

COMMISSIONERS COURT

COUNTY OF HOOD

Be it known that on this the 12th, day of November, 2013, the Honorable Commissioners Court of Hood County was duly convened in regular session, in the central jury room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, November 12, 2013**, at **9:00 AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**AGENDA:**

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
  - A. A proclamation for November 2013 as "Home Care and Hospice Month" in Hood County. (CJ)
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes:
    - 1. Regular Commissioners' Court minutes for October 22, 2013.
    - 2. Special called Commissioners Court minutes for October 18, 2013. (EOC/ANIMAL CONT)
    - 3. Special called Commissioners Court minutes for October 25, 2013. (EOC/ANIMAL CONT)
  - B. Treasurer:
    - 1. Ratify payroll for the period 10/21/13 through 11/03/13 - paid 11/08/13
    - 2. Ratify payroll for the period 10/07/13 through 10/20/13 - paid 10/25/13
    - 3. Ratify jury paid through 11/07/13
    - 4. Approve expanding Treasurer's Office space into the former Development and Compliance room in Annex 3.
  - C. Personnel changes, new hires, and terminations
  - D. Approve space for Sheriff's Posse on the county website. (SO)
  - E. Purchasing:
    - 1. Approve contract renewal RFQ 2011-016 Professional Medical Physician Services and Inmate Health Care/Law Enforcement Personnel care.
    - 2. Approve at the request of the Sheriff's Office, Recon Robotics exemption as Sole Source provider for Throwbot XT tactical reconnaissance robot system.
    - 3. Approve Jerry Wayne Butler at the request of Road Ops, as an exemption as Sole Source provider for Snap on Tools, software updates for diagnostic machine.
    - 4. Approve contract renewal and 5% rate increase for RFP 2009-120 Armored Car Services.
  - F. Consider and approve changes to Automated Time and Attendance policy.(PER)
- VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:
  - A. **SUBDIVISIONS, ROADS AND PLATS**
    - 1. **Road Operations**
      - a. Discuss and consider Inter-local Agreement with the City of Tolar and take appropriate action.
    - 2. **Development and Compliance**
      - a. Public hearing to consider and take appropriate action on the site development plan for Champion Storage, 137 Corporate Drive, Granbury, Texas.
  - B. **BUDGET AND FINANCE (AUD)**

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1. Consider budget line item amendments for the period Oct. 12, 2013 through Nov. 4, 2013, and take appropriate action.
2. Consider payment of bills for the period Oct. 12, 2013 through Nov. 4, 2013, and take appropriate action.
3. Consider and take appropriate action to authorize the engagement of Pattillo, Brown & Hill, L.L.P.
4. Consider and take appropriate action to approve a Resolution to Ratify Fees Collected by the Hood County Clerk for the Second Court of Appeals.
5. Consider proposed financing plan from First Southwest and approve implementing Phase 1 for 2013 and 2014.

**C. MISCELLANEOUS:**

1. Sheriff:
  - a. Consider and take appropriate action to authorize County Judge to sign the Federal Equitable Sharing Agreement and Certification for the fiscal year of 2012/2013. (SO)
  - b. Discuss and take action on the request for the county to sell maps and put others on the County Web site. (SO)
2. Consider and take appropriate action regarding ballot for the election of three members to the HCAD Board of Directors for two years beginning January 1, 2014. Board of Directors for two years beginning January 1, 2014. The nominations from the taxing entities were Walter Baldree, Terry Johnson, and Tony Smith.
3. County Attorney:
  - a. Consider and accept County Attorney Report Card 3rd quarter. (CA)
  - b. Consider and take appropriate action on request to bring in replacement for vacant prosecutor position on December 1, 2013.
4. Consider and take appropriate action regarding a presentation from attorney Daniel Webb, President of the Hood County Bar 2013, regarding Alternative Dispute Resolution (ADR) funds. (Comp4)
5. Consider Auditor's request to replace computers and printers from Capital Equipment Fund 055, and take appropriate action - not to exceed \$6,299.11. (AUD)
6. Consider and take appropriate action to utilize Road Operations personnel to remove debris from 4012 Rance in Sandy Beach. (Comp3)
7. Consider and take appropriate action to issue 45 day cancellation notice for contract on RFP 2011-012 County Fleet Vehicle Maintenance and issue new request for proposal for County Fleet Vehicle Maintenance. (PUR)

