

STATE OF TEXAS

COMMISSIONERS COURT

COUNTY OF HOOD

Be it known that on this the 14th, day of April, 2015, the Honorable Commissioners Court of Hood County was duly convened in regular session, in the Central Jury Room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, April 14, 2015**, at **9:00 AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA:

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
 - A. Proclamation for D.A.R.E. Day, Thursday April 16th, 2015.
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Regular Commissioners' Court minutes for March 24, 2015.
 2. Special Called Commissioners Court minutes for March 20, 2015. (YMCA)
 3. Special Called Commissioners Court minutes for March 20, 2015. (Audit Serv)
 - B. Treasurer:
 1. Ratify payroll for the period 3/9/15 through 3/22/15 - paid 3/27/15.
 2. Ratify payroll for the period 3/23/15 through 4/5/15 - paid 4/10/15.
 - C. Personnel changes, new hires, and terminations.
 - D. Accept donations to Animal Control:
 1. Donation of \$500 check #1639, from Joe and Karen Rae Langdon.
 2. Donation in the amount of \$200 check #8310, from Ross and Nancy Jones, in memory of Mike Cheek.
 3. Donation check from Dennis McCarty in the amount of \$500, check #1218.
 4. Donation check from Linda Facer in the amount of \$1000, check #3566.
 - E. Accept the Hood County annual SEC disclosure report. (AUD)
 - F. Accept donation to the Library of \$100 to be deposited in 558-3700-3751 (Summer Reading) fund. (LIB)
 - G. Approve new fee schedule for Hood County Citizens Collection Station (CCS). (EH)
 - H. Authorize County Judge to sign the Military Surplus Property application (Texas 1033 Program) for Constables Precinct 1, 2, & 4. (ConP2)
 - I. Purchasing
 1. Approve contract renewal RFB2011-002 Rental Equipment - Alternate to RDO Equipment Co.

2. Approve contract renewal RFP2011-001 Jail Food and Supplies to Ben E. Keith Co.
3. Approve contract renewal RFP2011-009 Corrugated Steel Culverts to Contech Construction Products

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. **SUBDIVISIONS, ROADS AND PLATS**

1. **Road Operations**

- a. Public hearing to discuss and consider the following proposed traffic regulation and take appropriate action:
 - 1) Establish a 3 way Stop at the intersection of Bosque River Drive and Brazos River Drive in Comanche Cove Subdivision by placing 2 Stop Signs on Brazos River Drive.
- b. Discuss and take appropriate action on accepting the following dedicated roadways in Oak Trail Shores, in Oak Trail Shores, Precinct 4, for passable maintenance onto the County Road System:
 - 1) Cedarhill Street, from West Oak Trail to East Briarwood Street, Length: 2,725 ft.
 - 2) Forest Park Drive, from West Oak Trail to Green Oaks Drive, Length: 1,615 ft.
- c. Discuss and take appropriate action on accepting the following dedicated roadways in Oak Hills, Precinct 1, for passable maintenance onto the County Road System:
 - 1) Peppertree Road, from Hilltop Road to Sumac Drive, Length: 920 ft.

- 2) Woodlake Drive, from Peppertree Road to Crestview Drive, Length: 1,585 ft.

2. **Development and Compliance**

- a. Discuss and consider approval of the Final Plat for Lots 1-4, Block 1, Six Oaks, Phase One.
- b. Set a Public Hearing for the replat of Lot 176-R, Unit One, Pecan Plantation.

B. **BUDGET AND FINANCE (AUD)**

1. Consider budget line item amendments for the period March 17, 2015 through April 6, 2015 and take appropriate action.
2. Consider payment of bills for the period March 17, 2015 through April 6, 2015 and take appropriate action.

