

HONORABLE RALPH H. WALTON, JR.  
- District Judge -  
355th Judicial District



HONORABLE VINCENT J. MESSINA  
- County Court at Law Judge -

HONORABLE DARRELL COCKERHAM  
- County Judge -  
Hood County, Texas

SHELLI BERRY  
- Chief Juvenile Probation Officer -  
P.O. Box 2081 • Granbury, TX 76048  
(817) 579-3273 ext. 5428

## HOOD COUNTY YOUTH SERVICES 355TH JUDICIAL DISTRICT

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Notice of the regular meeting of the Hood County Juvenile Board on Wednesday, October 21, 2015 at 8:00 AM in the Central Jury Room located in the Hood County Justice Center at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Review bills presented for payment and take appropriate action.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Monthly update for Lake Granbury Youth Services.
- VIII. Ratify the contract for Non-Residential Services with Heather Brogan-McCarty and take appropriate action.

ADJOURN

  
DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse, 100 E. Pearl St., Granbury, Texas, on October 14, 2015, by M. Sutton.

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#### Notice

##### Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel Dept. 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development).

THE FOLLOWING MEMBERS WERE PRESENT:  
RALPH H. WALTON, JR., DISTRICT JUDGE  
VINCENT MESSINA, COUNTY COURT @ LAW JUDGE  
DARRELL COCKERHAM, COUNTY JUDGE

REGARDING ITEM 1: JUDGE WALTON CALLED THE MEETING TO ORDER AT 8:00 A.M. ON THE AFORSAID DATE OF OCTOBER 21, 2015.

REGARDING ITEM 2: MOTION MADE BY JUDGE COCKERHAM TO APPROVE THE MINUTES OF THE OCTOBER 5, 2015 MEETING. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE MESSINA TO APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION DEPARTMENT. SECONDED BY JUDGE COCKERHAM. MOTION CARRIED. SEE ATTACHED.

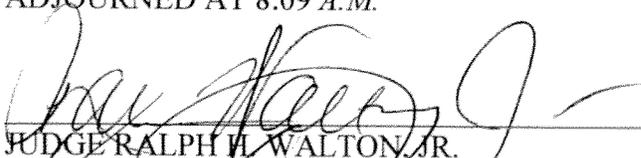
REGARDING ITEM 5: MOTION MADE BY JUDGE COCKERHAM TO RATIFY PAYROLL FROM SEPTEMBER 21, 2015 - OCTOBER 4, 2015. SECONDED BY JUDGE WALTON. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE WALTON TO APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 7: CODY WOOD, PROGRAM DIRECTOR GAVE A MONTHLY UPDATE FOR LAKE GRANBURY YOUTH SERVICES.

REGARDING ITEM 8: MOTION MADE BY JUDGE WALTON TO RATIFY THE CONTRACT FOR NON-RESIDENTIAL SERVICES WITH HEATHER BROGAN-MCCARTY. SECONDED BY JUDGE MESSINA. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:09 A.M.

  
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JUDGE RALPH H. WALTON, JR.

  
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JUDGE VINCENT MESSINA

  
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JUDGE DARRELL COCKERHAM

CERTIFICATION FOR THE PAYMENT OF BILLS

THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 21st day of October, 2015 with the following exceptions: None.

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER

  
Shelli Berry



Hood County, TX

# Check Register

Packet: APPKT00930 - 10/21/15 JUVENILE PROBATION - OLD BUDGET

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GEN DISB-GENERAL DISBURSEMENT</b>						
009866	G4S YOUTH SERVICES, LLC	10/15/2015	Regular	0.00	5,664.75	
009786	GARY HIVELY	10/15/2015	Regular	0.00	682.50	
005618	GRAYSON COUNTY DEPARTMENT	10/15/2015	Regular	0.00	4,440.00	
007595	JP MORGAN CHASE BANK, NA	10/15/2015	Regular	0.00	23.59	
008764	LINDA L. BAILEY, LPC	10/15/2015	Regular	0.00	455.00	
007521	PEGASUS SCHOOLS INC	10/15/2015	Regular	0.00	4,443.30	
012617	PSYCHOTHERAPY SERVICES & YOKEI	10/15/2015	Regular	0.00	380.00	
005838	REDWOOD TOXICOLOGY LABORATC	10/15/2015	Regular	0.00	127.75	
010153	RITE OF PASSAGE, INC.	10/15/2015	Regular	0.00	9,867.39	
006591	SENTINEL OFFENDER SERVICES, LLC	10/15/2015	Regular	0.00	108.00	
009038	XEROX CORPORATION	10/15/2015	Regular	0.00	352.41	

### Bank Code GEN DISB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	12	11	0.00	26,544.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>12</b>	<b>11</b>	<b>0.00</b>	<b>26,544.69</b>



Hood County, TX

# Check Register

Packet: APPKT00931 - 10/21/15 JUVENILE PROBATION - NEW  
BUGET

By Vendor Name

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: GEN DISB-GENERAL DISBURSEMENT</b>						
008955	CARTRIDGE WORLD	10/15/2015	Regular	0.00	184.32	
007920	PARNELL E. RYAN, PH.D	10/15/2015	Regular	0.00	500.00	
000115	WAL-MART COMMUNITY BRC	10/15/2015	Regular	0.00	41.49	

