

Be it known that on this the 24th day of September, 2013, the Honorable Commissioners Court of Hood County was duly convened in regular session in the central jury room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, September 24, 2013, at 9:00AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Regular Commissioners' Court minutes for September 10, 2013.
 - B. Treasurer:
 1. Ratify payroll for the period 08/26/13-09/18/13 - paid 09/13/13
 2. Ratify jury paid through 09/17/13
 3. Treasurer's collateral report - First Financial Bank - August 2013
 4. Treasurer's collateral report - InterBank - August 2013
 5. Treasurer's interest income report - August 2013
 6. Treasurer's monthly report - August 2013
 - C. Personnel changes, new hires, and terminations.
 - D. Monthly activity and financial reports of county officials.
 1. Constable 1 August
 2. Constable 2 August
 3. Constable 3 August
 4. Constable 4 August
 5. County Clerk August
 6. County Attorney August
 7. Development and Compliance August
 8. District Clerk
 9. Elections Administrator August
 10. Environmental Health August
 11. Extension Agent August
 12. Fire Marshal August
 13. Justice of the Peace 1 August
 14. Justice of the Peace 2 August
 15. Justice of the Peace 3 August
 16. Justice of the Peace 4 August amended
 17. Library August
 18. Sheriff
 - Animal Control August amended
 - Civil & Warrants August
 - Escrow August
 - Pay Phone (T-Netix) July
 19. Tax Assessor August
 - VIT revenue August
 - E. Authorize County Judge to sign annual Luminant Letter of Agreement for CodeRED warning system. (CJ)
 - F. Appoint Billy Clark the new Local Rabies Control Authority for Animal Control. (SO)

- G. Approve action to Order November 5, 2013 Constitutional Amendment Election. (EA)
- H. Approve raising election workers pay to \$10.00 per hour effective October 1, 2013. (EA)
- I. Approval for Road Operations to purchase two (2) Rhino rotary cutters from fund 119. (RO)
- J. Allow part time/temps to work in Treasurer's office until open positions have been filled. (TR)
- K. Purchasing:
 - 1. Approve at the request of Building-Grounds, electrical panels, and 3 air-conditioning units to be declared as scrapped surplus and sell at the next Rene Bates auction.
 - 2. Approve at the request of the Sheriff's Office as abandoned, 3 items to be declared as scrapped surplus: one vehicle and two saddles and sell at the next Rene Bates auction.

VIII. Business to be discussed and considered for approval:

A. **SUBDIVISIONS, ROADS AND PLATS**

- 1. **Road Operations – no items**
- 2. **Development and Compliance – no items.**

B. **BUDGET AND FINANCE (AUD)**

- 1. Consider budget line item amendments for the period August 31, 2013, through September 16, 2013, and take appropriate action.
- 2. Consider payment of bills for the period August 31, 2013, through September 16, 2013, and take appropriate action.
- 3. Consider formal encumbrance and carryover of 2013 budget provision for certain open purchase orders and take appropriate action.

C. **MISCELLANEOUS:**

- 1. Discuss and have update on delivery of landscaping pots for Square corners and unloading schedule for Wed. Sept 25th. Take appropriate action as required.
- 2. Discuss and take action on request by Hood County Child Protective Services Board, to allow a board member 6 month leave of absence. (ComP4)
- 3. Discuss and take appropriate action regarding the nomination of candidates for the three director positions, expiring December 31, 2013, on the HCAD Board of Directors.
- 4. District Clerk:
 - a. Discuss and take appropriate action regarding juror pay.
 - b. Discuss a court cost that needs to be added to the District Clerk's fees.
 - 1) Take appropriate action to approve court cost added to District Clerk's fees.
- 5. Purchasing:
 - a. Consider and take appropriate action to award contract on RFP2013-005 Bottled Water Services.
 - b. Consider and take appropriate action to award contract on RFP2013-004 Pest Control Services.
 - c. Consider and take appropriate action to award contract on RFP2013-009 Fire Dept. Preventative Maintenance for Brush/CAFS Trucks, Tankers & Pumps.
 - d. Consider and take appropriate action to award contract on RFP2013-006 Land Surveyor & Other Services.
 - e. Consider and take appropriate action to award contract on RFP2013-003 Pharmaceutical Services. (Jail)
 - f. Consider and take appropriate action for purchase of a printer for Animal Control, a printer for the Jail and uniforms for the Jail.
- 6. Environmental Health:
 - a. Consider and take appropriate action to authorize County Judge to sign the letter for the Lake Granbury Watershed Protection Plan Implementation and OSSF Remediation Program, to commit \$174,000 in in-kind matching funds for the project.
 - b. Consider and take appropriate action to authorize County Judge to sign the Lake Granbury Watershed Protection Plan Implementation and OSSF Remediation Program Subrecipient Commitment Form.
- 7. Consider and take appropriate action regarding Carey Dyer's request for permission to utilize the County Courthouse parking lot, and possibly the grass, for a Christmas festival on Friday, December 13th and Saturday, December 14th from 5:00 p.m. until 9:00 p.m. (ComP3)
- 8. Convene into executive session per Texas Government Code §551.072 (Deliberations about Real Property) for GISD/Hood County contract on land for recreation center deliberations.
- 9. Reconvene into open session to discuss and possibly take action on attorney, or other related items pertinent to the land purchase for recreation center.

