

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, June 11, 2013**, at **9:00 AM** in the **JURY SELECTION ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**AGENDA with addendum, item 8C1a, &  
Correction to item 8C8:**

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
  - A. Doni Green with the Area Agency on Aging, NCTCOG, will present an update to the court. (ComP4)
  - B. Presentation from NCTCOG to brief the court on Storm shelters and safe rooms, and how Hood County qualifies with its hazard mitigation plan. (ComP4)
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes:
    - 1. Regular Commissioners' Court minutes for May 28, 2013.
  - B. Treasurer:
    - 1. Ratify payroll for the period 05/20/13-06/02/13 - paid 06/07/13.
    - 2. Ratify jury paid through 06/05/13.
  - C. Personnel changes, new hires, and terminations
  - D. Authorize County Judge to sign map endorsement agreement with Liberty Marketing Company, at no cost to the county. (CJ)
  - E. Consider and approve Step Plan Policy revision. (PER)
- VIII. Business to be discussed and considered for approval:
  - A. **SUBDIVISIONS, ROADS AND PLATS**
    - 1 Road Operations - No items.**
    - 2. Development and Compliance – No items.**
  - B. **BUDGET AND FINANCE (AUD)**
    - 1. Consider budget line item amendments for the period May 21, 2013, through June 3, 2013, and take appropriate action.
    - 2. Consider payment of bills for the period May 21, 2013, through June 3, 2013, and take appropriate action.
    - 3. Consider annual audit report on County financial statements, prepared by Pattillo, Brown & Hill, LLP, and take appropriate action.
  - C. **MISCELLANEOUS:**
    - 1. Discuss and take appropriate action regarding closing county July 5, 2013. (CJ)
      - a. Consider and take appropriate action on request to pay payroll on July 3, 2013 pending approval of item 8.C.1. (TR) *addendum*
    - 2. Information Technology

- a. Consider update from Jackie Solomon on the Tyler Odyssey, Tyler Incode, and Netdata projects and take appropriate action if needed. (IT)
  - b. Consider and take appropriate action to replace five notebook computers and docking stations used by the commissioners' court. CDWG/DIR (IT)(CJ)
  - c. Consider and take appropriate action regarding proposal from Charter Business Communications, for special investigations internet circuit. (IT)(SO)
3. Discuss and take appropriate action to change the Parking Signs at Annex 2. (CC)
4. TX CDBG 2013 Disaster Relief:
    - a. Discuss and consider action to approve resolution to apply for 2013 Texas CDBG assistance under the Disaster Relief Fund. (CJ)
    - b. Discuss, consider and adopt resolution to designate administration and engineering service providers for the 2013 Texas CDBG – Disaster Relief Fund. (CJ)
    - c. Discuss, consider and adopt resolution to designate authorized signators for the 2013 Texas CDBG – Disaster Relief Fund. (CJ)
  5. Discuss and take appropriate action on a resolution to apply for TDHCA HOME Disaster Relief Housing Rehabilitation Assistance (HRA). (Comp4)
  6. Consider and take appropriate action regarding Policy for Overtime during “Declaration of Disaster”. (TR)
  7. Constable Precinct 4:
    - a. Consider and take appropriate action to appoint Mark Carpenter to Reserve Deputy Constable.
    - b. Discuss and take appropriate action regarding CopSync Software agreements for the Constables and authorize the County Judge to sign.
    - c. Consider authorizing construction of shelving units for the 2<sup>nd</sup> floor jury room in the courthouse to display historic record books currently in county storage.
  8. Consider and take appropriate action to adopt a Resolution requesting the Hood County Appraisal District to reappraise all taxable property in the Rancho Brazos subdivision due to tornado damage. (CJ)
  9. Consider report on salary survey results, and take appropriate action. (AUD)
  10. Consider amending Justice Benefits (JBI) contract to extend to social security payment recovery from inmate accounts, and take appropriate action. (AUD)
  11. Consider and take appropriate action to approve Fund 55 request to purchase jury box chairs for the District Judge’s courtroom. (DJ)(PUR)
  12. Consider and take appropriate action regarding request to replace from Fund 55 the car used by the County Attorney’s Investigator. (CA)
  13. Sheriff’s Office:
    - a. Consider and take appropriate action to approve \$20,000 for putting a Moto Turbo Repeater and 2 Antennas with Coax and all the other parts necessary to get it running including labor at the City Tower on Houston St. (SO)
    - b. Consider and take appropriate action regarding requested amount of \$7725 for the total cost of storage containers for records storage. (SO)
    - c. Animal Control would like to present to the court non-monetary items that have been donated to animal control for approval. (SO)
  14. Discuss and take appropriate action regarding roof repair for the Acton Annex. (MAINT)

