

**\*\*\*CERTIFIED COPIES CAN BE OBTAINED THROUGH THE HOOD COUNTY CLERK'S OFFICE\*\*\***

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, OCTOBER 22, 2019**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**AGENDA with ADDENDUM**  
*Revisions made to items VII. D. b. 1-11*

**I. CALL TO ORDER**

**II. INVOCATION**

Bishop Jarrod Schenewark – Church of Jesus Christ LDS

**III. PLEDGE OF ALLEGIANCE**

**IV. PLEDGE OF TEXAS**

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

**V. SPECIAL PRESENTATIONS**

**A. SERVICE AWARDS:**

1. Larry Clearwater 5 Years
2. Reed Durham 10 Years
3. Dean Armstrong 15 Years
4. Glenda Mockbee 15 Years
5. Vivian Sturdivant 30 Years

**VI. CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.**

**VII. CONSENT AGENDA**

**A. MINUTES:**

1. Approve minutes for October 8, 2019 Commissioners' Court.
2. Approve minutes for October 8, 2019 Special Called Meeting.

**B. TREASURER:**

1. Review and accept payroll 09/30/19 through 10/13/19 - paid 10/18/19.
2. Treasurer's collateral report - First Financial Bank - September 2019
3. Treasurer's interest income report - September 2019
4. Treasurer's monthly report - September 2019
5. Treasurer's quarterly investment report - 3rd quarter of 2019 (July through September 2019)
6. Consider for approval payments to the State Comptroller for 3rd quarter 2019 fees and fines, not to exceed \$155,000.00 (reports consist of Civil Fees, Criminal Fees, Electronic Filing Fees & Specialty Drug Court Program).

**C. PERSONNEL CHANGES:**

Approve personnel changes, new hires, and terminations.

**D. AUDITOR:**

**LINE ITEM TRANSFERS/BUDGET AMENDMENTS**

1. Consider line item transfers for the period of October 3, 2019 through October 16, 2019 and take appropriate action.
  - a. Departmental Line Item Transfers  
None
  - b. Dedicated/Accounting Line Item Transfers
    1. County Judge: \$427.93
      - a. \$427.93 - Increase Retirement
      - b. \$427.93 - Decrease Part-Time  
To increase appropriate salary line account for final 2019 payroll.
    2. County Judge: \$71.70
      - a. \$71.70 - Increase FICA/Medicare Match
      - b. \$71.70 - Decrease Part-Time  
To increase appropriate salary line account for final 2019 payroll.
    3. Justice of the Peace, Precinct 4: \$129.89
      - a. \$76.18 - Increase Office Manager
      - b. \$53.71 - Increase Clerks
      - c. \$129.89 - Decrease Part-Time  
To increase appropriate salary line account for final 2019 payroll.
    4. Elections Administration: \$11.52
      - a. \$11.52 - Increase Retirement
      - b. \$11.52 - Decrease FICA/Medicare Match  
To increase appropriate salary line account for final 2019 payroll.
    5. Constable, Precinct 4: \$87.62
      - a. \$87.62 - Increase Certificate Pay
      - b. \$87.62 - Decrease Small Equipment  
To increase appropriate salary line account for final 2019 payroll.
    6. Jail: \$1,343.58
      - a. \$1,343.58 - Increase Chief Deputy
      - b. \$1,343.58 - Decrease Deputy  
To increase appropriate salary line account for final 2019 payroll.
    7. Library: \$0.15
      - a. \$0.15 - Increase Children's Librarian
      - b. \$0.15 - Decrease Part-Time  
To increase appropriate salary line account for final 2019 payroll.
    8. SRO: \$15,167.62
      - a. \$15,167.62 - Increase Transfer to General Fund
      - b. \$15,167.62 - Decrease Deputies  
To add budget for transfer to General Fund
    9. Law Library: \$3,000.00
      - a. \$3,000.00 - Increase Other Fees, Costs & Small Items

- b. \$3,000.00 - Decrease Law Library Fees  
Increase revenue and expense budget.
- 10. County Judge: \$193.00
  - a. \$193.00 - Increase Copier Lease
  - b. \$193.00 - Decrease Education & Travel Expense  
To pay current expenditures.
- 11. County Court at Law: \$200.00
  - a. \$200.00 - Increase Copier Lease
  - b. \$200.00 - Decrease Attorney Fees  
To pay current expenditures.

**E. PURCHASING:**

- 1. Consider and approval renewal RFQ2016-013 Professional Medical Services to Acton Medical Clinic.
- 2. Approve request of Purchasing to sell a Miller Bobcat Welder originally seized and then awarded to Hood County Sheriff Dept. by Martin Castillo Justice of Peace 2 to be sold at auction on Rene Bates.

