

Be it known that on this the 09, day of April, 2013, the Honorable Commissioners Court of Hood County was duly convened in regular session, in the central jury room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, August 13, 2013**, at **9:00 AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA:

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 - 1. Regular Commissioners' Court minutes for July 23, 2013.
 - 2. Special called Commissioners Court minutes for July 19, 2013. (Budget)
 - 3. Special called Commissioners Court minutes for July 30, 2013. (Budget)
 - 4. Special called Commissioners Court minutes for August 2, 2013. (EOC, Animal Control)
 - B. Treasurer:
 - 1. Ratify payroll for the period 7/15/13 through 7/28/13 - paid 08/02/13
 - 2. Ratify jury paid through 08/07/2013
 - 3. Approve employees request for TMPA (Texas Municipal Police Association) dues to be deducted from payroll checks upon written request of individual employees. This item is in accordance with Local Government Code 155.001 (2) or (5) and 155.002.
 - C. Personnel changes, new hires, and terminations
 - D. Purchasing:
 - 1. Approve renewal of contract for IFB2010-115 Fire Equipment to Crisp Ladew Fire Protection Co.
 - 2. Approve renewal of contract for RFB2010-102 Cancer & Dread Disease Insurance for Hood County to Higginbotham Insurance.
 - 3. Approve renewal of contract for RFB2010-102 Accident Insurance for Hood County to Crider Insurance Services.
 - 4. Approve request to declare as salvage surplus 20 abandoned vehicles from the Sheriff's Office to be auctioned at Rene Bates.
 - 5. Approve request to declare as salvage surplus various county equipment per the list provided and to sell at auction by Rene Bates.
 - E. Authorize County Judge and Sheriff to sign the Interlocal Agreement between NCTCOG and Hood County for E9-1-1 Service, Equipment, Addressing and Database Maintenance. (SO)
 - F. Accept Donations to Animal Control (SO):
 - 1. Donation of \$100 check from Jeffrey Barlow.
 - 2. Donation of \$2301.90, money order, from Second Chance Farms.
 - G. Authorize signing of any documents required for the contract MA 1563-11 Hood County EOC, as determined in the August 2, 2013, Special Called Commissioners Court. (Com P4)
- VIII. Business to be discussed and considered for approval:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations - no items
2. Development and Compliance
 - a. Public hearing to consider and take appropriate action for the replat of Lot 150R, Unit 1, Pecan Plantation.

B. BUDGET AND FINANCE (AUD)

1. Consider budget line item amendments for the period July 16, 2013, through August 5, 2013, and take appropriate action.
2. Consider payment of bills for the period July 16, 2013, through August 5, 2013, and take appropriate action.
3. Determine salaries and any other compensation of Hood County Elected Officials for 2013-2014 fiscal year, and instruct Auditor to publish same (Local Govt Code 152.013).
4. Take appropriate action to conduct a Public Budget Hearing as required by Tax Code Chapter 26.
5. Consider and take appropriate action regarding presentation of overtime paid summary on the Rancho Brazos Tornado. (TR)

C. MISCELLANEOUS:

1. Consider and take appropriate action of fund 55 request from Elections Administration. (EA)
2. Consider and take appropriate action to hire Michelle McKenzie as a Hood County employee under Rider 8, her salary to be paid through the Clean Air Grant. (CJ)
3. Information Technology:
 - a. Consider and take appropriate action regarding Mitel lease additions for additional replacement phones and power supplies, and authorize County Judge to sign Mitel supplement agreement.(IT)
 - b. Consider and take appropriate action regarding purchase of replacement PCs for District Clerks office, and personnel office. (IT)(DC)(HR)
4. District Clerk:
 - a. Discuss and approve the purchase of equipment for the Tyler Jury.
 - b. Discuss and approve the purchase of two small appliances for the District Clerk in the amount less than \$200.
 - c. Discuss and approve the purchase of new equipment for the District Clerks office for compliance for Text File, Appeals, and Odyssey.
5. Consider update from County Attorney County regarding Hot Check Collections report. (CA)
6. Consider and take appropriate action regarding proposed Hood County Building Use Policy. (CJ)
7. Discuss and take action on funding the moving of utilities and internet connection to the table in the law library out of Fund 57. (Com P3)
8. Consider and take appropriate action regarding the Imposition of Optional Fees for 2014. (TAC)
9. Discuss and take appropriate action on a possible burn ban. (FM)
10. Consider and take appropriate action to concerning the leased office space vacated by Jason Stevenson (The Fun Factory, LLP). (Com P4)
11. Discuss and take action to allow Constable Precinct 3 to move into Acton Annex in the office being vacated by insurance company. (Com P3)