C. **MISCELLANEOUS:**

1. Consider and accept Hood County Attorney's report card for the 1st quarter. (CA)
2. Discuss and take action on the County/City Dispatch Interlocal agreement dated November 2011. (ComP2)
3. Consider and take appropriate action on request from Sondra Walton, Marketing Director with the Granbury Chamber of Commerce, to talk about the 2015 July 4th event and request permission to use the courthouse square during this event. (CJ)
4. Treasurer:
 - a. Consider and take appropriate action to authorize County Judge to sign the ARTS agreement.
 - b. Consider for approval changes to Sick Pool Policy and grandfather in any existing claims (1 in existence at this time).
 - c. Consider and take appropriate action regarding the Measurement Period date for tracking part-time, variable and seasonal employees hours worked.
5. Consider and take appropriate action to accept donation of items from EDC. (ComP3)
6. Consider and take appropriate action regarding the Hood County Historical Commission and the IT department's request for permission to build a facebook page through CivicPlus for the HCHC to promote the Hood County Sesquicentennial as well as its other activities. (IT, HCHC)
7. Consider and take appropriate action regarding the request from the Sheriff for permission to apply for FY2015 BVP (Bulletproof Vest Partnership) funds. (SO)

8. Consider and take appropriate action to authorize County Judge to sign Data Use Agreement between the Texas Health And Human Services Enterprise and Hood County. (CoC)
9. Consider and take appropriate action to approve letter to TDSHS, Vital Statistics regarding Local Registrar change. (CoC)
10. Discuss and take appropriate action regarding funding Economic Development Proposal by Burns Development Group. (ComP3)
11. Consider and take appropriate action regarding a request from the Sheriff to promote employee to CS-3 step 6 as supervisor. (SO)
12. Discuss and take action to create a HIPAA policy that creates a privacy officer and a security officer and establish appropriate protocols as required. (ComP3)
13. Purchasing:
 1. Consider and take appropriate action on the request of the Lipan Marshal for a donation of a surplus vehicle(s). (PUR) (Comm.PCT 1)
 2. Consider and take appropriate action to award primary and alternate contracts for RFP2015-002 Non Spec Aggregate Materials. road operations materials
 3. Consider and take appropriate action to award primary and alternate contracts for RFP2015-003 Flexible Base Type A, Grade 2, road operations materials

Addendum:

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

C. MISCELLANEOUS:

14. Discuss and consider for approval issuing vouchers to Pat Barrett with Light House Ministries for residents in Brazos River Acres to use at the Citizens Collection Station. (Com P2, EH) *addendum*

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Butch Barton, Commissioner Precinct 2
Jeff Tout, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: Judge Cockerham called the meeting to order at approximately 9:00 A.M. on the aforesaid date of April 14, 2015.

REGARDING ITEM II: Invocation given by Commissioner Butch Barton.

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner James Deaver.

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Steve Berry.

REGARDING ITEM V: No Special presentations were given.

Motion made by, Commissioner James Deaver to approve. Proclamation for D.A.R.E. Day, Thursday April 16th, 2015. Seconded by Commissioner Butch Barton. All voted aye. Motion carried. See Attached.

REGARDING ITEM VI: Citizens comments were given by James Logan and Doug Shaw.

REGARDING ITEM VII.A.: Motion made by Commissioner Steve Berry to approve the consent agenda Items A through I with the acceptations of G & H. Seconded by Commissioner Jeff Tout . All voted aye. Motion carried. See Attached.

REGARDING ITEM VII. G: Motion made by Commissioner Steve Berry to approve the new fee schedule for Hood County Citizens Collection Station. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VII. H: Motion made by Commissioner Jeff Tout to Authorize County Judge to sign the Military Surplus Property application (Texas 1033 Program) for Constables Precinct 1,2,3 & 4. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.A.1 Road Operations

a: Motion made by Commissioner Butch Barton to Establish a 3 way Stop at the intersection of Bosque River Drive and Brazos River Drive in Comanche Cove Subdivision by placing 2 Stop Signs on Brazos River Drive. Seconded by Commissioner James Deaver. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.A.1

b: Motion made by Commissioner Steve Berry to accept the following dedicated roadways, in Oak Trail Shores, Precinct 4, for passable maintenance onto the County Road System:

- 1) Cedarhill Street, from West Oak Trail to East Briarwood Street, Length: 2,725 ft.
- 2) Forest Park Drive, from West Oak Trail to Green Oaks Drive, Length: 1,615 ft. Seconded by Commissioner James Deaver. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.A.1

c: Motion made by Commissioner James Deaver to accept the following dedicated roadways in Oak Hills, Precinct 1, for passable maintenance onto the County Road System:

