

**\*\*\*CERTIFIED COPIES CAN BE OBTAINED THROUGH THE HOOD COUNTY CLERK'S OFFICE\*\*\***

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, SEPTEMBER 24, 2019**, at **9:00 AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

**AGENDA with ADDENDUMS # 1 & 2**

*Addendum #1: Added item VIII. C. 23, and revised amount of expenditures under item VIII. B. 01.*

*Addendum #2: Item V. A. Correction to date of minutes for approval*

**I. CALL TO ORDER**

**II. INVOCATION**

James Long, President – Gideons Intl (Granbury)

**III. PLEDGE OF ALLEGIANCE**

**IV. PLEDGE OF TEXAS**

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

**V. SPECIAL PRESENTATIONS:**

Proclamation declaring September 17<sup>th</sup> through September 23<sup>rd</sup>, 2019 Constitution Week.

**VI. CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.**

**VII. CONSENT AGENDA**

**A. MINUTES:**

Approve minutes for September 10, 2019 Commissioners' Court. (*Addendum #2 item*)

**B. TREASURER:**

1. Review and accept payroll 09/02/19 through 09/15/19 - paid 09/20/19.
2. Treasurer's Collateral Report - First Financial Bank - August 2019
3. Treasurer's Interest Income Report - August 2019
4. Treasurer's Monthly Report - August 2019
5. Approve renewal of Workers' Compensation Program with TAC (Texas Association of Counties) for 01/01/2020-12/31/2020 and allow County Judge to sign renewal agreement and Workers' Compensation Alliance Election forms.

**C. PERSONNEL CHANGES:**

Approve personnel changes, new hires, and terminations.

**D. AUDITOR:**

**LINE ITEM TRANSFERS/BUDGET AMENDMENTS**

1. Consider line item transfers for the period of September 4, 2019 through September 18, 2019 and take appropriate action.
  - a. Departmental Line Item Transfers
    1. County Attorney: \$327.05 - Increase Supplies

- a. \$327.05 - Decrease Part Time  
To cover supply order where account is short.
2. County Attorney: \$6,825.00 - Increase Secretary
  - a. \$6,825.00 - Decrease Part Time  
To cover secretary pay.
3. Information Technology: \$2,180.00 - Increase Infrastructure Supplies
  - a. \$2,180.00 - Decrease Supplies  
Semi-annual all department shredding with Iron Mountain, which cost \$2,223.80.
4. Library: \$550.00 - Increase Supplies
  - a. \$550.00 - Decrease Small Equipment  
To pay Staples and Baxter Chemical & Janitorial Supply.
5. Jail: \$1,500.00 - Increase Non Grocery
  - a. \$1,500.00 - Decrease Supplies  
Need to increase non grocery due to high population.
6. Sheriff: \$4,000.00 - Increase Overtime
  - a. \$4,000.00 - Decrease Holiday Pay  
For payroll expenditures for the remainder of fiscal year 2019.
7. Sheriff: \$50.00 - Increase Education & Travel Expense
  - a. \$50.00 - Decrease Radio Maintenance  
To increase line account for remainder of 2019 anticipated expenditures.
- b. Dedicated/Accounting Line Item Transfers
  1. Capital Projects & Jury Fund: \$6,000.00 - Increase Small Equipment
    - a. \$6,000.00 - Decrease Capital Outlay  
To pay for anticipated invoices at year end.
  2. Capital Projects & Jury Fund: \$500.00 - Increase Grand Jury
    - a. \$500.00 - Decrease DCP Combined Petit Jury  
To increase line account for remainder of 2019 anticipated expenditures.

**E. SHERIFF:**

1. Accept donation from Granbury Wine Walk in the amount of \$250.00. Check #1502.
2. Accept donation from Pool-Tex Inc/Sara Chenault in the amount of \$100.00. Check #1042.

**VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

**1. ROAD OPERATIONS**

No items

**2. DEVELOPMENT**

1. Set a Public Hearing for the following replat:
  - a. CANYON CREEK III, UNIT 7 LOT 318R (PCT 2)

**B. FINANCIAL:**

1. Consider payment of invoices for the period September 4, 2019 through September 18, 2019, discuss Vendor payment over \$10,000 and take appropriate action.  
Expenditures for September 24, 2019 Commissioner's Court:       \$464,455.79 (*Addendum item*)
  
2. Consider Financial reports received and reviewed by the Audit Department for the period of September 1, 2019 through September 15, 2019 and take appropriate action. LGC 114.001, 114.002 & 114.003.

Division	Report Month	Received and Reviewed
a. Auditor/Treasurer	August	Yes
b. Constable, Pct. 1	August	Yes
c. Constable, Pct. 2	August	Yes
d. Constable, Pct. 3	August	Yes
e. Constable, Pct. 4	August	Yes
f. County Attorney	August	Yes
g. County Clerk	August	Yes
h. District Clerk	August - Amended	Yes
i. Development & Compliance	August	Yes
j. Elections	August	Yes
k. Fire Marshal	August	Yes
l. Environmental Health	August	Yes
m. Citizen's Collection Station	August	Yes
n. Justice of the Peace, Pct. 1	August	Yes
o. Justice of the Peace, Pct. 2	August	Yes
p. Justice of the Peace, Pct. 3	August	Yes
q. Justice of the Peace, Pct. 4	August	Yes
r. Library	August	Yes
s. Sheriff	August	Yes
t. Tax Assessor - General Operations	July	Yes
u. Tax Assessor - Vehicle Inventory Tax	July	Yes
v. Tax Assessor - General Operations	August	Yes
w. Tax Assessor - Vehicle Inventory Tax	August	Yes

**C. MISCELLANEOUS:**

1. Discuss and take appropriate action regarding participation in the Development Support Program and Hood County's role in economic development. (CJ)
  
2. Consider and take appropriate action to allow the Lake Granbury Master Gardeners the use of 22 (8-ft tables) from Annex 1 meeting room to be used near the Lake Granbury Master Gardeners Demonstration Garden on Saturday October 5, 2019 during the 3rd annual Romancing the Monarch festival. In addition, using Annex 1 meeting room to store addition rented tables and chairs from Oct 3rd thru Oct 7th to be used at the festival. (COM P2)
  
3. Consider and take appropriate action regarding appointment of an interim librarian. (COM P2)

4. Discuss and take appropriate action regarding the Sheriff's request for Wireless Priority Service from AT&T or Verizon for the county to pay for the service for 70 phones for the Sheriff's Office, Fire Marshal's Office, District Attorney's Office and 1 phone for the on call IT person. (SO, CJ)
5. Consider and take appropriate action to authorize the County Judge to sign the following Inter-local Agreements for Hood County Animal Control. (SO, CJ)
  - a. The City of Cresson
  - b. The City of DeCordova
  - c. The City of Lipan
  - d. The City of Stockton Bend
  - e. The City of Tolar
  - f. The City of Granbury
6. Discuss and take appropriate action to allow the Friends of Memorial Lane to meet in the Justice of the Peace Precinct 3 courtroom 4 to 5 times annually. (JP3, CJ)
7. Authorize the court to sign Inter-local agreements and service contracts with Volunteer Fire Departments. (FM, COM P3)
  - a. Tolar
  - b. Pecan Plantation
  - c. Station 70
  - d. Lipan
  - e. Indian Harbor
  - f. DCBE/Acton
  - g. Cresson
  - h. North Hood County
8. Consider and take appropriate action to allow the Environmental Department to apply for North Central Texas Council of Governments (NCTCOG) Solid Waste Implementation Grant for FY 2020-2021. (EH, COM P1)
9. Discuss and take appropriate action regarding requesting the County Judge to sign the Knight Security Systems commercial service agreement on a three year term. (SO, IT, COM P2)
10. Discuss and take appropriate action to authorize the County Judge to sign the City of Granbury's event application approving the request for use of the courthouse parking lot on Thursday, October 10<sup>th</sup> 2019 from 5:30 pm to 9:00 pm for First National Bank's Thank You Hood County Celebration. (CJ)
11. Discuss and take appropriate action to authorize the County Judge to sign the City of Granbury's event application approving the request for use of 50 parking spaces in the courthouse parking lot on Saturday, April 18<sup>th</sup> 2020 from 8:00 am to 12:00 pm (noon) for North Texas Austin Healey Club, contingent upon proof of insurance. (CJ)
12. Consider and take appropriate action to approve request of Purchasing Dept. to allow Amazon to facilitate Co-Op accounts for the County. (PUR, CJ)
13. Discuss and take appropriate action to nominate one person for each of the three (3) open positions on the Hood County Appraisal District Board of Directors. (CJ)
14. Consider and take appropriate action to revise the Human Resource Director job description. (COM P1)
15. Discuss and take appropriate action to authorize the County Judge to sign the Resolution Authorizing County Grant Program for 2020, certifying that the county has made a grant to Hood County Committee on Aging, and that the county has approved the organization's accounting system or fiscal agent. (CJ)