Addendum

VIII. Business to be discussed and considered for approval:

C. MISCELLANEOUS:

12. Convene into executive secession per Texas Government Code §551.071 (Consultation with Attorney) for discussion of the contract with the YMCA. (Com P3)
13. Reconvene into open session and take appropriate action.

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge

James Deaver, Commissioner Precinct 1

Jeff Tout, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Mary Burnett, County Clerk

REGARDING ITEM I: Judge Cockerham called the meeting to order at 9:00 A.M. on the aforesaid date of, 2013.

REGARDING ITEM II: Invocation given by Commissioner Deaver.

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner Deaver.

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Berry.

REGARDING ITEM V: Special presentations. There were none.

REGARDING ITEM VI: Citizens comments. There were none

REGARDING ITEM VII.A.&B & D-F: Judge Cockerham asked the Commissioners if there were any items to be removed from the Consent Agenda for discussion. Commissioner Deaver requested Item C be removed. Commissioner Berry requested Item G.

Motion made by Commissioner Tout to approve the Consent Agenda. Seconded by Commissioner Berry. All voted aye. Motion carried. See Attached.

REGARDING ITEM VII.C: Commissioner Deaver stated he has been watching comp time and is concerned it is being abused he suggested the Treasure, Auditor and Personnel should get together and come up with a plan to limit comp time payoff. Commissioner Berry agreed with Commissioner Deaver. Kathy Davis, Treasurer, informed the court that she and the personnel department have already been discussing the issue and are reviewing the policies and will be writing a policy to address those issues.

Motion made by Commissioner Deaver to approve the Personnel changes, new hires, and terminations with the caveat that it will come back with recommendations in policy that the Treasure spoke about. Seconded by Commissioner Berry. All voted aye. Motion carried. See attached

REGARDING ITEM VII.G: Alan Magee, of Magee Architects, reported to the Commissioners that ground breaking of the EOC. He stated he had the contracts with him and would leave them for review. He stated that every Friday morning for the next two and a half months they will be having a site meeting in the meeting room at Annex I and the Commissioners will be getting invitations to the meetings.

Motion made by Commissioner Berry to authorize the County Judge to sign the contracts after the County Attorney has reviewed them. Seconded by Commissioner Deaver. All voted aye. Motion Carried.

REGARDING ITEM VIII.A.1: Road Operations had no items.

REGARDING ITEM VIII.A.2.a: Don Linney, Road Administrator, Recommended approval of the replat

Judge Cockerham opened the public hearing. There were no comments from the public.

Judge Cockerham closed the public hearing.

Motion made by Commissioner Tout to approve the replat of Lot 150r, unit 1, Pecan Plantation. Seconded by Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.B.1: Nelda Walter, Purchasing Agent, presented 4 items that exceeded the 1/12th budget for approval. Courtney Kincaid, Librarian, explained the need for extra shelving. She explained this would help the library keep it's accreditation.

Motion made by Commissioner Berry to approval the expenditure for shelving for the Library. Seconded by Commissioner Deaver. All voted aye. Motion carried.

Judge Cockerham requested taking a vote on the remaining three requests and the budget line item transfers at the same time.

Jackie Solomon, IT Director requested approval for \$952.46 for Jackets and Shirts for his staff.
Kathy Davis, Treasurer, requested approval to spend \$199.00 for a new chair for her new employee.

Ray Wilson, Fire Marshall, requested approval to spend \$763.90 on camera equipment for getting better pictures for fire investigation.

Stan McBroom, Auditor, reviewed with the Court the remaining Line Item transfers.

Motion made by Commissioner Berry to approve the monthly budget line item amendments and 1/12th expenditures for the period July 16, 2013 through August 5, 2013. Seconded by Commissioner Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.B.2: Motion made by Commissioner Deaver to approve bills for the period July 16, 2013 through August 5, 2013. Seconded by Commissioner Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.B.3: Discussion took place about raises for County Officials and Appointed Officials. Commissioner Berry stated that the step plan gives employees 2 to 3 percent. He also stated that the State raised salaries for Judges of District and County Court At Law. Commissioner Deaver asked how many times the Officials had not gotten raises in the past. Commissioner Berry said in the last 7 years the Officials had twice not received any raises.

