

HONORABLE RALPH H. WALTON, JR.
- District Judge -
355th Judicial District



HONORABLE VINCENT J. MESSINA
- County Court at Law Judge -

HONORABLE DARRELL COCKERHAM
- County Judge -
Hood County, Texas

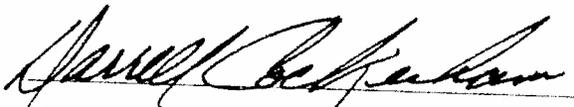
BETH PATE
- Chief Juvenile Probation Officer -
P.O. Box 2081 • Granbury, TX 76048
(817) 579-3273

HOOD COUNTY YOUTH SERVICES 355TH JUDICIAL DISTRICT

Notice of the regular meeting of the Hood County Juvenile Board on Wednesday, October 02, 2013 at 8:00 AM in the Central Jury Room located in the Hood County Justice Center at 1200 W. Pearl St., Granbury, TX. At which meeting, the following subjects will be discussed, and the following matters acted upon:

- I. Call to order
- II. Approve minutes from previous meeting(s).
- III. Review requests for budget line item amendments and consider for approval.
- IV. Review bills presented for payment and take appropriate action.
- V. Ratify current payroll.
- VI. Consider and approve personnel changes, new hires, and terminations.
- VII. Consider destruction of eligible files and take appropriate action.
- VIII. Consider the acceptance and signing of letter of engagement for outside auditors.

ADJOURN


DARRELL COCKERHAM, COUNTY JUDGE

Notice of meeting/agenda posted at the Hood County Courthouse, 100 E. Pearl St., Granbury, Texas on September 26, 2013, by M. Sutton.

Notice

Policy of Non-Discrimination on the Basis of Disability
County of Hood does not discriminate on the basis of disability in the admission of access to, or treatment or employment in, its programs or activities. Personnel Director, Personnel and Governmental Affairs Dept. 1414 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. *Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, is available from the Personnel Director.

THE FOLLOWING MEMBERS WERE PRESENT:
RALPH H. WALTON, JR., DISTRICT JUDGE
VINCENT MESSINA, COUNTY COURT @ LAW JUDGE
DARRELL COCKERHAM, COUNTY JUDGE

REGARDING ITEM 1: JUDGE__WALTON__ CALLED THE MEETING TO ORDER
AT 8:00 A.M. ON THE AFORESAID DATE OF__OCTOBER 2 __, 2013.

REGARDING ITEM 2: MOTION MADE BY JUDGE__MESSINA__ TO APPROVE
THE MINUTES OF THE__SEPTEMBER 18__, 2013 MEETING. SECONDED BY
JUDGE__COCKERHAM__. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 3: NO ACTION REQUIRED.

REGARDING ITEM 4: MOTION MADE BY JUDGE__COCKERHAM__ TO
APPROVE PAYMENT OF THE BILLS FOR THE JUVENILE PROBATION
DEPARTMENT. SECONDED BY JUDGE__WALTON__. MOTION CARRIED. SEE
ATTACHED.

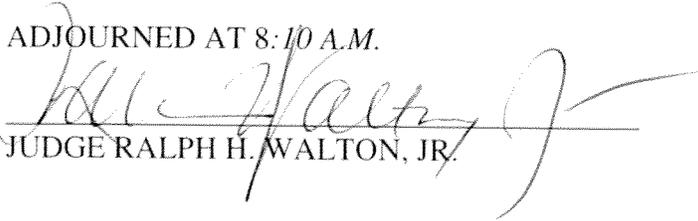
REGARDING ITEM 5: MOTION MADE BY JUDGE__MESSINA__ TO RATIFY
PAYROLL FROM SEPTEMBER 9, 2013 – SEPTEMBER 22, 2013. SECONDED BY
JUDGE__WALTON__. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 6: MOTION MADE BY JUDGE__COCKERHAM__ TO
APPROVE THE PERSONNEL CHANGES, NEW HIRES AND TERMINATIONS.
SECONDED BY JUDGE__MESSINA__. MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 7: MOTION MADE BY JUDGE__WALTON__ TO APPROVE
THE DESTRUCTION OF ELIGIBLE FILES. SECONDED BY JUDGE__MESSINA__.
MOTION CARRIED. SEE ATTACHED.

