

Be it known that on this the 10, day of September, 2013, the Honorable Commissioners Court of Hood County was duly convened in regular session, in the central jury room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, September 10, 2013, at 9:00 AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**AGENDA:**

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
  - A. Proclamation for Constitution Week.
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes:
    - 1. Regular Commissioners' Court minutes for August 27, 2013.
    - 2. Special called Commissioners Court minutes for August 23, 2013 (EOC).
    - 3. Special called Commissioners Court minutes for August 20, 2013(salaries, tax coll).
    - 4. Special called Commissioners Court minutes for August 16, 2013 (EOC).
    - 5. Special called Commissioners Court minutes for September 03, 2013. (budget)
  - B. Treasurer:
    - 1. Ratify payroll for the period 8/12/13 through 8/25/13 - paid 8/30/13
    - 2. Ratify jury paid through September 03, 2013.
  - C. Personnel changes, new hires, and terminations
  - D. Accept donation to the county of one carpet cleaning machine. (MAINT)
  - E. Accept the District Judge's salary orders. (AUD)
    - 1. Order Setting District Court Coordinator's Salary
    - 2. Order Setting Salaries for District Court Reporter and District Court Bailiff.
    - 3. Order Setting Salaries of Assistant Auditors.
  - F. Purchasing:
    - 1. Approve request to declare as surplus abandoned vehicles per the attached list from the Sheriff's Office and sell at the next Rene Bates online auction.
    - 2. Approve contract renewal of M.L.Phinney for RFP2011-015 Vending Machines & Services.
- VIII. Business to be discussed and considered for approval:
  - A. **SUBDIVISIONS, ROADS AND PLATS**
    - 1. **Road Operations**
      - a. Discuss & consider the status of the roadway that runs from 1974 CR307 southward to the County line and take appropriate action.
    - 2. **Development and Compliance – no items**
  - B. **BUDGET AND FINANCE (AUD)**

1. Consider budget line item amendments for the period August 20, 2013, through August 30, 2013, and take appropriate action.
2. Consider payment of bills for the period August 20, 2013, through August 30, 2013, and take appropriate action.
3. Consider and take appropriate action to conduct a separate vote to ratify the property tax increase reflected in the budget, per LGC Sec. 111.008 (c).
4. Consider and vote on whether to adopt the proposed budget that was the subject of two public hearings on Tuesday, Tuesday, August 13, 2013 and Tuesday, August 27, 2013, for the 2013-2014 Hood County fiscal year, including changes as agreed; and take appropriate action.(LGC 111.008 and 111.009 and Tax Code Ch 26.). THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$1,527,894 OR 10.07%, AND OF THAT AMOUNT, \$275,185 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.
5. Consider and vote on whether to adopt the order to set the Hood County property tax rate at the Effective Rate of 0.383908 per \$100 valuation for the fiscal year 2013-2014 (which is effectively a 8.57 percent increase in the tax rate), in accordance with the budget adopted for 2013-2014; and take appropriate action. (LGC 111.010 and Tax Code Ch 26)

**C. MISCELLANEOUS:**

1. Consider and take appropriate action regarding Policy updates and new policies (PER) (TR):
  - a. New Hire Transfer Policy
  - b. Guidelines on Termination Policy.
  - c. Automated Time and Attendance Policy.
  - d. Compensatory Time Policy.
  - e. Employee Status Definitions.
  - f. Update on Travel Policy.
2. Consider and take appropriate action regarding approval of Law Enforcement Salary Matrix. (PER)
3. Consider and take appropriate action regarding the Commissioners Court Schedule for 2013 – 2014. (CJ)
4. Consider a presentation from Texas Agri-Life (Jody Cason) on possible grant for septic system replacement. (Comp4)
  - a. Discuss and take appropriate action regarding Texas Agri-Life presentation.
5. Hood County Historical Commission:
  - a. Consider and take appropriate action regarding approval a donation of \$500 to Hood County Genealogical & Historical Society towards repair of the air-conditioning unit at the Historic Granbury Depot, in order to help maintain the historic items collected at the Depot and keep them available to the citizens of Hood County.
  - b. Consider and take appropriate action regarding approval a donation of \$300 to the Friends of the Library visiting author fund to help sponsor Dr. Carla Kaplan, a Davis Distinguished Professor of American Literature; Ph.D., Northwestern University, whose new book, *Miss Anne in Harlem: The White Women of the Black Renaissance*, has ties to local history.
  - c. Consider and take appropriate action regarding approval of the location for the Nellie Robertson Historical Marker on the south side Courthouse lawn, to the east of the existing General Granbury granite marker.
6. Consider and take action on proposed interlocal agreement with the City of Fort Worth for continued participation in Fort Worth's environmental collection center household hazardous waste program. (EH)
7. Consider and take appropriate action to approve the Interlocal Agreement with Rockwall County and authorize County Judge to sign the agreement. (EA)

