

COMMISSIONERS COURT

COUNTY OF HOOD

Be it known that on this the 26th day of May, 2015, the Honorable Commissioners Court of Hood County was duly convened in regular session in the Central Jury Room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, May 26, 2015**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA:

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Regular Commissioners' Court minutes for May 12, 2015.
 2. Special called Commissioners' Court minutes for May 15, 2015. (YMCA)
 - B. Treasurer:
 1. Ratify payroll for the period 05/04/15 through 05/17/15 - paid 05/22/15
 2. Treasurer's monthly report - April 2015
 3. Treasurer's interest income report - April 2015
 4. Treasurer's collateral report - First Financial Bank - April 2015
 5. Treasurer's collateral report - InterBank - April 2015
 - C. Personnel changes, new hires, and terminations
 - D. Monthly activity and financial reports of county officials.
 1. Auditor April
 2. Constable 1 April
 3. Constable 2 April
 4. Constable 3 April
 5. Constable 4 March amended, April
 6. County Clerk April
 7. County Attorney April
 8. Development April
 9. District Clerk
 10. Elections Administrator April
 11. Environmental Health April
 12. Extension Agent April
 13. Fire Marshal March, April
 14. Justice of the Peace 1 April
 15. Justice of the Peace 2 April
 16. Justice of the Peace 3 April
 17. Justice of the Peace 4 April

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|----------------------------|--------------------|
| 18. Library | April |
| 19. Sheriff | April |
| Animal Control | April |
| Civil & Warrants | April |
| Escrow | April |
| Pay Phone (T-Netix) | March |
| 20. Tax Assessor Collector | February |
| TAC VIT revenue | January & February |
- E. Accept Audit Reports for Constable 1, 2, 3, & 4. (AUD)
F. Authorize County Judge to sign Davis, Kinard & Co, PC, engagement letter as outside auditors. (AUD)
G. Authorize members of the Commissioners' Court to sign County Emergency Management Program Order. (FM)
H. Accept a donation check from the Way church for \$400.00. (TR)
I. Accept Certified Employee Listing from Personnel Director.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. **SUBDIVISIONS, ROADS AND PLATS**

1. **Road Operations**

- a. Public Hearing to discuss and consider the following proposed traffic regulations and take appropriate action:
- 1) Establish a 20MPH Speed Limit Zone at the following locations in Comanche Cove subdivision:
 - a) On Woodmere Trail from the 1300 block to Hercules Court.
 - b) On Pease River Drive from the 800 block to Park Drive
 - c) Park Drive.

2. **Development and Compliance**

- a. Discuss and consider approval of the Final Plat for Lots 5 & 6, Block 1, Six Oaks, Phase One.
- b. Public Hearing to discuss and consider approval of the replat of Lot 176-R, Unit One, Pecan Plantation.

B. **BUDGET AND FINANCE (AUD)**

1. Consider budget line item amendments for the period May 5, 2015, through May 18 2015, and take appropriate action.
2. Consider payment of bills for the period May 5, 2015, through May 18, 2015, and take appropriate action.

C. **MISCELLANEOUS:**

1. Consider and take appropriate action regarding a request for the Children's Advocacy Center to start the use of the 4 corners of the square parking (8 spots) on May 26 instead of the approved May 29th date of starting the Play House Fund Raiser. (SO, ComP4)
2. Consider and take appropriate action regarding the request by CVB Director Steve Dieterichs for the Lone Star Street Rod Association to use the outside ring of courthouse parking along Pearl St. (only) for a "rotating display of historic automobiles" from 5 p.m. Friday, June 12 through Noon Sunday, June 14 during the group's annual State Run. (ComP4)
3. Consider and take appropriate action to approve the County Clerk Archival Plan. (CC)
4. Consider and take appropriate action to authorize County Judge to sign a contract with GHS Collections for the collection of past due fines and costs in lieu of the OCA Collections Improvement Program. (CC)
5. Consider for approval changes to "Step Plan Policy" and take appropriate action. (PER)
6. Discuss and take appropriate action to allow District Attorney to hire/promote an employee to replace retiring Office Manager at appropriate pay grade/step level. (ComP4)

ADDENDUM:

VII. **CONSENT AGENDA**

- I. Accept Certified Employee Listing from Personnel Director. (AUD) *addendum*

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT

James Deaver, Commissioner Precinct 1
Butch Barton, Commissioner Precinct 2
Jeff Tout, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Dean Armstrong, County Clerk Chief Deputy

REGARDING ITEM I: Commissioner Berry called the meeting to order at approximately 9:00 A.M. on the aforesaid date of May 26, 2015.