REGARDING ITEM 8: MOTION MADE BY JUDGE__MESSINA__ TO ACCEPT &
SIGN THE LETTER OF ENGAGEMENT FOR THE OUTSIDE AUDITORS.
SECONDED BY JUDGE__WALTON__. MOTION CARRIED. SEE ATTACHED.

ADJOURNED AT 8:10 A.M.



JUDGE RALPH H. WALTON, JR.

JUDGE VINCENT MESSINA



JUDGE DARRELL COCKERHAM

CERTIFICATION FOR THE PAYMENT OF BILLS

THE STATE OF TEXAS

COUNTY OF HOOD

To certify the authorization for payment of bills as presented and made a part of the minutes of Hood County Juvenile Board on this 2nd day of October, 2013 with the following exceptions: NONE

(list, if any)

CERTIFIED BY CHIEF ADMINISTRATIVE OFFICER


Beth Pate, LBSW

ALL RECORDS FROM 10/01/2013 TO 10/01/2013 DATE-TO-BR-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INV#	AP DATE	PD NO	NO	AMOUNT
DOB FROM GEN FUND - 112-131-010	INDIG 2013 010-570-400	ATTORNEY FEES	JUV/REIMBURSE INDIG 9/17/13-9/27/13		09/27/13	12		1,000.00
HOOD COUNTY SHERIFF - 010-568-425	TRA 2013 010-570-415	EDUCATION, TRAVEL	JUV/REIMBURSE TRANS 9/13/13		09/27/13	12		1,000.00
MARK B DEWITT ATTORNEY AT LAW PO BOX 1274 GRANBURY TX 76048	2013 112-570-400	ATTORNEY FEES	JUV/N.T.L. COURT AP CAUSE #J01064		09/27/13	12	130715	124.50
MATTHEW MILLS ATTORNEY AT LAW 5324 MISSION CIRCLE GRANBURY TX 76049	2013 112-570-400	ATTORNEY FEES	JUV/M.P.M. COURT AP CAUSE # J01063		09/27/13	12	130695	500.00
	2013 112-570-400	ATTORNEY FEES	JUV/K.J.B. COURT AP CAUSE #J01057		09/27/13	12	130801	350.00
								150.00
								500.00
REDWOOD TOXICOLOGY LABORATORY PO BOX 5680 SANTA ROSA CA 95402	2013 010-570-485	DRUG TESTING	JUV/AUG DRUG TESTIN 00039620138		09/27/13	12	130697	27.50
SEMITRIL OFFEENDER SERVICE 201 TECHNOLOGY DRIVE IRVINE CA 92618	2013 010-570-486	ELECTRONIC MONITOR	JUV/H.C. AUG ELEC M 77716		09/27/13	12	130696	34.20
U.S. BANK NATIONAL ASSOCI VOYAGER FLEET ACCT: #XXXX P. O. BOX 412535 KANSAS CITY MO 64141	2013 010-570-331	FUEL & OIL	JUV/FUEL	SEPT 2013	09/27/13	12	130806	34.20
								38.43
								38.43

TOTAL CHECKS TO BR WRITTEN 2,224.63

FISCAL YEAR 2013

DATE 09/27/2013 09:22:46

ACCOUNTS PAYABLE REGISTER

VCH100 PAGE 1

ALL RECORDS FROM 10/02/2013 TO 10/02/2013 DATE-TO-BR-PAID

VENDOR NAME	ACCOUNT NUMBER	ACCOUNT NAME	ITEM/REASON	INV#	AP DATE	PD PO NO	AMOUNT
MILWOOD HOSPITAL, LP 1011 NORTH COOPER STREET ARLINGTON TX 76011	2014 010-570-415	EDUCATION, TRAVEL	JUV/THE TWO SIDES O 4	REG 10/4/13	09/27/13	01	40.00
							40.00

TOTAL CHECKS TO BR WRITTEN 40.00

FISCAL YEAR 2014

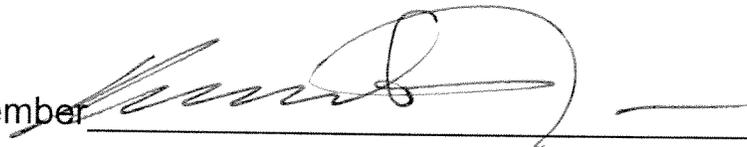
**HOOD COUNTY JUVENILE BOARD
JUVENILE PROBATION PAYROLL**

Payroll from 09/09/2013 through 09/22/2013

Paid on September 27, 2013

Total Payroll - Fund 56	\$	<u>9,337.79</u>
Total Employees Paid		5

Motion Made by Board Member



To ratify Payroll as presented.