8. Consider and take appropriate action to approve the fees for the Constables and Sheriff, to go into effect January 1, 2014. (ConP4)
9. Consider and take appropriate action regarding the District Clerk's request for reimbursement for microwave and refrigerator. (ComP3)
10. Consider and take appropriate action concerning the hiring of an attorney to represent Hood County in our contract negotiations with Granbury Independent School District. (ComP3)
11. Consider and take appropriate action to approve adding a stuffer to payroll envelopes reminding employees of the ability to donate to United Way of Hood County through payroll deduction. (TR)

### **Addendum:**

- VII. CONSENT AGENDA
- G. Approve renewing the contract for Constable Pct. 4 office, Absent Student Attendance Program (Truancy Prevention), with GISD and allow the County Judge to sign. (Con P4)

### **ADJOURN**

#### THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge  
James Deaver, Commissioner Precinct 1  
Dick Roan, Commissioner Precinct 2  
Jeff Tout, Commissioner Precinct 3  
Steve Berry, Commissioner Precinct 4  
Mary Burnett, County Clerk

**REGARDING ITEM I:** Judge Cockerham called the meeting to order at 9:00 A.M. on the aforesaid date of September 10, 2013.

**REGARDING ITEM II:** Invocation given by Commissioner Deaver

**REGARDING ITEM III:** Pledge Of Allegiance lead by Commissioner Deaver

**REGARDING ITEM IV:** Pledge To Texas lead by Commissioner Berry

**REGARDING ITEM V:** Special Presentations: None

**REGARDING ITEM.V.A:** Commissioner Tout read a Proclamation for Constitution Week.

Motion made by Commissioner Berry to approve the Proclamation for Constitution Week. Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

**REGARDING ITEM VI:** Citizens comments. Scott Cain spoke regarding Item VIII.A.1.a. See item

**REGARDING ITEM VII.A.-G:** Judge Cockerham asked if any Commissioner had any items to be removed from the Consent Agenda. There were none.

Motion made by Commissioner Deaver to approve the consent agenda. Seconded by, Commissioner Roan. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.A.1:** Commissioner Roan stated he put this item on the agenda so the court could recognize the road as a public road.

Scott Cain, Attorney, stated he does not believe this road is a public road and explained the reasons. There was a short discussion.

No action was taken

**REGARDING ITEM VIII.A.2:** No items.

**REGARDING ITEM VIII.B.1:** Stan McBroom, Auditor, presented the budget line item amendments.

Motion made by Commissioner Berry to approve the monthly budget line item amendments for the period August 20, 2013 through August 30, 2013. Seconded by, Commissioner Deaver. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.B.2:** Stan McBroom, Auditor, presented the bills and recommended approval.

Motion made by Commissioner Berry to approve bills for the period August 20, 2013 through August 30, 2013. Seconded by, Commissioner Roan. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.B.3:** Motion made by Commissioner Tout to ratify the property tax increase reflected in the budget, per LGC Sec. 111.008 c. Seconded by, Commissioner Berry. All voted aye. Motion Carried.

**REGARDING ITEM VIII.B.4:** Judge Cockerham read the item. Commissioner Deaver asked for an executive session.

Judge Cockerham recessed to executive session at 9:40 A.M.