### Bank Code GEN DISB Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	3	0.00	725.81
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>4</b>	<b>3</b>	<b>0.00</b>	<b>725.81</b>

**HOOD COUNTY JUVENILE BOARD  
JUVENILE PROBATION PAYROLL**

Payroll from September 21 through October 4, 2015

Paid on October 9, 2015

<b>Total Payroll - Fund 56</b>	<b>\$</b>	<u><b>11,776.44</b></u>
<b>Total Employees Paid</b>		<b>5</b>

Motion Made by Board Member *David Cockerton*

To ratify Payroll as presented.

Seconded by Board Member *Joe Hayes Jr.*

All voted AYE, motion carried.

Approved this 21st day of October, 2015

Juvenile Probation Director *Shelley B.*

Treasurer *Kathy Davis*

Auditor *Stan McBroon*



## HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON  
October 21, 2015

*Richard Aguin*

PERSONNEL DIRECTOR

*Stan McBeaman*

AUDITOR

*Samuel Cokerham*

COUNTY JUDGE

*Alan Valtz Jr*

DISTRICT JUDGE

*Steve R*

JUVENILE PROBATION DIRECTOR

*Mark D*

COUNTY COURT AT LAW JUDGE



THE STATE OF TEXAS

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COUNTY OF HOOD

**AGREEMENT BETWEEN HOOD COUNTY,  
HOOD COUNTY JUVENILE BOARD  
FOR  
NON-RESIDENTIAL SERVICES**

**THIS AGREEMENT** made and entered into by and between the **HOOD COUNTY JUVENILE PROBATION BOARD**, hereinafter referred to as "**Board**", and **Heather Brogan-McCarty**, hereinafter referred to as "**Provider**".

**WHEREAS**, the Federal Juvenile Justice and Delinquency Prevention Act in Texas mandates the removal of runaways and truants from secure facilities, removal of juveniles from adult jails, and encouragement of programs to reduce serious and violent juvenile crimes; and

**WHEREAS**, the **Board** and **Juvenile Probation Department** desire to meet the mandated requirements by securing the **Individual Counseling** for juveniles; and,

**WHEREAS**, **Provider** desires to assist the **Board** and **Juvenile Probation** by providing **Individual Counseling** services.

**NOW, THEREFORE**, in consideration of the mutual covenants set forth herein, the parties hereto agree as follows:

**SECTION I  
PURPOSE**

**1.01** The purpose of this agreement is to make available to eligible juveniles **Individual Counseling**. This program and service is being established by the **Board** and **Juvenile Probation** to meet the mandates of the Federal Juvenile Justice and Delinquency Prevention Act which is administered by the Governor's Criminal Justice Division (CJD).

**1.02** A standard condition of funding by the CJD is that availability of contracts to purchase juvenile services must be advertised annually through a competitive procurement

contract term.

**SECTION VI**  
**SERVICES PROVIDED**

**6.01** It is understood by the parties that a "No show" shall not be considered and constituted an appointment, and not be applied against any hourly billing.

**SECTION VII**  
**LOCATION**

**7.01** It is understood and agreed by the parties that **Individual Counseling** shall be at the time and location as prescribed and directed by **Provider**, which must be approved by the **Hood County Juvenile Probation Department**.

**SECTION VIII**  
**REPORTS AND CONSULTATION**

**8.01** **Provider** shall prepare and deliver a typed report to the **Hood County Juvenile Probation Department** of each evaluation. Typed progress reports are to be submitted timely, no later than the fifth (5<sup>th</sup>) of the following month in which psychotherapy services were rendered.

**8.02** In addition to the **Individual Counseling** provided in this agreement, **Provider** agrees to provide consultation for the **Hood County Juvenile Probation Department** on a case by case basis as may be requested by the Chief Juvenile Probation Officer.

**SECTION IX**  
**DATA PRIVACY**

**9.01** The use or disclosure by any party of information concerning an eligible client in violation of any rule of confidentiality or for any purpose not directly connected with the administration of the Department's or **Provider's** responsibility with respect to the purchased services hereunder is prohibited except on written consent of such eligible client, his attorney, or

application is not ineligible to receive the specified grant, loan or payment and shall acknowledge that this contract may be terminated and payment may be withheld if this certification is inaccurate. In the event that the Juvenile Board of Hood County determines that the vendor or applicant is ineligible to receive payment under Subsection (a) of Section 231.066, Texas Family Code, this contract may be terminated immediately.

**SECTION XVIII**  
**RETENTION OF RECORDS**

**18.01**           **Provider** shall retain all applicable records for a minimum of three years or until any pending audits and all questions arising there from have been resolved, whichever is later.

**18.02**           **Provider** agrees to make all applicable records available for inspection by appropriate representatives of the **Board** or **Juvenile Probation**, so that the **Board** or **Juvenile Probation** may ensure performance of and compliance with contractual provisions.