

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, January 26, 2016**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**Revised AGENDA with Addendum  
posted 9:30 AM 1/22/2016**

I. Call to order

II. Invocation

III. Pledge of Allegiance

IV. Pledge to Texas

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

V. Special presentations - Service award recipients for January.

Judge Darrell Cockerham	5 Years
Timothy Flower	15 Years
David Larner	15 Years
Tonna Trumble Hitt	25 Years

VI. Citizens' Comments pertaining to AGENDA ITEMS only.

VII. CONSENT AGENDA

A. Minutes:

1. Regular Commissioners Court minutes for January 12, 2016.
2. Special Called Commissioner Court minutes for January 15, 2016. YMCA

B. Treasurer:

1. Ratify payroll for the period 12/28/15 through 1/10/16 - paid 1/15/16
2. Treasurer's collateral report - First Financial Bank - December 2015
3. Treasurer's collateral report - InterBank - December 2015
4. Treasurer's interest income report - December 2015
5. Treasurer's monthly report - December 2015
6. Treasurer's quarterly investment report - 4th quarter of 2015 (Oct through Dec 2015)
7. Ratify collateral pledged on County deposits by First financial Bank, that collateral being Bell County Certificate of Obligation, CUSIP number 078023SG4 in the amount of \$2, 500,000.00.
8. Consider for approval allowing Treasurer to remit quarterly fines and fees reports and payments for the quarter ending 12/31/15 not to exceed \$140,000.00.
9. Approve increase in the Treasurer's bond to \$160,000.00.
10. Accept a check from the Hufstedler Trust for the Library for \$789.37.

C. Personnel changes, new hires, and terminations

D. Monthly activity and financial reports of county officials.

- |                             |                        |
|-----------------------------|------------------------|
| 1. Auditor                  | November, December     |
| 2. Constable 1              | December               |
| 3. Constable 2              | December               |
| 4. Constable 3              | December               |
| 5. Constable 4              | December               |
| 6. County Clerk             | December               |
| 7. County Attorney          | December               |
| 8. Development              | December               |
| 9. District Clerk           |                        |
| 10. Elections Administrator | December               |
| 11. Environmental Health    | December               |
| 12. Extension Agent         | December               |
| 13. Fire Marshal            | December               |
| 14. Justice of the Peace 1  | December               |
| 15. Justice of the Peace 2  | December               |
| 16. Justice of the Peace 3  | December               |
| 17. Justice of the Peace 4  | December               |
| 18. Library                 | December               |
| 19. Sheriff                 | December               |
| Animal Control              | December               |
| Civil & Warrants            | December               |
| Escrow                      | December               |
| Pay Phone (T-Netix)         | November               |
| 20. Tax Assessor Collector: |                        |
| TAC Operating Account       | July – Amended         |
| TAC Parks & Wildlife        | July – Amended, August |
| TAC TABC                    | July – Amended, August |
| TAC VIT revenue             | December               |

- E. Authorize County Judge to sign the PILOT waiver request letter for the Housing Authority of Granbury. (CJ)
- F. Accept \$10,000 donation to Animal Control. (SO)
- G. Authorize County Judge to sign letter to Department of State Health Services regarding infectious diseases. (FM)
- H. Accept a check donation in the amount of \$100, check #7754 for Animal Control from Sharon Boles. (SO)
- I. Accept the 2015 Racial Profiling Report for the Fire Marshal's Office. (FM)
- J. Accept the Sheriff's Office Racial Profiling Report for 2015. (SO)
- K. Authorize the Hood County Historical Commission to use the Courthouse Square on Saturday, November 5, 2016, for the Hood County Sesquicentennial Celebration event. (HCHC)
- L. Purchasing:
1. Approve request of Purchasing Dept. to issue new RFP's for the following expiring contracts for Road Operations: Rental Equipment, Hot Mix Cold Lay, Corrugated Steel Culverts, Aggregates for Surface Treatment.
  2. Consider and take appropriate action to exempt Purchasing from the competitive bidding process for the purchase of VPN network support from NetProtec per LGC 262.024 (a)(7) "Sole Source" under discretionary exemptions.

**Addendum:**

- M. Approve the waiver IGT Medicaid Waiver that the County will be funding, and approve Treasurer to transfer same funds, as October 2015 thru December 2015 of \$16,051.50 (\$5,350.50 \* 3). (AUD) *addendum*

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations

- a. Public Hearing to discuss and consider the following proposed traffic regulation and take appropriate action:

- 1) Establish a Stop Sign on Cactus Hill Court at the intersection of Katie Court.

2. Development and Compliance

- a. Approve the following reappointments on the Hood County Development Commission:

- 1) Place 2 Wallace Herzog  
2) Place 4 Mike McKean

B. BUDGET AND FINANCE (AUD)

1. Consider budget line item amendments for the period January 5, 2016, through January 15, 2016, and take appropriate action.  
2. Consider payment of bills for the period January 5, 2016, through January 15, 2016, and take appropriate action.  
3. Consider policy revisions for fiscal yearend purchase orders, and take appropriate action.