16. Discuss and take appropriate action to allow the Hood County Substance Abuse Council to display red lights by putting red screens over the flood lights that illuminate the courthouse, and their youth coalition TMAD (Teens Making a Difference) to display red ribbons on and around the courthouse on the square, in recognition of Substance Abuse Awareness Month. (CJ)
17. Consider and take appropriate action to authorize County Judge to sign the Engagement Letter from Eide Bailly, LLP for the fiscal year 2019 audit. (AUD, CJ)
18. Consider and take appropriate action to approve the proposed Constable and Sheriff Fee Schedule for 2020. (CON P4, CJ)
19. Discuss and take appropriate action to authorize the use of the gazebo on Memorial Day Weekend 2020 by The Memorial Day Citizen's Committee, to display children's art. (CJ)
20. Receive information regarding the Hood County Health Savings Account (HSA) eligibility. (HR, COM P1)
21. Consider and take appropriate action to approve the TCDRS Plan Agreement for Plan Year 2020 (HR, COM P1)
22. Consider and take appropriate action to approve revisions to the Hood County Longevity Policy (HR, COM P1)
23. Consider and take appropriate action regarding a request to pay an employee translator pay in the County Attorney's office effective October 1, 2019. (CA, COM P1) *Addendum item*

## **ADJOURN**

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, SEPTEMBER 24, 2019**, at **9:00 AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

### **AGENDA with ADDENDUMS # 1 & 2**

*Addendum #1: Added item VIII. C. 23, and revised amount of expenditures under item VIII. B. 01.*

*Addendum #2: Item V. A. Correction to date of minutes for approval*

### **THE FOLLOWING MEMBERS WERE PRESENT**

Ron Massingill, County Judge  
James Deaver, Commissioner Precinct 1  
Ron Cotton, Commissioner Precinct 2  
Bruce White, Commissioner Precinct 3  
David Eagle, Commissioner Precinct 4  
Katie Lang, County Clerk

**REGARDING ITEM I:** County Judge Ron Massingill called the meeting to order at approximately 9:00 A.M. on the aforesaid date of Tuesday, SEPTEMBER 24TH, 2019.

### **REGARDING ITEM II: INVOCATION**

James Long, President – Gideons Intl (Granbury)

**REGARDING ITEM III:** Pledge Of Allegiance lead by Commissioner Deaver.

**REGARDING ITEM IV:** Pledge To Texas lead by Commissioner White.  
“Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”.