**ADJOURN**

Be it known that on this the 11, day of June, 2013, the Honorable Commissioners Court of Hood County was duly convened in regular session, in the central jury room at the Hood County Justice Center, 1200 West Pearl St., Granbury, Texas, for the following purposes, to wit:

**THE FOLLOWING MEMBERS WERE PRESENT**

Darrell Cockerham, County Judge  
 James Deaver, Commissioner Precinct 1  
 Jeff Tout, Commissioner Precinct 3  
 Steve Berry, Commissioner Precinct 4  
 Dean Armstrong, Chief Deputy County Clerk

**REGARDING ITEM I:** Judge Cockerham called the meeting to order at approximately 9:00 A.M. on the aforesaid date of June 11, 2013.

**REGARDING ITEM II:** Invocation given by Judge Cockerham

**REGARDING ITEM III:** Pledge Of Allegiance lead by Commissioner Deaver

**REGARDING ITEM IV:** Pledge To Texas lead by Commissioner Berry

**REGARDING ITEM V:** Special presentations were given to . none

**REGARDING ITEM V A:** Doni Green of NCTCOG updated the court on programs on aging and support. See attached. No action taken.

**REGARDING ITEM V B:** Francisco San Miguel from NCTCOG briefed the court on how Hood County qualifies with its hazard mitigation plan on storm shelters and safe room grants. See attached.

**REGARDING ITEM VI:** Citizens comments. none

**REGARDING ITEM VII.A.-** Judge Cockerham asked if any commissioner wished to pull anything from the consent agenda. No response.

Motion made by Commissioner Deaver to approve the consent agenda A-E. Seconded by Commissioner Tout. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.A.1:** no action taken

**REGARDING ITEM VIII.A.2:** no action taken

**REGARDING ITEM VIII.B.1:** Auditor Stan McBroom told the commissioners there were only a couple of budget amendments requested by constable 4 for training and he recommends for approval.

Motion made by Commissioner Berry to approve the monthly budget line item amendments for the period May 21, 2013 through June 3, 2013 . Seconded by Commissioner Tout . All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.B.2:** Auditor, Stan McBroom stated that the total of the bills up for their consideration are \$451,762.94.

Motion made by Commissioner Tout to approve bills for the period May 21, 2013 through June 3, 2013. Seconded by Commissioner Deaver. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.B.3:** Auditor, Stan McBroom updated the Court on the state of the tax rate, county's finances and financial rating.

Motion made by Commissioner Deaver to approve the annual audit report on County financial statements prepared by Pattillo, Brown & Hill, LLP. Seconded by Commissioner Berry. All voted aye. Motion carried. See Attached.

**REGARDING ITEM VIII.C.1 and Item VIII. C. 1 a:** Commissioner Berry asked if this agenda item is in response to the 4<sup>th</sup> of July Festival on the square. Judge Cockerham responds yes and the Chamber of Commerce needs the location from the 4<sup>th</sup> to the 6<sup>th</sup>. Commissioner Berry asked that 1 and 1a together.

Motion made by Commissioner Berry to approve item VIII C 1 and item VIII C 1 a. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.2.a:** Jackie Solomon, IT Director, spoke about the Tyler Odyssey, Tyler Incode and NET Data projects. No action taken.

**REGARDING ITEM VIII.C.2.b:** IT Director Jackie Solomon explained the age of the notebooks now used by the Court and the need to replace them. He also stated he would use the old notebooks for training purposes.

Motion made by Commissioner Berry to replace the five notebook computers and docking stations used by the Commissioner's Court with the funds to be taken from Fund 55. Seconded by Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.2.c:** IT Director Jackie Solomon and Sheriff Roger Deeds spoke about the need for a secondary internet line for investigations.

Motion made by Commissioner Berry to approve the purchase from Charter Business Communications an internet circuit for special investigations, paid for by Sheriff Deeds through special investigations. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.3:** No action taken

**REGARDING ITEM VIII.C.4.a:** Cloy Richards spoke about getting signatures for the application for the Disaster Relief Fund. Motion made by Commissioner Deaver to sign the resolution to apply for CDBG assistance under the Disaster Relief Fund. Seconded by Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.4.b:** Cloy Richards stated there won't be a need for engineering services because there will not be any debris removal.