Seconded by Board Member



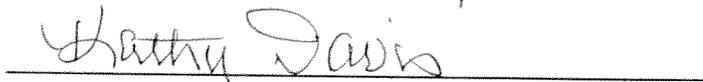
All voted AYE, motion carried.

Approved this 2nd day of October 2013

Juvenile Probation Director



Treasurer



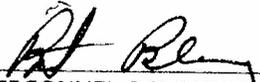
Auditor

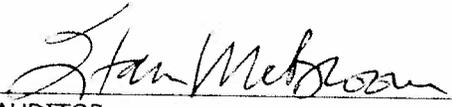




HOOD COUNTY PERSONNEL AND RISK MANAGEMENT

THE ATTACHED PERSONNEL CHANGES HAVE BEEN APPROVED BY THE JUVENILE BOARD ON
OCTOBER 2, 2013

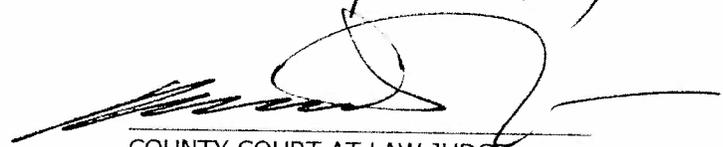

PERSONNEL DIRECTOR


AUDITOR


COUNTY JUDGE

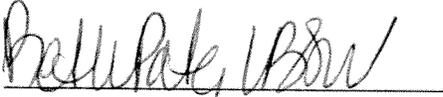

DISTRICT JUDGE


JUVENILE PROBATION DIRECTOR


COUNTY COURT AT LAW JUDGE

REQUEST FOR THE DESTRUCTION OF FILES AND RECORDS

Hood County Youth Services request that the Hood County Juvenile Board consider this request for the destruction of files and records. Exhibit A is a list of files that meet the destruction criteria set forth in Section 58.0071 of the Texas Family Code.



Beth Pate, LBSW
Chief Juvenile Probation Officer

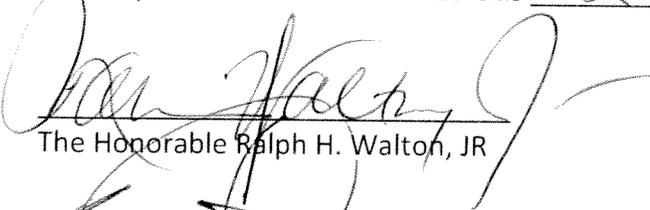
ORDER DESTROYING FILES AND RECORDS

On the 2 day of October, 2013 came to be heard the Hood County Youth Services request for the destruction of eligible files and records. After consideration of the request, the Juvenile Board is of the opinion that the request should be granted.

It is therefore ORDERED that Hood County Youth Services shall destroy files and records that meet the criteria set forth in Section 58.071 of The Texas Family Code. Exhibit A has been reviewed for eligibility and each file qualifies for destruction.

It is therefore ordered, by the Hood County Juvenile Board, that each file contained in Exhibit A be destroyed.

ORDER
SIGNED, ORDERED AND ENTERED this 2 day of October, 2013.