**Addendum:**

**C. MISCELLANEOUS:**

8. Consider and take appropriate action regarding a request to use the courthouse parking lot for valet parking during the opening of the renovated Opera House on December 5, 2013. (CJ)

**Addendum #2:**

**C. MISCELLANEOUS:**

9. Consider and take appropriate action to approve chip-seal of parking lot at Tolar's new city hall facility. (Com Pct1)

**Addendum #3:**

**C. MISCELLANEOUS:**

10. Discuss and take appropriate action regarding the contract ratified by the School Board relating to the land for the new Recreation Center. (CJ)

**ADJOURN**

**THE FOLLOWING MEMBERS WERE PRESENT**

Darrell Cockerham, County Judge  
James Deaver, Commissioner Precinct 1  
Dick Roan, Commissioner Precinct 2  
Jeff Tout, Commissioner Precinct 3  
Steve Berry, Commissioner Precinct 4  
Mary Burnett, County Clerk

**REGARDING ITEM I:** Judge Cockerham called the meeting to order at 9:00 A.M. on the aforesaid date 12<sup>th</sup> of November, 2013.

**REGARDING ITEM II:** Invocation given by Stan McBroom

**REGARDING ITEM III:** Pledge Of Allegiance lead by Commissioner Deaver

**REGARDING ITEM IV:** Pledge To Texas lead by Commissioner Berry

**REGARDING ITEM V:** Special presentation: Commissioner Roan read a Proclamation for November 2013 declaring November as "Home Care and Hospice Month" in Hood County.

Motion made by Commissioner Roan to approve the proclamation for Home Care and Hospice Month. Seconded by, Commissioner Berry. All voted aye. Motion carried. See attached.

**REGARDING ITEM VI:** Citizens comments: There were none.

**REGARDING ITEM VII.A.-C&E.2-4:** Motion made by Commissioner Berry to approve the consent agenda. Seconded by, Commissioner Deaver. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VII.D:** Commissioner Berry stated he has concerns about adding the Sheriff's Pose to the county web site, because there could be more departments wanting to do the same and that it could get out of control. There was discussion with Sheriff Deeds and Jackie Solomon, IT Director.

Motion made by Commissioner Berry to approve space for Sheriff's Posse on the county website with the understanding the IT Director can pull it off the web if problems arise. Based on Bob Blessing insuring it is within policy. Seconded by, Commissioner Roan. All voted aye. Motion carried.

**REGARDING ITEM VII.E.1:** There was discussion as to what is covered under the contract.

Motion made by Commissioner Berry to approve contract renewal RFQ 2011-016 Professional Medical Physician Services and Inmate Health Care/Law Enforcement Personnel care. Seconded by, Commissioner Roan. All voted aye. Motion carried. See Attached

**REGARDING ITEM VIII.A.1:** Don Linney, Road Administrator, recommended approval of the Inter-local Agreement. Commissioner Roan asked if there were any changes from the previous agreement and Mr. Linney stated there was not.

Motion made by Commissioner Roan to approve the Inter-local Agreement with the City of Tolar. Seconded by Commissioner Deaver. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.A.2:** Judge Cockerham opened the public hearing. There were no comments from citizens.

Judge Cockerham closed the public hearing.

Motion made by Commissioner Berry to approve the site development plan for Champion Storage, 137 Corporate Drive, Granbury, Texas. Seconded by, Commissioner Tout. All voted aye. Motion carried.

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**REGARDING ITEM VIII.B.1:** There were none.