REGARDING ITEM II: Invocation given by Maurice Simpson

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner Deaver

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Tout

REGARDING ITEM V: Special presentations were given to HCSO Dispatcher Supervisor Katrina Davis for 5 years of service and to Sheriff's Deputy Mike Lackey.

REGARDING ITEM VI: Citizens comments: none.

REGARDING ITEM VII.A-I: Motion made by Commissioner Deaver to approve the consent agenda. Seconded by Commissioner Barton. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.A.1a: Commissioner Berry opens a public hearing to discuss and consider the following proposed traffic regulations and take action on establishing a 20mph speed limit zone at the following locations in Comanche Cove Subdivision:

- a) On Woodmere Trail from the 1300 block to Hercules Court
- b) On Pease River Drive from the 800 block to Park Drive
- c) Park Drive

Public hearing closed by Commissioner Berry after no comments from the public.

REGARDING ITEM VIII.A.1.a.1.a-c: Motion made by Commissioner Barton to allow the speed limit signs to be placed at a, b and c. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.A.2.a: Motion made by Commissioner Deaver to table the discussion and approval of the Final Plat for Lots 5&6, Block 1, Six Oaks, Phase One. Seconded by Commissioner Barton. All voted aye. Motion carried.

REGARDING ITEM VIII.A.2.b: Commissioner Berry opens a public hearing on the replat of Lot 176-R, Unit One, Pecan Plantation. No public comments, public hearing is closed.

Motion made by Commissioner Barton to approve the replat of Lot 176-R, Unit One, Pecan Plantation. Seconded by Commissioner Tout. All voted aye. Motion carried.

REGARDING ITEM VIII.B.1: Motion made by Commissioner Tout to approve the monthly budget line item amendments for the period May 5, 2015 through May 18, 2015. Seconded by Commissioner Deaver. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.B.2: Motion made by, Commissioner Tout to ratify paying of the bills for the period May 5, 2015 through May 18, 2015. Seconded by Commissioner Barton. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.C.1: Motion made by Commissioner Berry to approve the request for the Children's Advocacy Center to start the use of the 4 corners of the square parking (8 spots) on May 26 instead of the approved May 29th date of starting the Play House Fund Raiser. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.2: Motion made by Commissioner Deaver to approve the request by CVB Director Steve Dieterichs for the Lone Star Street Rod Association to use the outside ring of the courthouse parking along Pearl St. (only) for a "rotating display

CERTIFIED COPIES OF COMMISSIONERS COURT MINUTES ARE AVAILABLE FROM THE HOOD COUNTY CLERK of historic automobiles” from 5 p.m. Friday, June 12 through Noon Sunday, June 14 during the group’s annual State Run. Seconded by Commissioner Barton. All voted aye. Motion carried.

REGARDING ITEM VIII.C.3: Commissioner Berry opens a public hearing on the County Clerk Katie Lang’s Archival Plan. No comments by the public, Commissioner Berry closed the public hearing.

Motion made by Commissioner Barton to approve the County Clerk Katie Lang’s Archival Plan. Seconded by Commissioner Tout. All voted aye. Motion carried.

REGARDING ITEM VIII.C.4: Motion made by Commissioner Berry to authorizing the County Judge to sign a contract between GHS Collections and the County Clerk’s Office for the collection of past due fines and costs in lieu of the OCA Collections Program. Seconded by Commissioner Tout. All voted aye. Motion carried.

REGARDING ITEM VIII.C.5: Motion made by Commissioner Deaver to approve the changes to the “Step Plan Policy” (step 6). Seconded by Commissioner Barton. All voted aye. Motion carried.

REGARDING ITEM VIII.C.6: Motion made by Commissioner Deaver to allow the District Attorney to hire/promote an employee to replace the retiring Office Manager at the appropriate grade/step level. Seconded by Commissioner Berry. All voted aye. Motion carried.

COURT ADJOURNED AT 9:34A.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

KATIE LANG, COUNTY CLERK

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