The Honorable Ralph H. Walton, JR



The Honorable Vincent J. Messina



The Honorable Darrell Cockerham

Exhibit A

REFERRAL #						
3183	5070	5622	6135	4028	3739	6002
3669	6230	6686	6141	4597	5878	6175
3901	5998	6173	6710	3835	5912	6322
3846	6193	6611	6543	5260	5908	6161
2433	5739	6163	6599	5135	5619	5596
3323	6001	6433	6810	5152	5800	5664
3378	6328	6684	6755	5160	5891	6041
2792	5686	6683	6719	4639	5008	5924
2436	5671	6802	6458	5374	5911	6142
3709	5702	6667	6716	5302	5940	5612
2509	6274	6803	6726	4351	4251	5823
3950	6160	6776	4490	4989	5343	6120
4233	6070	6739	4354	4471	5905	4610
2958	6203	6050	4991	5479	5741	6109
4263	6400	5380	4272	4352	5342	6044
4182	5958	6411	4800	5180	4990	6005
3865	5602	6371	3876	4988	5396	5911
3648	6404	6439	5303	4088	4042	5925
4127	6296	6694	4581	4628	6010	6134
2640	6117	6751	4032	5367	4978	6381
4128	5530	6427	4353	5624	6071	6045
4168	5532	5513	4212	4583	6130	6137
3610	4861	6349	4987	5388	5681	6006
4262	6244	6529	5054	5140	6060	6019
3627	5962	6473	4402	5688	5730	5794
3683	5941	6615	4632	5543	5466	
4228	6038	6783	3858	4986	5870	
5085	6327	6663	4451	5910	5312	
4686	6552	6693	4465	5890	5784	
5210	5199	6004	4452	5486	5536	
4567	5981	6746	4688	5555	6064	
5834	6219	6496	5136	5077	6100	
5862	5703	6260	4467	5969	6101	
5534	5855	5936	4531	5062	6000	
5713	6575	6597	5363	5330	5927	
5787	6614	6290	5233	5651	5954	
5734	6560	6777	5226	4810	6127	
5437	6553	6413	5244	5786	6040	
4173	6008	6384	4993	4770	6009	
5785	6307	5966	4424	5663	5782	
6046	6179	6187	4240	5597	5876	



September 13, 2013

Hood County Juvenile Probation Department
Attention: Stan McBroom
5417 Acton Hwy, Suite 106
Granbury, TX 76049-2994

To the Juvenile Board and Management;

We are pleased to confirm our understanding of the services we are to provide Hood County Juvenile Probation Department for the year ended August 31, 2013. We will audit the financial statements of Hood County Juvenile Probation Department, Texas Juvenile Justice Grant Funds as of and for the year ended August 31, 2013.

Audit Objectives

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with the guidelines issued by the Texas Juvenile Justice Department. Our audit will be conducted in accordance with auditing standards generally accepted in the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Hood County Juvenile Probation Department, Texas Juvenile Justice Department Grant Funds and other procedures we consider necessary to enable us to express such opinion. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance, and the result of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, and that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Hood County Juvenile Probation Department, Texas Juvenile Justice Department Grant Funds is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. As part of the audit, we will assist with preparation of your financial statements and related notes. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the guidelines issued by the Texas Juvenile Justice Department.

You are responsible for including all informative disclosures that are appropriate for the Texas Juvenile Justice Department reporting requirements. Those disclosures will include (1) a description of the Texas Juvenile Justice Department reporting requirements, including a summary of significant accounting policies, and how the Texas Juvenile Justice Department reporting requirements differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2)

additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors are limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of certain accounts by correspondence with selected individuals, funding sources and financial institutions. We will request written representations from your attorneys as part of the engagement, if necessary, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Hood County Juvenile Probation Department, Texas Juvenile Justice Grant Funds' compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash or other confirmations and schedules we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the fiscal officer of Hood County Juvenile Probation Department; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Pattillo, Brown & Hill, L.L.P and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the Texas Juvenile Justice Department or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Pattillo, Brown & Hill, L.L.P personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested. If we are aware that the Texas Juvenile Justice Department, a federal awarding agency, pass-through entity or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately October 21, 2013 and to issue our reports no later than February 28, 2014. Paula Lowe is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$3,700. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant

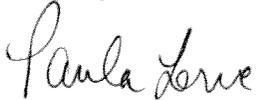
additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You have requested that we provide you with a copy of our most recent external peer review report and any subsequent reports received during the contract period. Accordingly, our 2010 peer review report accompanies this letter.

Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

We appreciate the opportunity to be of service to Hood County Juvenile Probation Department and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,
Pattillo, Brown & Hill, L.L.P.



Paula Lowe, CPA

PL/ad

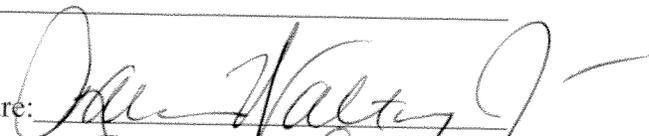
RESPONSE:

This letter correctly sets forth the understanding of Hood County Juvenile Probation Department.

Management Signature:  _____

Title: Chief JPO _____

Date: 10-2-13 _____

Governance Signature:  _____

Title: Judge, 355th District _____

Date: 10-2-13 _____