**REGARDING ITEM VIII.B.2:** Stan McBroom, auditor presented the bills to the court and recommended approval.

Motion made by Commissioner Roan to approve bills for the period October 12, 2013 through November 4, 2013. Seconded by Commissioner Tout. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.B.3:** Motion made by Commissioner Roan to authorize the engagement of Patillo, Brown & Hill, L.L.P. Seconded by, Commissioner Tout. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.B.4:** Stan McBroom, Auditor, explained the need to Ratify Fees to the Second Court of Appeals. There was discussion between the Auditor and the Commissioners.

Motion made by Commissioner Berry to approve a Resolution to Ratify Fees Collected by the Hood County Clerk for the Second Court of Appeals. Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.B.5:** Motion made by Commissioner Roan to approve the proposed financing plan from First Southwest and approve implementing Phase 1 for 2013 and 2014. Seconded by, Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.1.a:** Motion made by Commissioner Roan to approve authorizing the County Judge to sign the Federal Equitable Sharing Agreement and Certification for the fiscal year of 2012/2013. Seconded by, Commissioner Deaver. All voted aye. Motion carried. See attached

**REGARDING ITEM VIII.C.1.b:** Motion made by Commissioner Deaver to approve the sale of maps and putting them on the County Web site. Seconded by, Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.2:** Judge Cockerham distributed ballots and instructed the court they needed to vote for three candidates. Judge Cockerham counted the votes winners were Walter Baldree, Terry Johnson and Tony Smith.

Motion made by Commissioner Berry to ratify the vote. Seconded by, Commissioner Tout. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.C.3.a:** Lori Kasper, County Attorney gave the court her 3<sup>rd</sup> quarter report.

Motion made by Commissioner Roan to accept the County Attorney's report. Seconded by, Commissioner Berry. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.3.b:** Lori Kasper, County Attorney explained to the court that she will be losing an Assistant Prosecutor the end of December and requested approval to bring in the replacement Prosecutor on December 1, 2013 which would insure a smooth transition. She explained that she had checked with the Treasurer and the Personnel Director and does have enough funds in her budget to cover the overlap.

Motion made by Commissioner Deaver to approve the request to bring in a replacement prosecutor on December 1, 2013. Seconded by, Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII.4:** Daniel Webb, President Hood County Bar Association, had a lengthy discussed with the court about the ADR System and how it will work.

Motion made by Commissioner Berry to approve the RESOLUTION by Hood County Regarding the Access of ADR Funds as Recommended by the Hood County Bar Association. Seconded by, Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.5:** Motion made by Commissioner Berry to approve the replacement of computers and printers for the Auditor's office from Fund 055 not to exceed \$6,299.11. Seconded by, Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.6:** Commissioner Tout discussed the debris left on county property in Sandy Beach.

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Motion made by Commissioner Tout to authorize Road Operations personnel to remove debris from 4012 Rance in Sandy Beach. Seconded by, Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.7:** Nelda Walters, Purchasing Agent, stated there had been complaints from one department about the pricing for vehicle maintenance with the current contract. She reviewed the Commissioners Court options for a possible change.

Motion made by Commissioner Roan to issue a 45 day cancellation notice for contract on RFP 2011-012 County Fleet Vehicle Maintenance. Seconded by, Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.8:** Mitchell George, City Communications and Marketing Director, requested the use of the courthouse parking lot on December 5, 2013. He explained the plan for valet parking.

Motion made by Commissioner Roan to approve the request to use the courthouse parking lot for valet parking during the opening of the renovated Opera House on December 5, 2013. Seconded by, Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII.9:** Motion made by Commissioner Deaver to approve chip-seal of parking lot at Tolar's new city hall facility. Seconded by, Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.10:** Motion made by Commissioner Tout to ratify the contract with the School Board for the new Recreation Center and authorize \$10,000.00 escrow for the land purchase for the school. Seconded by, Commissioner Roan. All voted aye. Motion carried.

COURT ADJOURNED AT 10:45 A.M.

APPROVED:

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DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

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MARY BURNETT, COUNTY CLERK

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