**F. ROAD OPS:**

Ratify 20 MPH Speed Limit on Beacon Vista Circle.

**G. CONSTABLE:**

- 1. Approve and accept Continuation Certificate for Dirk Sain, Deputy Constable, Precinct 4.
- 2. Approve and accept Continuation Certificate for Robert Moore, Deputy Constable, Precinct 4.

**VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

**1. ROAD OPERATIONS**

- 1. Public hearing to discuss and consider for approval of the following proposed traffic regulations:
  - a. Establish a Stop Sign on Windcrest Court at Silverton Drive
  - b. Establish a Stop Sign on Windcrest Drive at Silverton Drive
  - c. Establish a Stop Sign on White Horse Drive at Silverton Drive
  - d. Establish a Stop Sign on Arrow Creek Drive (North Bound) at Silverton Drive

**2. DEVELOPMENT**

- 1. Set a Public Hearing for the following replat:
  - a. HIDEAWAY BAY ESTATES, LOTS 8R & 9R, Block 6 (PCT 4)
- 2. Discuss and consider approval for the following Final Plat:
  - a. HUMPHREY ADDITION, LOT 1, BLOCK 1 (PCT 2)

**B. FINANCIAL:**

- 1. Consider payment of invoices for the period October 3, 2019 through October 16, 2019, discuss Vendor payment over \$10,000 and take appropriate action.

Expenditures for October 22, 2019 Commissioner's Court:	Fiscal Year 2019	\$446,694.31
Expenditures for October 22, 2019 Commissioner's Court:	Fiscal Year 2020	\$536,936.36

- 2. Consider Financial reports received and reviewed by the Audit Department for the period of October 1, 2019 through October 15, 2019 and take appropriate action. LGC 114.001, 114.002 & 114.003.

Division	Report Month	Received and Reviewed
a. Auditor/Treasurer	September	Yes
b. Constable, Pct. 1	September	Yes
c. Constable, Pct. 2	September	Yes
d. Constable, Pct. 3	September	Yes

e. Constable, Pct. 4	September	Yes
f. County Attorney	September	Yes
g. County Clerk	September	Yes
h. District Clerk	September	Yes
i. Development & Compliance	September	Yes
j. Elections	September	Yes
k. Fire Marshal	September	Yes
l. Environmental Health	September-Amended	Yes
m. Citizen's Collection Station	September	Yes
n. Justice of the Peace, Pct. 1	September	Yes
o. Justice of the Peace, Pct. 2	September	Yes
p. Justice of the Peace, Pct. 2	August-Amended	Yes
q. Justice of the Peace, Pct. 3	September	Yes
r. Justice of the Peace, Pct. 4	September	Yes
s. Library	September	Yes
t. Sheriff	September	Yes
u. Tax Assessor - General Operations	September	Yes
v. Tax Assessor - Vehicle Inventory Tax	September-Amended	Yes

**C. MISCELLANEOUS:**

1. Discuss and take appropriate action regarding Texas Association of Counties Workers' Compensation refund of \$146,562.00. (TRE, COM P2)
2. Receive an update from Texas A&M AgriLife Extension. (EXT, COM P1)
3. Discuss and consider the Sheriff's request to have the Tree of Hope on display at the Justice Center from Saturday November 16, 2019 at 9 am through January 3, 2020. The Tree of Hope Event/ceremony will be held the night of December 5, 2019 from 5 to 7pm. (SO, CJ)
4. Discuss and take appropriate action regarding request for Wireless Priority Service from AT&T or Verizon for the county to pay for the service for 4 phones for the all Justice of the Peace Judges and 7 for Constable Precincts 1, 2, and 4. (JP1, CON P1, COM P1)
5. Discuss and take appropriate action regarding request from Environmental Health to purchase a Radiation Detection Device to check loads of metal before shipment. The cost of this device will be 1399.00 plus shipping. (ENV, CON P1)
6. Consider and take appropriate action to increase employee pay from CS5-5 to CS7 9. (TAC, COM P1)
7. Consider and take appropriate action regarding Tax Assessor/Collector's request for employee bi lingual certification. (TAC, COM P1)
8. Consider and take appropriate action to approve request for Human Resources and Purchasing to create and issue a Classification/Compensation Study RFP. (HR, COM P1)
9. Consider and take appropriate action to approve renovating/updating the Human Resources Department by adding a window to (1) one office. Facility Maintenance will do the work for less than \$500. (HR, COM P2)
10. Consider and take appropriate action to approve reclassification of the H.R. Chief Deputy position, pay grade CS9, to H.R. Generalist, pay grade CS7, salary not to exceed CS7-6 for the 2019-2020 year. (HR, COM P2)
11. Acknowledge and accept the 2019 review of Constable, Precinct 3 Financial Records. (CJ, AUD)
12. Acknowledge and accept the 2019 review of Constable, Precinct 4 Financial Records. (CJ, AUD)
13. Consider and take appropriate action to authorize the County Judge to sign the 2019 Formula Grant Request

