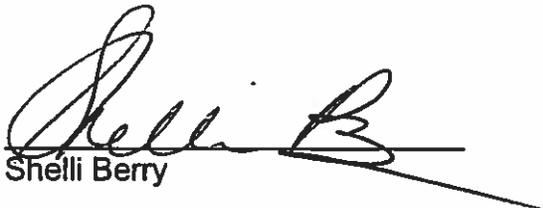
THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 21st day of June, 2016 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER


Shelli Berry



By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: GEN DISB-GENERAL DISBURSEMENT						
008290	4M ROCKDALE YOUTH SERVICES, INC	06/20/2016	Regular	0.00	5,031.30	
000011	DOYLE AGENCY INCORPORATED	06/20/2016	Regular	0.00	100.00	
009022	DUE FROM GEN FUND - INDIGENT DE	06/20/2016	Regular	0.00	800.00	
009866	G4S YOUTH SERVICES, LLC	06/20/2016	Regular	0.00	7,855.00	
005618	GRAYSON COUNTY DEPARTMENT	06/20/2016	Regular	0.00	11,448.00	
002468	GULF COAST TRADES CENTER	06/20/2016	Regular	0.00	3,193.93	
007595	JP MORGAN CHASE BANK, NA	06/20/2016	Regular	0.00	26.00	
000018	MARK B DEWITT	06/20/2016	Regular	0.00	200.00	
006740	MARK PILAND	06/20/2016	Regular	0.00	600.00	
007920	PARNELL E. RYAN, PH.D	06/20/2016	Regular	0.00	500.00	
007521	PEGASUS SCHOOLS INC	06/20/2016	Regular	0.00	4,591.41	
012617	PSYCHOTHERAPY SERVICES & YOKEF	06/20/2016	Regular	0.00	640.00	
005838	REDWOOD TOXICOLOGY LABORATO	06/20/2016	Regular	0.00	305.55	
008474	RITA BENSON, MS, LPC	06/20/2016	Regular	0.00	60.00	
010153	RITE OF PASSAGE, INC.	06/20/2016	Regular	0.00	7,704.41	
006591	SENTINEL OFFENDER SERVICES, LLC	06/20/2016	Regular	0.00	59.85	
010086	STAPLES ADVANTAGE	06/20/2016	Regular	0.00	125.98	

Bank Code GEN DISB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	17	17	0.00	43,241.43
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	17	17	0.00	43,241.43

**HOOD COUNTY JUVENILE BOARD
JUVENILE PROBATION PAYROLL**

Payroll from May 30 through June 12, 2016

Paid on June 17, 2016

Total Payroll - Fund 56	\$	<u>8,275.43</u>
Total Employees Paid		5

Motion Made by Board Member



To ratify Payroll as presented.

Seconded by Board Member



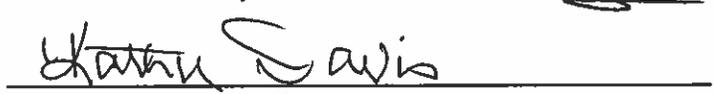
All voted AYE, motion carried.

Approved this 21st day of June, 2016

Juvenile Probation Director



Treasurer



Auditor



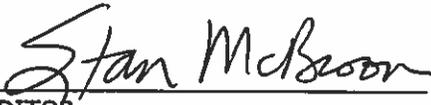


HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON
JUNE 21, 2016

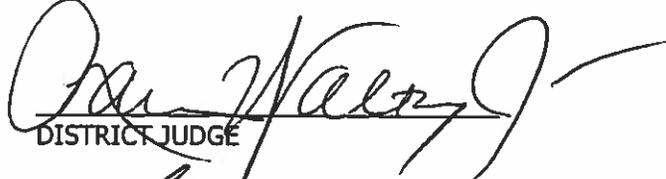


PERSONNEL DIRECTOR

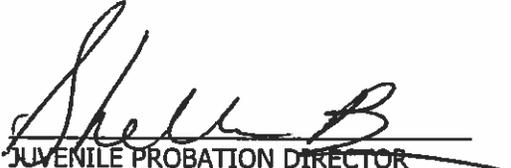


AUDITOR

COUNTY JUDGE



DISTRICT JUDGE



JUVENILE PROBATION DIRECTOR



COUNTY COURT AT LAW JUDGE

DESTRUCTION OF RECORDS

The Juvenile Probation Department is authorized to destroy records of any case referred to the department upon the age of the offender reaching 33 years of age. This includes felony, misdemeanor, and any CINS case.

This destruction is only authorized for records kept at the Juvenile Probation Department and *does not include* records kept by any other agency including the Hood County Clerk's office or Hood County District Clerk's office

Destruction may be done by shredding that ensures that the record is not readable or recoverable. (approved by Juvenile Board on 06/21/2016)