**REGARDING ITEM V: SPECIAL PRESENTATIONS:**

Motion made by Commissioner Cotton to approve the Proclamation declaring September 17<sup>th</sup> through September 23<sup>rd</sup>, 2019 Constitution Week. Seconded by Commissioner Deaver. All voted aye. Motion carried 5-0.

**REGARDING ITEM VI:** Citizens’ Comments pertaining to AGENDA ITEMS only. NO COMMENTS GIVEN.

**REGARDING ITEM VII.:** Motion made by Commissioner White to approve the consent agenda .Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

**VIII.BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

**1. ROAD OPERATIONS**

No items

**2. DEVELOPMENT**

**REGARDING ITEM VIII.2.a.** Motion made by Commissioner Cotton to Set a Public Hearing for the following replat: CANYON CREEK III, UNIT 7 LOT 318R (PCT 2). Seconded by Commissioner White. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.B. FINANCIAL:**

**REGARDING ITEM VIII.B.1.** Motion made by Commissioner Cotton to ratify payment of invoices for the period September 4, 2019 through September 18, 2019, discuss Vendor payment over \$10,000. And Expenditures for September 24, 2019 Commissioner's Court: \$464,455.79 (*Addendum item*). Seconded by Commissioner Deaver. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.B.2.** Motion made by Commissioner Deaver to approve Financial reports received and reviewed by the Audit Department for the period of September 1, 2019 through September 15, 2019 and take appropriate action. LGC 114.001, 114.002 & 114.003. Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C. MISCELLANEOUS:**

**REGARDING ITEM VIII.C.1.** Motion made by Commissioner Deaver to approve “ the concept of the Economic Development Support Program with all the cities in Hood County, the City of Granbury and Chamber and their role in economic development”, non-binding to the contract. (CJ). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.2.** Motion made by Commissioner Cotton to approve the Lake Granbury Master Gardeners the use of 22 (8-ft tables) from Annex 1 meeting room to be used near the Lake Granbury Master Gardeners Demonstration Garden on Saturday October 5, 2019 during the 3rd annual Romancing the Monarch festival. In addition, using Annex 1 meeting room to store addition rented tables and chairs from Oct 3rd thru Oct 7th to be used at the festival. (COM P2). Seconded by County Judge Massingill. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.3.** Motion made by Commissioner Cotton to approve appointment of Rhiannon Graham, as interim librarian. (COM P2). Seconded by Commissioner Deaver. All voted aye. 3 Ayes, 2 Nays ( Commissioner Eagle and Judge Massingill voted Nay) Motion carried 3-2.

**REGARDING ITEM VIII.C.4.** Motion made by Commissioner Deaver to approve the Sheriff’s request for Wireless Priority Service from AT&T or Verizon for the county to pay for the service for 70 phones for the Sheriff’s Office, Fire

Marshal's Office, District Attorney's Office and 1 phone for the on call IT person (\$38,500.00 coming out of the IT budget). (SO, CJ). Seconded by Commissioner White. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.5.** Motion made by Commissioner White to authorize the County Judge to sign the following Inter-local Agreements for Hood County Animal Control. (SO, CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

- a. The City of Cresson
- b. The City of DeCordova
- c. The City of Lipan
- d. The City of Stockton Bend
- e. The City of Tolar
- f. The City of Granbury

**REGARDING ITEM VIII.C.6.** Motion made by Commissioner White to allow the Friends of Memorial Lane to meet in the Justice of the Peace Precinct 3 courtroom 4 to 5 times annually. (JP3, CJ). Seconded by County Judge Massingill. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.7.** Motion made by Commissioner Deaver to Authorize the court to sign Inter-local agreements and service contracts with Volunteer Fire Departments. (FM, COM P3). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

- a. Tolar
- b. Pecan Plantation
- c. Station 70
- d. Lipan
- e. Indian Harbor
- f. DCBE/Acton
- g. Cresson
- h. North Hood County