Motion to approve Disaster Relief Fund Resolution made by Commissioner Berry. Seconded by Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.4.c:** Cloy Richards explains who needs to sign the grant application. Motion made by Commissioner Berry to approve the resolution program contract 2013DR. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.5:** Commission Berry explained the Hood County Home program non matching grant based off income. Cloy Richards explained the grant.

Motion made by Commissioner Berry to approve the Disaster Relief Housing Rehabilitation Assistance Resolution. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.6:** Commissioner Berry explained the overtime policy and the need to pay people providing assistance during the disaster during Memorial Day weekend. Commissioner Deaver states those people going above and beyond the call of duty should be compensated for their work.

Motion made by Commissioner Tout to approve the Policy for Overtime during the "Declaration of Disaster". Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.7.a:** Constable Chad Jordan informed the court of Mark Carpenters qualifications and explained there would be no expense for Mr. Carpenter's appointment.

Motion made by Commissioner Berry to appoint Mark Carpenter to Reserve Deputy Constable for Constable Precinct 4. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.7.b:** Constable Chad Jordon explained the CopSync software on behalf of all Hood County Constables.

Motion made by Commissioner Deaver to approve CopSync Software for one year free trial. Seconded by Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.7.c:** Constable Chad Jordan explained the need to have somewhere to place his historical documents and a place to store them so the public can have access to these public records.

Motion made by Commissioner Tout to approve the construction of shelving on the 2<sup>nd</sup> floor jury room to display historic record books not to exceed 600.00. Seconded by Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.8:** Greg of the Appraisal District answeed questions from the court about the reappraisal of the Rancho Brazos subdivision.

Motion made by Commissioner Berry to approve the adoption of a resolution to request the Hood County Appraisal District to reappraise all taxable property within 3000 feet of the Rancho Brazos subdivision in Hood County Texas due to the tornado damage. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.9:** Auditor, Stan McBroom spoke on behalf of the compensation committee about the need to revise the step plan. Commissioner Deaver thanks Stan McBroom and Mary Gerdes of personnel on the time and effort they made for the

information gathered from other counties. Stan McBroom stated Hood County is in the middle of the pack of similar counties and Hood County's midpoint salary matrix were 2-3% below the average with exception to grade 1 which is 10% low.

Motion made by Commissioner Tout to approve the recommendations of the salary survey results. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.10:** Sheriff Roger Deeds and Auditor Stan McBroom explained the JBI.

Motion made by Commissioner Deaver to approve amending the Justice Benefits contract to extend to social security payment recovery from inmate accounts. Seconded by Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.11:** Judge Ralph Walton explained the need for better chairs for the jury in the district courtroom. He read statements from the public about how uncomfortable the present chairs are to sit on for many hours at a time.

Motion made by Commissioner Berry to approve a Fund 55 request not to exceed \$21,000.00 to purchase jury box chairs for the District Judge's courtroom. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.12:** County Attorney, Lori Kaspar request approval to replace her investigators sedan with a truck. She stated the sedan was totaled by the insurance company due to hail damage.

Motion made by Commissioner Berry to replace the County Attorney Investigator's vehicle from fund 55 in the amount of 19,677.40. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.13.a:** Sheriff Roger Deeds explained to the court the need for a Moto Turbo Repeater.

Motion made by Commissioner Deaver to approve \$20,000.00 for the placement of a Moto Turbo Repeater on the City of Granbury's antenna. Seconded by Commissioner Tout. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.13.b:** Sheriff Roger Deeds explains that he has no place for the storage of documents for the Sheriff's Department. He has no more room.

Motion made by Commissioner Tout for purchase of storage containers for the Sheriff in the amount of \$7725.00 from Fund 55. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII.C.13.c:** Sheriff Roger Deeds and Kelly Montelongo of Animal Control requested approval of donated items to the Animal Control Facility.

Motion made by Commissioner Deaver to accept items donated to Animal Control. Seconded by Commissioner Berry. All voted aye. Motion carried. See attached.

**REGARDING ITEM VIII.C.14:** Tim Flower requested the court to take action on the approval to repair the Acton Annex roof.

Motion made by Commissioner Berry to approve the signing of a letter by Judge Cockerham to approve the roof repair for the Acton Annex. Seconded by Commissioner Tout. All voted aye. Motion carried.

COURT ADJOURNED AT 11:40 A.M.

APPROVED:

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DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

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MARY BURNETT, COUNTY CLERK