VII. CONSENT AGENDA

- L. Allow Friends of the Library to have book sale flyers inserted in the Oct. 11th paycheck envelopes for county employees. (LIB)

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Dick Roan, Commissioner Precinct 2
Jeff Tout, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Mary Burnett, County Clerk

REGARDING ITEM I: Judge Cockerham called the meeting to order at 9:00 A.M. on the aforesaid date of September 24, 2013.

REGARDING ITEM II: Invocation given by Commissioner Roan.

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner Deaver.

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Berry

REGARDING ITEM V: Special presentations: 5 year Service Award to Jennifer Lozano, Bob Blessing, Personnel Director, Stated Jennifer was unable to attend and he would make sure she received her Service Award.

REGARDING ITEM VI: Citizens comments. There were none.

REGARDING ITEM VII.A-L: Judge Cockerham asked to pull item F from the Consent Agenda, and asked if any of the Commissioners had an item they wanted to pull.

Motion made by Commissioner Deaver to approve the Consent Agenda Items A-E and G-L. Seconded by, Commissioner Roan. All voted aye. Motion carried. See Attached.

REGARDING ITEM VII.F: Motion made by Commissioner Tout to appoint Billy Clark the new Local Rabies Control Authority for Animal Control. Seconded by, Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.A.1-2: There were None.

REGARDING ITEM VIII.B.1: Stan McBroom, Auditor presented the line item transfers

Motion made by Commissioner Berry to approve the budget line item amendments for the period August 31, 2013 through September 16, 2013. Seconded by, Commissioner Roan . All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.B.2: Stan McBroom, Auditor presented the bills to be paid.

Motion made by Commissioner Berry to approve bills for the period August 31, 2013 through September 16, 2013. Seconded by, Commissioner Roan. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.B.3: Stan McBroom, Auditor, explained there are some open PO's that have not been delivered yet and asked to Formally Encumber these PO's, Requisitions and RFE so that they can be added to next year's budget without harming that budget. Debbi McDonough of the Purchasing Department explained the individual items.

Motion made by Commissioner Roan to approve the Encumbrances for open RFE, PO's and Requisitions. Seconded by, Commissioner Tout. All voted aye. Motion Carried.

REGARDING ITEM VIII.C.1: No action taken.

REGARDING ITEM VIII.C.2: Motion made by Commissioner Deaver to approve Hood County Child Protective Services Board to allow Board Member Bruce Gibbs a 6 month leave of absence. Seconded by, Commissioner Roan. All voted aye. Motion carried.

REGARDING ITEM VIII.C.3: Motion made by Commissioner Deaver to nominate Walter Baldree, Terry Johnson and Tony Smith for for HCAD Board of Directors. Seconded by, Commissioner Tout. All voted aye. Motion carried.

REGARDING ITEM VIII.C.4.a: Motion made by Commissioner Roan not to change the juror pay. Seconded by, Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C.4.b: Tonna Hitt, District Clerk, requested approval to increase her Archival Fee from \$5 to \$10 (HB 1513), and to clarify by Resolution changes per HB 410 to GC Sec. 22.2031.

Motion made by Commissioner Roan to approve District Clerk's Archival Fee increase fro \$5 to \$10 per HB 1513 and approve Resolution per HB 410. Seconded by, Commissioner Berry. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.5.a: Motion made by Commissioner Berry to award contract on RFP2013-005 Bottled Water Services to Nestle Waters. Seconded by, Commissioner Deaver. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.5.b: Motion made by Commissioner Deaver to award contract on RFP2013-004 Pest Control Services to Granbury Pest and Lawn Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.5.c: Motion made by Commissioner Berry to award contract on RFP2013-009 Fire Dept. Preventative Maintenance for Brush/CAFS Trucks, Tankers & Pumpers to Emergency Apparatus. Seconded by, Commissioner Tout. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.5.d: Motion made by Commissioner Deaver to award contract on RFP2013-006 Land Surveyor & Other Services to Baird Hampton & Brown and the alternate award to Enprotec/Hibbs & Todd. Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.5.e: Motion made by Commissioner Berry to award contract on RFP2013-003 Pharmaceutical Services to Maxor Pharmaceutical. Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.5.f: Judge Cockerham stated this item was taken with the encumbrances.

REGARDING ITEM VIII.C.6.a: Motion made by Commissioner Deaver to authorize County Judge to sign the letter for the Lake Granbury Watershed Protection Plan Implementation and OSSF Remediation Program to commit \$174,000 in in-kind matching funds for the project. Seconded by, Commissioner Roan. All voted aye. Motion Carried. See attached.

REGARDING ITEM VIII.C.6.b: Motion made by Commissioner Berry to authorize County Judge to sign the Lake Granbury Watershed Protection Plan Implementation and OSSF Remediation Program Sub Recipient Commitment Form. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.7: Carey Dyer of Lake Side Baptist Church requested permission to utilize the County Courthouse parking lot for a Christmas festival.

Motion made by Commissioner Tout to approval the request to utilize the County Courthouse parking lot, and possibly the grass for a Christmas festival on Friday, December 13th and Saturday, December 14th from 5:00 p.m. until 9:00 p.m. Seconded by, Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.8: Judge Cockerham convened into executive session at 10:00 A.M.

REGARDING ITEM VIII.C.9: Reconvened at 10:55 A.M.

Motion made by Commissioner Roan to approve the contract the County Attorney presented with some minor changes and then present the contract to the School Board. Seconded by, Commissioner Berry. All voted aye. Motion carried.

COURT ADJOURNED AT 11:00 A.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

MARY BURNETT , COUNTY CLERK