- 1) Peppertree Road, from Hilltop Road to Sumac Drive, Length: 920 ft.
- 2) Woodlake Drive, from Peppertree Road to Crestview Drive, Length: 1,585 ft. Seconded by Commissioner Steve Berry. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.A.2. Development and Compliance

a. Motion made by Commissioner James Deaver to approve the Final Plat for Lots 1-4, Block 1, Six Oaks, Phase One. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.A.2

b. Motion made by Commissioner Butch Barton to Set a Public Hearing for the replat of Lot 176-R, Unit One, Pecan Plantation. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII B. BUDGET AND FINANCE (AUD)

1. No Action Taken.

REGARDING ITEM VIII B. 2 Motion made by Commissioner Steve Berry to ratify paying the bills for the period March 17, 2015 through April 6, 2015. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

REGARDING ITEM VIII C. MISCELLANEOUS:

1. Motion made by Commissioner James Deaver to accept Hood County Attorney's report card for the 1st quarter. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII C. 2. Motion made by Commissioner Butch Barton to terminate the existing agreement in accordance with section 11 of the agreement between the County/City Dispatch Interlocal agreement dated November 2011 giving them one year or renegotiate. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII C. 3. Motion made by Commissioner Steve Berry to approve the request from Mike Scott with the Granbury Chamber of Commerce to close the courthouse square July 2nd at 5pm through July 6th at 6am for “The Old Fashioned July 4th Celebration” event. Seconded by Commissioner James Deaver. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII C. 4. Treasurer:

a. Motion made by Commissioner Jeff Tout to authorize County Judge to sign the ARTS agreement. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

REGARDING ITEM VIII C. 4.b. Motion made by Commissioner Jeff Tout to approval changes to Sick Pool Policy and grandfather in any existing claims (1 in existence at this time). Seconded by Commissioner *James Deaver*. All voted aye. Motion carried.

REGARDING ITEM VIII C. 4.c. Motion made by Commissioner Jeff Tout regarding the Measurement Period date for tracking part-time, variable and seasonal employees hours worked. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII C. 5. Motion made by Commissioner Jeff Tout to accept donation of items from EDC. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII C. 6. Motion made by Commissioner Jeff Tout to approve the Hood County Historical Commission and the IT department to build a facebook page through CivicPlus for the HCHC to promote the Hood County Sesquicentennial as well as its other activities. Seconded by Commissioner Butch Barton. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII C. 7. Motion made by Commissioner Jeff Tout to approve the Sheriff’s permission to apply for FY2015 BVP (Bulletproof Vest Partnership) funds. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII C.8. Motion made by Commissioner Jeff Tout to approve Consider and take appropriate action to authorize County Judge to sign Data Use Agreement between the Texas Health And Human Services Enterprise and Hood County. Seconded by Commissioner Butch Barton. Motion Failed. Motion made by Commissioner Butch Barton to set up a workshop. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII C.9. Motion made by Commissioner Jeff Tout to approve letter to TDSHS, Vital Statistics regarding Local Registrar change. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII C 10. Motion made by Commissioner Steve Berry to pass on this opportunity of funding the Economic Development Proposal by Burns Development Group. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII C 11. Motion made by Commissioner James Deaver to allow the Sheriff to promote employee to CS-3 step 6 as supervisor. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII C 12. Discuss and take action to create a HIPAA policy that creates a privacy officer and a security officer and establish appropriate protocols as required. Move to the Workshop (Item VIII C. 8).

REGARDING ITEM VIII C 13. Purchasing:

1. Consider and take appropriate action on the request of the Lipan Marshal for a donation of a surplus vehicle(s). (PUR) Motion made by Commissioner James Deaver to Table. Seconded by Commissioner Butch Barton. All voted aye. Motion carried.

REGARDING ITEM VIII C 2. Motion made by Commissioner Steve Berry to award primary and alternate contracts for RFP2015-002 Non Spec Aggregate Materials. Road operations materials. Seconded by Commissioner James Deaver. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII C 3. Motion made by Commissioner James Deaver to award primary and alternate contracts for RFP2015-003 Flexible Base Type A, Grade 2, road operations materials. Seconded by Commissioner Butch Barton. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII C 14. Discuss and consider for approval issuing vouchers to Pat Barrett with Light House Ministries for residents in Brazos River Acres to use at the Citizens Collection Station. *addendum*. Motion made by Commissioner Butch Barton to Table. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

COURT ADJOURNED AT 10:40 A.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

KATIE LANG, COUNTY CLERK

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