C. MISCELLANEOUS:

1. Discuss and take action on dates for events from HGMA for 2016 year and approval to use area surrounding Courthouse with proper permits from City and liability insurance submitted.:
- |                  |  |
|------------------|--|
| February 26,27   | Texas Independence Day (in Acton-THF)      |
| March 19, 20     | General Granbury's Birthday (HGMA)         |
| April 29, 30     | Granbury Wine Walk (Wine Walk Committee)   |
| May 28,29, 30    | Memorial Day Veterans Celebration (HGMA)   |
| July 3,4         | July 4th Celebration (Chamber of Commerce) |
| September 3, 4,5 | Full Armor Biker Bash (Full Armor Church)  |
| October 15,16    | Harvest Moon Festival of the Arts (HGMA)   |
| November 25      | Night of Lights Parade (HGMA)              |
| December 2,3     | Granbury-A Candlelight Tour (HGMA)         |
2. Consider and take appropriate action regarding the request for permission to use the square on October 1, 2016 for the Granbury Paranormal Expo. (CJ)
3. Consider and take appropriate action regarding the request for permission to use the square on February 27, 2016, for the Sweethearts and Orphan's annual car show.
4. Personnel:
- a. Consider and take appropriate action for approval of revised Vacation Policy. (PER, CJ)
- b. Consider and take appropriate action for approval changes to Step Plan Policy
- c. Consider and take appropriate action for approval changes to Sick Leave Policy.
5. Consider and take appropriate action regarding new fireworks selling seasons and new fireworks policy. (FM)

6. Consider and take appropriate action regarding a request from Cary Dyer regarding the use of the Courthouse Square for the Living Christmas Cards On December 9-10, 2016. (ComP3 & P1)
7. Consider and take appropriate action to regarding COG Egrants for Tactical Robots for the Swat Team. (SO)
8. Consider and take appropriate action regarding requests from Hood County Development District #1 per LGC Chapter 383 County Development Districts, SUBCHAPTER C. Administrative Provisions in Section 383.045. BOARD VACANCY and in accordance with HCDD# 1 By-laws, Article III, Directors - section 3.7 and as per Agreed Judgment, Dated February 6, 2012, by and between HCDD#1 and the City of Granbury, specifically to Item 6.:
  - a. Approve the appointment of Sheri Campbell- Husband, Assistant City Manager of the City of Granbury to the Vacancy precipitated by the resignation of Steven Dieterichs.
  - b. Approve the appointment of City Manager Chris Coffman to the Board of Directors in a non-voting advisory capacity as per the above quoted documents.
9. Consider and take appropriate action to approve letter to local veterinarians in regard to the Hood County Animal Control Voucher Program. (PUR)
10. Information Technology:
  - a. Consider and take appropriate action to authorize technology department to move forward with replacement of emergency power backup located at Hood County Law Enforcement Center. (As presented in fund 55 meetings on 11/20/2015)(CDWG Quote: GSLF348)
  - b. Consider and take appropriate action to authorize technology department to move forward with desktop computer replacements as presented in fund 55 capital purchases meeting. (Not to exceed \$40,000.00)

## ADJOURN

### THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge  
James Deaver, Commissioner Precinct 1  
Butch Barton, Commissioner Precinct 2  
Jeff Tout, Commissioner Precinct 3  
Steve Berry, Commissioner Precinct 4  
Dean Armstrong, Deputy Chief Clerk

**REGARDING ITEM I:** Judge Cockerham called the meeting to order at approximately 9:00 A.M. on the aforesaid date of Tuesday, January 26th, 2016.

**REGARDING ITEM II:** Invocation given by Stan McBroom.

**REGARDING ITEM III:** Pledge Of Allegiance lead by Commissioner Butch Barton.

**REGARDING ITEM IV:** Pledge To Texas lead by Commissioner Steve Berry.

**REGARDING ITEM V:** Special presentations - Service award recipients for January.

Judge Darrell Cockerham	5 Years
Timothy Flower	15 Years
David Larner	15 Years
Tonna Trumble Hitt	25 Years

**REGARDING ITEM VI:** Citizens Comments pertaining to agenda items only.

**REGARDING ITEM VII.A-I:** Motion made by Commissioner Deaver to approve the consent agenda items A through M with the exception of item B.10. and F. Seconded by Commissioner Barton. All voted aye. Motion carried. See attached.

**REGARDING ITEM VII. B.10** Motion made by Commissioner Steve Berry to Accept a check from the Hufstedler Trust for the Library for \$789.37. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

**REGARDING ITEM VII. F.** Motion made by Commissioner James Deaver Accept \$10,000 donation to Animal Control. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS**

**REGARDING ITEM VIII 1. Road Operations**

a. Public Hearing to discuss and consider the following proposed traffic regulation and take appropriate action:  
Opened at 9:10. No comments, Public Hearing closed at 9:10.

