

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, August 28, 2018**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations:
 - A. Proclamation for Hunger Action Month (CJ)
 - B. Service Awards:
Antonio Ramirez 10 Years
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Accept minutes for the August 14, 2018 Commissioners' Court.
 2. Accept minutes for the August 08, 2018. Budget Workshop Meeting.
 - B. Treasurer:
 1. Review and accept payroll 08/06/18 through 08/19/19 - paid 08/24/18
 2. Treasurer's collateral report - First Financial Bank - July 2018
 3. Treasurer's interest income report - July 2018
 4. Treasurer's monthly report - July 2018
 5. Treasurer's quarterly investment report for quarter ending July 2018
 6. Authorize Treasurer to make Hood County's IGT funds transfer by September 6, 2018.
 - C. Personnel changes.
 - D. Accept donations to Animal Control (SO):
 1. Nancy and Timothy Bennett, \$100.00, check #7586
 2. Julie Wolf, \$100.00, cash
 3. Marie Blankenship, \$200.00, check #576
 4. Sara Chenault, \$100.00, cash
 5. Sara Chenault, \$450.00, check #4149401
 - E. Authorized step plan adjustment in Environmental Health Department for Sanitarian/Investigator from CS8 to CS9. Current and future budget will not be affected. (EH)
 - F. Purchasing:
 1. Approve request of Purchasing in conjunction with Facilities Maintenance to renew RFP2015-004 Inspection/Maintenance Fire Protection Services.
 2. Approve request of Purchasing in conjunction with Road Operations to renew RFP2017-007 Roadside Moving/Landscape Services.
 3. Approve request of Purchasing in Conjunction with Facilities Maintenance to renew RFB2014-008 Pest Control Services.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations – no items.
2. Development
 - a. Discuss and consider approval of the Final Plat for Grand Places of Hood County (PCT 3)
 - b. Discuss and consider approval of the Final Plat for Mesquite Bend. (PCT 1)

B. BUDGET AND FINANCE (AUD)

1. Consider line item transfers for the period of August 10, 2018 through August 22, 2018 and take appropriate action.
 - a. Departmental Line Item Transfers
 - 1) District Attorney: move \$2,532.00 from Outside Court Reporters to Investigations to pay for invoices received from Cook Children's Medical Center.
 - 2) Tax Assessor: move \$125.22 from Supplies to Copier Lease to cover anticipated expenditures.
 - 3) Fire Marshal: move \$8,332.46 from Insurance to Vehicle Maintenance to pay current and anticipated expenditures.
 - 4) Elections: move \$1,000.00 from Small Equipment to Supplies to purchase holders for voter registration records.
 - 5) Building & Grounds: move \$100.00 from Building Maintenance to Auto Repair/Maintenance for anticipated expenditures.
 - 6) County Attorney: move \$3,000.00 from Office Manager to Part Time. Office Manager position will not be filled. Transfer needed for increased part time help for remainder of fiscal year 2018.
 - 7) Auditor: move \$175.00 from Supplies to Education & Training for Auditor Conference registration.
 - 8) Sheriff - Jail:
 - a) move \$7,000.00 from Supplies to Non-Grocery for current and anticipated expenditures.
 - b) move \$1,071.36 from Supplies to Small Equipment to purchase insulated beverage dispensers for Jail Kitchen.
 - 9) Sheriff - Administration: move \$400.00 from Supplies to Small Equipment to purchase rifle sites.
 - b. Dedicated/Accounting Line Item Transfers

General Fund: Line Item Transfers for Cresson Bypass and TCDRS Retirement Liability.
2. Consider payment of invoices for the period August 10, 2018 through August 22, 2018, discuss Vendor payments over \$10,000 and take appropriate action.

Expenditures for August 28, 2018 Commissioner's Court: \$340,954.96

3. Consider Financial reports received and reviewed by the Audit Department for the period of Aug. 1, 2018 through Aug. 15, 2018 and take appropriate action. LGC 114.001, 114.002 & 114.003.

<u>Division</u>	<u>Report</u>	<u>Received and Reviewed</u>
a. Auditor/Treasurer	July	Yes
b. Constable, Pct. 1	July	Yes

c. Constable, Pct. 2	July	Yes
d. Constable, Pct. 3	July	Yes
e. Constable, Pct. 4	July	Yes
f. Constable, Pct. 4	July	Yes
g. County Attorney	July	Yes
h. County Clerk	July	Yes
i. District Clerk	June	Yes
j. Development & Compliance	July	Yes
k. Elections	July	Yes
l. Fire Marshal	July	Yes
m. Environmental Health	July	Yes
n. Citizen's Collection Station	July	Yes
o. Justice of the Peace, Pct. 1	July	Yes
p. Justice of the Peace, Pct. 2	July	Yes
q. Justice of the Peace, Pct. 3	July	Yes
r. Justice of the Peace, Pct. 4	July	Yes
s. Library	July	Yes
t. Sheriff	July	Yes
u. Tax Assessor - General Operations	April - Amended	Yes
v. Tax Assessor - General Operations	May	Yes
w. Tax Assessor - General Operations	June	Yes
x. Tax Assessor - Vehicle Inventory Tax	April	Yes
y. Tax Assessor - Vehicle Inventory Tax	May	Yes
z. Tax Assessor - Vehicle Inventory Tax	June	Yes
aa. Tax Assessor - Vehicle Inventory Tax	July	Yes
ab. Tax Assessor - Property Tax	February	Yes
ac. Tax Assessor - Property Tax	March	Yes

4. Take appropriate action on Budget items (CJ):
 - a. Conduct the second of two Public Budget Hearings and take appropriate action.
 - b. Announce the meeting to adopt the Tax Rate will be September 11, 2018, at Commissioners' Court.
 - c. Authorize County Judge to publish the Notice of Proposed Property Tax Rates in the Hood County News.