Motion made by Commissioner Berry to approve a 2 ½% raise for Elected and Appointed Officials. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.B.4: Stan McBroom stated this is the first of the two Budget Hearings required by Tax Code Chapter 26 he added that the tax rate at this time is 34.3908% and the proposed rate is 38.3908%.

Judge Cockerham opened the public budget hearing. There were no citizen comments.

Judge Cockerham closed the public budget hearing.

REGARDING ITEM VIII.B.5: Kathy Davis, Treasurer, gave an overtime summary on the Rancho Brazos Tornado, stating the total over time paid was \$55,659.22.

Motion made by Commissioner Deaver to accept the Treasurer's report.

REGARDING ITEM VIII.C.1: Janise Miller, Elections Administrator, addressed the Court and requested \$1,425.00 funding for new batteries for the voting machines and \$765.00 licensing.

Motion made by Commissioner Berry to allow her to pursue the for the battery packs from Fund 55 and to allow her to work with the Auditor to bring back a budget amendment or find a way to pay the \$765.00 for the licensing. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.2: Motion made by Commissioner Tout to hire Michelle McKenzie as a Hood County employee under Rider 8, her salary to be paid through the Clean Air Grant. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.3.a: Motion made by Commissioner Berry to approve Mitel lease additions for additional replacement phones and power supplies, and authorize Judge to sign Mitel supplement agreement. Seconded by Commissioner Deaver. All voted aye. Motion carried. See attached.

REGARDING ITEM VIII.C.3.b: Jackie Solomon, IT Director, requested \$16,029.48 from fund 55 for replacement computers for the District Clerk's Office and Personnel Office.

Motion made by Commissioner Berry to approve the purchase of replacement PCs for District Clerks Office, and Personnel Office. Seconded by Commissioner Tout. All voted aye. Motion carried.

REGARDING ITEM VIII.C.4.a: Tonna Hitt, District Clerk, explained the need for the equipment 3 licenses for Tyler Jury.

Motion made by Commissioner Deaver to approve the purchase of equipment and additional 3 licenses for the Tyler Jury. Seconded by Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C.4.b: The District Clerk withdrew this request.

REGARDING ITEM VIII.C.4.c: This item was approved in Item VIII.C.3.b.

REGARDING ITEM VIII.C.5: Lori Kaspar, County Attorney, presented a report regarding Hot Check Collections.

Motion made by Commissioner Berry to accept the County Attorney's Hot Check Collections report. Seconded by Commissioner Tout. All voted aye. Motion carried

REGARDING ITEM VIII.C.6: Motion made by Commissioner Berry to table the proposed Hood County Building Use Policy. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.7: Commissioner Tout explained the need for the internet connection and recommended approval.

Motion made by Commissioner Tout to allocate up to \$750.00 to move the utilities and internet connection to the table in the law library out of Fund 57. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.8: Teresa McCoy, Tax Assessor, and Sheriff Deeds explained the Imposition of Optional fees for CAC. There was discussion with questions from the Commissioners. The discussion included the cost to the County. It was noted that the decision within 3 days. Commissioner Tout stated he felt that this was taking away the tax payers right to decide where they want their money to go.

Motion made by Commissioner Berry to deny the Imposition of Optional fees for 2014. Seconded by Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.9: Ray Wilson, Fire Marshall, reported to the Court on the drought index and recommended the County implement a burn ban.

Motion made by Commissioner Deaver to initiate a County Burn Ban. Seconded by Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C.10: Motion made by Commissioner Tout to pursue action against The Fun Factory, LLP. For back payment of rent and to return the County's keys. Seconded by Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C.11: Motion made by Commissioner Tout to allow Constable Precinct 3 to move into Acton Annex in the office being vacated by the insurance company. Seconded by Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C.12: Judge Cockerham convened the Court into Executive Session.

REGARDING ITEM VIII.C.13: Judge Cockerham reconvened regular session. There was no action taken.

COURT ADJOURNED AT 12:00 P.M.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

MARY BURNETT, COUNTY CLERK