Application Resolution for the Indigent Defense Grant Program. (CJ)

14. Discuss and take appropriate action to determine part time pay for Fire Marshal. (CJ)

**ADJOURN**

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, OCTOBER 22, 2019**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**AGENDA with ADDENDUM**  
*Revisions made to items VII. D. b. 1-11*

THE FOLLOWING MEMBERS WERE PRESENT

Ron Massingill, County Judge  
James Deaver, Commissioner Precinct 1  
Ron Cotton, Commissioner Precinct 2  
Bruce White, Commissioner Precinct 3  
David Eagle, Commissioner Precinct 4  
Katie Lang, County Clerk

**REGARDING ITEM I:** County Judge Ron Massingill called the meeting to order at approximately 9:00 A.M. on the aforesaid date of Tuesday, OCTOBER 22nd, 2019.

**REGARDING ITEM II:** Invocation given by Bishop Jarrod Schenewark – Church of Jesus Christ LDS

**REGARDING ITEM III:** Pledge Of Allegiance lead by Commissioner Deaver.

**REGARDING ITEM IV:** Pledge To Texas lead by Commissioner White.  
“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”.

**REGARDING ITEM V: SPECIAL PRESENTATIONS:**

**B. SERVICE AWARDS:**

Larry Clearwater 5 Years  
Reed Durham 10 Years  
Dean Armstrong 20 Years  
Glenda Mockbee 15 Years  
Vivian Sturdivant 30 Years

**REGARDING ITEM VI:** Citizens' Comments pertaining to AGENDA ITEMS only. **NO COMMENTS GIVEN.**

**REGARDING ITEM VII.:** Motion made by Commissioner Cotton to approve the consent agenda. Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

**VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

**VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**REGARDING ITEM VIIIA. SUBDIVISIONS, ROADS AND PLATS:**

**1. ROAD OPERATIONS**

**REGARDING ITEM VIIIA. 1. 1.** Public hearing at 9:10a.m. to approve the following proposed traffic regulations: Motion made by Commissioner White to approve a.-d. Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0. Public hearing closed at 9:11am.

- a. Establish a Stop Sign on Windcrest Court at Silverton Drive
- b. Establish a Stop Sign on Windcrest Drive at Silverton Drive
- c. Establish a Stop Sign on White Horse Drive at Silverton Drive
- d. Establish a Stop Sign on Arrow Creek Drive (North Bound) at Silverton Drive.

**2. DEVELOPMENT**

**REGARDING ITEM VIII.A. 2.1.** Motion made by Commissioner Eagle to Set a Public Hearing for the following replat:

- a. HIDEAWAY BAY ESTATES, LOTS 8R & 9R, Block 6 (PCT 4). For Nov.26<sup>th</sup>, 2019 Commissioner Court. Seconded by Commissioner Deaver. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.A. 3.2.** Motion made by Commissioner Cotton to approve the following Final Plat:

- a. HUMPHREY ADDITION, LOT 1, BLOCK 1 (PCT 2). Seconded by Commissioner White. All voted aye. Motion carried 5-0.

**B. FINANCIAL:**

**REGARDING ITEM VIII.B. 1.** Motion made by Commissioner Cotton to approve payment of invoices for the period October 3, 2019 through October 16, 2019, Vendor payments over \$10,000 and

Expenditures for October 22, 2019 Commissioner's Court: Fiscal Year 2019 \$446,694.31

Expenditures for October 22, 2019 Commissioner's Court: Fiscal Year 2020 \$536,936.36

Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.B. 1.2.** Motion made by Commissioner Deaver to approve reports received and reviewed by the Audit Department for the period of October 1, 2019 through October 15, 2019. LGC 114.001, 114.002 & 114.003. Seconded by Commissioner White. All voted aye. Motion carried 5-0.