**REGARDING ITEM VIII.A.1.a.1)** Motion made by Commissioner James Deaver Establish a Stop Sign on Cactus Hill Court at the intersection of Katie Court. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII 2. Development and Compliance**

a. Motion made by Commissioner Butch Barton to approve the following reappointments on the Hood County Development Commission: 1) Place 2 Wallace Herzog 2) Place 4 Mike McKean. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII B. BUDGET AND FINANCE**

**REGARDING ITEM VIII B 1.** Motion made by Commissioner Jeff Tout to approve budget line item amendments for the period January 5, 2016, through January 15, 2016, and take appropriate action. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII B 2.** Motion made by Commissioner Jeff Tout to approve payment of bills for the period January 5, 2016, through January 15, 2016, and take appropriate action. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII B 3.** Motion made by Commissioner Steve Berry to policy revisions for fiscal yearend purchase orders, and take appropriate action. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII C. MISCELLANEOUS:**

1. Motion made by Commissioner Jeff Tout to approve dates for events from HGMA for 2016 year and to use area surrounding Courthouse with proper permits from City and liability insurance submitted.: Excluding September 3,4 & 5<sup>th</sup>, Labor Day party and Extending October 15 & 16 to 1:00pm on 10/14 to close the parking lot.

February 26,27	Texas Independence Day (in Acton-THF)
March 19, 20	General Granbury's Birthday (HGMA)
April 29, 30	Granbury Wine Walk (Wine Walk Committee)
May 28,29, 30	Memorial Day Veterans Celebration (HGMA)
July 3,4	July 4th Celebration (Chamber of Commerce)
September 3, 4,5	Full Armor Biker Bash (Full Armor Church)
October 15,16	Harvest Moon Festival of the Arts (HGMA)
November 25	Night of Lights Parade (HGMA)
December 2,3	Granbury-A Candlelight Tour (HGMA)

Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII C 2.** Motion made by Commissioner Steve Berry to approve the request for the use the square on October 1, 2016 for the Granbury Paranormal Expo. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII C 3.** Motion made by Commissioner James Deaver to approve the use of the square on February 27, 2016, for the Sweethearts and Orphan's annual car show. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII C 4.** Personnel:

**a.** Motion made by Commissioner Jeff Tout to table the revised Vacation Policy and get a workshop set up. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

**b.** Motion made by Commissioner James Deaver to approve the changes to Step Plan Policy. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

**c.** Motion made by Commissioner Butch Barton to approve the changes to Sick Leave Policy. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII C 5.** Motion made by Commissioner Steve Berry to allow 3 additional dates in firework selling season, Feb 25, March 2, April 16, April 21st, and accept the fees of \$50 per event or \$150 per year for new fireworks policy. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII C 6.** Motion made by Commissioner James Deaver to approve request from Cary Dyer regarding the use of the Courthouse Square for the Living Christmas Cards On December 9-10, 2016. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII C 7.** Motion made by Commissioner James Deaver to approve COG Egrants for Tactical Robots for the Swat Team. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII C 8.** Hood County Development District #1 per LGC Chapter 383 County Development Districts, SUBCHAPTER C. Administrative Provisions in Section 383.045. BOARD VACANCY and in accordance with HCDD# 1 By-laws, Article III, Directors - section 3.7 and as per Agreed Judgment, Dated February 6, 2012, by and between HCDD#1 and the City of Granbury, specifically to Item 6.:

**REGARDING ITEM VIII C 8. a.** Motion made by Commissioner Steve Berry to approve the appointment of Sheri Campbell- Husband, Assistant City Manager of the City of Granbury to the Vacancy precipitated by the resignation of Steven Dieterichs. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII C 8. b.** Motion made by Commissioner Butch Barton to approve the appointment of City Manager Chris Coffman to the Board of Directors in a non-voting advisory capacity as per the above quoted documents. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII C 9.** Motion made by Commissioner Steve Berry to approve letter to local veterinarians in regard to the Hood County Animal Control Voucher Program. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII C 10.** Information Technology:

**a.** Motion made by Commissioner Steve Berry to approve technology department to move forward with replacement of emergency power backup located at Hood County Law Enforcement Center. (As presented in fund 55 meetings on 11/20/2015)(CDWG Quote: GSLF348) Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

**b.** Motion made by Commissioner James Deaver to approve technology department to move forward with desktop computer replacements as presented in fund 55 capital purchases meeting. (Not to exceed \$40,000.00) Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

COURT ADJOURNED AT 10:05am.

APPROVED:

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Darrell Cockerham, County Judge

ATTEST:

\_\_\_\_\_  
Dean Armstrong, Chief Deputy Clerk

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