Judge Cockerham reconvened the regular session at 9:50 A.M.

Motion made by Commissioner Deaver to adopt the proposed budget that was the subject of two public hearings on Tuesday, August 13, 2013 and Tuesday August 27, 2013, for the 2013-2014 Hood County fiscal year, including changes as agreed. Seconded by, Commissioner Tout. All voted aye. Motion carried. See attached

**REGARDING ITEM VIII.B.5:** Motion made by Commissioner Berry to adopt the order to set the Hood County property tax rate at the Effective Rate of 0.383908 per \$100 valuation for the fiscal year 2013-2014 (which is effectively a 8.57 percent increase in the tax rate), in accordance with the budget adopted for 2013-2014; and take appropriate action. (LGC 111.010 and Tax Code Ch 26). Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached

**REGARDING ITEM VIII.C.1.a-f:** Mary Gerdes, Personnel, presented the proposed policy changes to the, New Hire Transfer Policy, the Guidelines on Termination Policy, Employee Status Definitions and the Travel Policy. Kathy Davis, Treasurer, presented proposed policy changes to the Automated Time and Attendance Policy and the Compensatory Time Policy.

Motion made by Commissioner Deaver to approve policy changes. Seconded by, Commissioner Roan. All voted aye. Motion Carried.

**REGARDING ITEM VIII.C.2:** Motion made by Commissioner Berry to approve the Law Enforcement Salary Matrix for Patrol Deputies. Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.C.3:** Motion made by Commissioner Berry to approve the Commissioners Court Schedule for 2013-2014 with one change moving the meeting of December 24, 2013 to December 31, 2013. Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.C.4:** Presentation of septic system grant by Jody Cason of Agri-Life.

Motion made by Commissioner Deaver to proceed with Agri-Life grant. Seconded by, Commissioner Roan. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.5.a:** Kristi Massey asks that the donation of \$500 be approved from the Hood County Genealogical & Historical Society for an air conditioning system for the Granbury Depot.

Motion to approve the donation made by Commissioner Berry. Seconded by, Commissioner Roan. All voted aye. Motion carried.

**REGARDING ITEM VII.5.b:** Kristi Massey asks the court to approve the donation of \$300 from the Hood County Historical Commission to Friends of the Library to sponsor a visiting author, Dr. Carla Kaplan.

Motion made by Commissioner Deaver to approve the donation. Seconded by, Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.5.c:** Kristi Massey, of the Hood County Historical Commission asked for the approval of the location of the Nellie Robertson Historical Marker to be placed on the south side of the Courthouse lawn, to the east of General Granbury's granite marker.

Motion made by Commissioner Berry to allow Judge Cockerham or other representative of the court to work with the Texas Historical Commission, to have a location for the marker. Seconded by, Commissioner Roan. All voted aye. Motion carried.

**REGARDING ITEM VIII.6:** Motion made by Commissioner Berry to approve the interlocal agreement with the City of Fort Worth for continued participation in Fort Worth's environmental collection center household hazardous waste program. Seconded by, Commissioner Deaver. All voted aye. Motion carried. See attached

**REGARDING ITEM VIII.7:** Motion made by Commissioner Roan to approve the Interlocal Agreement with Rockwall County for federal voting equipment and authorize Judge Cockerham to sign the agreement. Seconded by, Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.8:** Motion made by Commissioner Berry to approve the new Constable/Sheriff fees to go into effect January 1, 2014. Seconded by, Commissioner Roan. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.9:** No action taken.

**REGARDING ITEM VIII.10:** Judge Cockerham recessed to Executive Session at 11:10 A.M.

Judge Cockerham reconvened Regular Session at 12:13 P.M.

Motion made by Commissioner Tout to table Item 10. Seconded by, Commissioner Roan. All voted aye. Motion carried.

**REGARDING ITEM VIII.11:** Motion made by Commissioner Berry to approve adding a stuffer to payroll envelopes for United Way of Hood County. Seconded by, Commissioner Roan. All voted aye. Motion carried.

COURT ADJOURNED AT 12:15 pm.

APPROVED:

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DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

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MARY BURNETT, COUNTY CLERK