Division	Report Month	Received and Reviewed
a. Auditor/Treasurer	September	Yes
b. Constable, Pct. 1	September	Yes
c. Constable, Pct. 2	September	Yes
d. Constable, Pct. 3	September	Yes
e. Constable, Pct. 4	September	Yes
f. County Attorney	September	Yes
g. County Clerk	September	Yes
h. District Clerk	September	Yes
i. Development & Compliance	September	Yes
j. Elections	September	Yes
k. Fire Marshal	September	Yes
l. Environmental Health	September-Amended	Yes
m. Citizen's Collection Station	September	Yes
n. Justice of the Peace, Pct. 1	September	Yes
o. Justice of the Peace, Pct. 2	September	Yes
p. Justice of the Peace, Pct. 2	August-Amended	Yes
q. Justice of the Peace, Pct. 3	September	Yes
r. Justice of the Peace, Pct. 4	September	Yes
s. Library	September	Yes
t. Sheriff	September	Yes
u. Tax Assessor - General Operations	September	Yes
v. Tax Assessor - Vehicle Inventory Tax	September-Amended	Yes

**C. MISCELLANEOUS:**

**REGARDING ITEM VIII.C. 1.** Motion made by Commissioner Cotton to approve Texas Association of Counties Workers' Compensation refund of \$146,562.00. (TRE, COM P2). Seconded by Commissioner White. All voted aye. Motion carried 5-0.

- REGARDING ITEM VIII.C. 2.** Received an update from Texas A&M AgriLife Extension. (EXT, COM P1). See Attached.
- REGARDING ITEM VIII.C. 3.** Motion made by Commissioner Deaver to approve the Sheriff's request to have the Tree of Hope on display at the Justice Center from Saturday November 16, 2019 at 9 am through January 3, 2020. The Tree of Hope Event/ceremony will be held the night of December 5, 2019 from 5 to 7pm. (SO, CJ). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 4.** Motion made by Commissioner Deaver to approve request for Wireless Priority Service from AT&T or Verizon for the county to pay for the service for 4 phones for the all Justice of the Peace Judges and 7 for Constable Precincts 1, 2, and 4. (JP1, CON P1, COM P1). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 5.** Motion made by Commissioner Deaver to approve request from Environmental Health to purchase a Radiation Detection Device to check loads of metal before shipment. The cost of this device not to exceed \$1500.00 plus shipping to be paid out of fund 55. (ENV, CON P1). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 6.** Motion made by Commissioner Deaver to approve the increase employee pay from CS5-5 to CS7 9. Retro active to Oct. 14<sup>th</sup>, 2019. (TAC, COM P1). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 7.** Motion made by Commissioner Deaver to approve Tax Assessor/Collector's request for employee bi lingual certification at the cost of \$120.00 and to be paid \$23.08 per pay period. (TAC, COM P1). Retro active to Oct. 14<sup>th</sup>, 2019. Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 8.** Motion made by Commissioner Deaver to approve request for Human Resources and Purchasing to create and issue a Classification/Compensation Study RFP. To be paid out of contract services with new estimate from Compensation Study company choosen. (HR, COM P1). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 9.** Motion made by Commissioner White to approve renovating/updating the Human Resources Department by adding a window to (1) one office. Facility Maintenance will do the work not to exceed \$500. (HR, COM P2). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 10.** Motion made by Commissioner Cotton to approve reclassification of the H.R. Chief Deputy position, pay grade CS9, to H.R. Generalist, pay grade CS7, salary not to exceed CS7-6 for the 2019-2020 year. (HR, COM P2). Seconded by Commissioner White. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 11.** Motion made by Commissioner Deaver to approve the 2019 review of Constable, Precinct 3 Financial Records. (CJ, AUD). Seconded by Commissioner White. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 12.** Motion made by Commissioner Eagle to approve the 2019 review of Constable, Precinct 4 Financial Records. (CJ, AUD). Seconded by Commissioner Deaver. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 13.** Motion made by Commissioner Cotton to authorize the County Judge to sign the 2019 Formula Grant Request Application Resolution for the Indigent Defense Grant Program. (CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.
- REGARDING ITEM VIII.C. 14. (1.-4.)** Adjourn into Executive Session involving personnel matters at 10:05 a.m. Reconvene into open court at 10:32a.m.
- 1.) Motion made by Commissioner Cotton to accept resignation from C.J. Montamoore the Fire Marshal retroactive Oct. 14<sup>th</sup>, 2019. (CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.
  - 2.) Motion made by Commissioner White to hire C.J. Montamoore as part time Fire Marshal for \$30.28 per hour for no more than 24hr week until such time a full time a Fire Marshal is hired. Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.
  - 3.) Motion made by Commissioner Cotton to appoint Sheriff Roger Deeds and Interim Fire Marshal until such time as a full

time Fire Marshal is hired. Seconded by Commissioner Deaver. All voted aye. Motion carried 5-0.

4.) Motion made by Commissioner Cotton to approve posting of employment for the Hood County Fire Marshal position by Human Resources effective immediately. Seconded by Commissioner Deaver. All voted aye. Motion carried 5-0.

**ADJOURN: 10:39a.m.**

**APPROVED:**

\_\_\_\_\_  
RON MASSINGILL, COUNTY JUDGE

**ATTEST:**

\_\_\_\_\_  
KATIE LANG, COUNTY CLERK

UNOFFICIAL