**REGARDING ITEM VIII.C.8.** Motion made by Commissioner Deaver to allow the Environmental Department to apply for North Central Texas Council of Governments (NCTCOG) Solid Waste Implementation Grant for FY 2020-2021. (EH, COM P1). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.9.** Motion made by Commissioner Deaver to allow the County Judge to sign the Knight Security Systems commercial service agreement on a three year term. (SO, IT, COM P2). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.10.** Motion made by Commissioner Deaver to authorize the County Judge to sign the City of Granbury's event application approving the request for use of the courthouse parking lot on Thursday, October 10<sup>th</sup> 2019 from 5:30 pm to 9:00 pm for First National Bank's Thank You Hood County Celebration. (CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.11.** Motion made by Commissioner Eagle to authorize the County Judge to sign the City of Granbury's event application approving the request for use of 50 parking spaces in the courthouse parking lot on Saturday, April 18<sup>th</sup> 2020 from 8:00 am to 12:00 pm (noon) for North Texas Austin Healey Club. (Have provided the proof of insurance.) (CJ). Seconded by Commissioner White. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.12.** Motion made by Commissioner Deaver to approve request of Purchasing Dept. to allow Amazon to facilitate Co-Op accounts for the County. (PUR, CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.13.** Motion made by Commissioner Eagle to nominate Van Veron, Donna Thompson and Margo Walsh for each of the three (3) open positions on the Hood County Appraisal District Board of Directors. (CJ). Seconded by County Judge Massingill. All voted, 3 Ayes 2 Nays. (Commissioner Cotton and Deaver voted Nay). Motion carried 5-0. (Not mad at anybody!)

**REGARDING ITEM VIII.C.14.** Motion made by Commissioner Deaver to revise the Human Resource Director job description. (COM P1). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.15.** Motion made by Commissioner Cotton to authorize the County Judge to sign the Resolution Authorizing County Grant Program for 2020, certifying that the county has made a grant to Hood County Committee on Aging, and that the county has approved the organization's accounting system or fiscal agent. (CJ). Seconded by Commissioner White. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.16.** Motion made by Commissioner Deaver to allow the Hood County Substance Abuse Council to work with Maintenance to display red flood lights that illuminate the courthouse, and their youth coalition TMAD (Teens Making a Difference) to display red ribbons on and around the courthouse on the square, in recognition of Substance Abuse Awareness Month. (CJ). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.17.** Motion made by Commissioner White to authorize County Judge to sign the Engagement Letter from Eide Bailly, LLP for the fiscal year 2019 audit. (AUD, CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.18.** Motion made by Commissioner Cotton to approve the proposed Constable and Sheriff Fee Schedule for 2020. (CON P4, CJ). Seconded by Commissioner Eagle. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.19.** Motion made by Commissioner Deaver to authorize the use of the gazebo on Memorial Day Weekend 2020 by The Memorial Day Citizen's Committee, to display children's art. (CJ). Seconded by County Judge Massingill. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.20.** Receive information regarding the Hood County Health Savings Account (HSA) eligibility. (HR, COM P1) *No Action Taken.*

**REGARDING ITEM VIII.C.21.** Motion made by Commissioner Deaver to approve the TCDRS Plan Agreement for Plan Year 2020 Option C. (HR, COM P1). Seconded by County Judge Massingill. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.22.** Motion made by Commissioner Deaver to approve revisions to the Hood County Longevity Policy (HR, COM P1). Seconded by Commissioner Cotton. All voted aye. Motion carried 5-0.

**REGARDING ITEM VIII.C.23.** Motion made by Commissioner Deaver to approve a request to pay an employee translator pay in the County Attorney's office effective October 1, 2019. (CA, COM P1) *Addendum item.* Seconded by Commissioner White. All voted aye. Motion carried 5-0.

**MEETING ADJOURNED AT 11:35 am.**

**APPROVED:**

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RON MASSINGILL, COUNTY JUDGE

**ATTEST:**

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KATIE LANG, COUNTY CLERK