C. MISCELLANEOUS:

1. Discuss and take appropriate action regarding the Library Expansion Project. (COM P2)
2. Consider and take appropriate action to authorize the County Judge to sign the Interlocal contract between Hood County and McLennan County for housing inmates. (SO)
3. Consider and take appropriate action to authorize the County Judge to sign the FY 2018 VINE renewal for the Victim Information and Notification Everyday Program. (SO)
4. Consider and take appropriate action regarding the request from the Hood County Child Protective Services Board to include and approve Melissa Whittet and Robin Solomon as new board members. (COM P4)
5. Consider and take appropriate action regarding the following request. Hood County Development District No. 1 is requesting re-appointment of Pat Bergeman, Jeanne Cotham, and Ona Pruitt to the Board. (COM P3)

6. Discuss and take appropriate action regarding the inquiry about moving the large planters at the courthouse back to the gravel area. (CJ)
7. Discuss and take appropriate action regarding the request to use the courthouse parking lot all day on Friday, October 19, 2018, to prepare for the Harvest Moon Festival. (CJ)
8. Discuss and take appropriate action on the issue of interest and penalties on nonpayment of ad valorem taxes for 2018. (CJ)
9. Receive report on current fire conditions and consider and take appropriate action for a burn ban. (FM)
10. Consider and take appropriate action to award RFP2018-004 Fire Department Preventative Maintenance for Pumper/Tankers, Brush Trucks and Brush Trucks w/CAFS.(PUR)
11. Discuss and take appropriate action regarding adopting nuisance abatement procedures under Chapter 343.021 and 343.022 of the Texas Health and Safety Code. (CJ)
12. Auditor:
 - a. Discuss and take appropriate action regarding Hood County paying sales tax on items purchased by Hood County employees. (DJ/AUD)
 - b. Discuss and take appropriate action regarding Texas Comptroller check for \$112,368.02 for unclaimed property. (DJ/TRS)
 - c. Acknowledge and accept the 2018 audit of the District Clerk's financial records. (AUD)
 - d. Discuss and take appropriate action regarding payment of first installment of Cresson Bypass with fiscal year 2018 funds. These funds are budgeted in Fund 10 in the account "Transfer to Fund 55".(CJ)
 - e. Discuss and take appropriate action regarding payment for TCDRS Retirement. (CJ)
 - 1) \$200,000.00 budgeted payment
 - 2) \$250,000.00 transferred from Out of County Inmate Housing
 - f. Discuss and take appropriate action regarding transferring remaining balance of \$632,848.00 from Fund 10 to Fund 55 as budgeted in fiscal year 2018. (AUD)
13. Consider and take appropriate action to approve Chapter 381 Agreement with Propell. Convene into Executive Session per Texas Government Code 551.0087 (Economic Development) to discuss 381 Agreement with Propell. (COM P1)
 - a. Reconvene into open session and take appropriate action.

ADJOURN

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, August 28, 2018**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Butch Barton, Commissioner Precinct 2
Bruce White, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: Judge Cockerham called the meeting to order at approximately 9:00 A.M. on the aforesaid date of August 14th, 2018.

REGARDING ITEM II: Invocation given by J.C. Campbell.

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner Barton.

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Berry.
“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

REGARDING ITEM V. SPECIAL PRESENTATIONS –

REGARDING ITEM V. A. Motion made by Commissioner Deaver to approve the Proclamation for Hunger Action Month (CJ). Seconded by, Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM V. B. Service Awards:
Antonio Ramirez 10 Years

REGARDING ITEM VI. Citizens’ Comments pertaining to AGENDA ITEMS only. **None.**

REGARDING ITEM VII. CONSENT AGENDA: Motion made by Commissioner White to approve the consent agenda with the exception of item E. Seconded by, Commissioner Barton. All voted aye. Motion carried. See Attached.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

- 1. Road Operations – **no items.**

REGARDING ITEM VIII.2 Development.

REGARDING ITEM VIII.2 a. Motion made by Commissioner White to delay approval of the Final Plat for Grand Places of Hood County until Sept. 11th. Seconded by, Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.2 b. Motion made by Commissioner Deaver to approve the Final Plat for Mesquite Bend. (PCT 1). Seconded by Commissioner White. All voted aye. Motion carried.

REGARDING ITEM VIII.B. BUDGET AND FINANCE (AUD)

REGARDING ITEM VIII.B.1. Motion made by Commissioner Deaver to approve line item transfers for the period of August 10, 2018 through August 22, 2018. Seconded by, Commissioner White. All voted aye. Motion carried.

REGARDING ITEM VIII.B.2. Motion made by Commissioner Berry to ratify payment of invoices for the period August 10, 2018 through August 22, 2018, discuss Vendor payments over \$10,000 and Expenditures for August 28, 2018
Commissioner's Court: \$340,954.96. Seconded by, Commissioner White. All voted aye. Motion carried.

REGARDING ITEM VIII.B. 3. Motion made by Commissioner Barton to approve Financial reports received and reviewed by the Audit Department for the period of Aug. 1, 2018 through Aug. 15, 2018. LGC 114.001, 114.002 & 114.003. Seconded by, Commissioner White. All voted aye. Motion carried.

<u>Division</u>	<u>Report</u>	<u>Received and Reviewed</u>
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b. Constable, Pct. 1	July	Yes
c. Constable, Pct. 2	July	Yes
d. Constable, Pct. 3	July	Yes
e. Constable, Pct. 4	July	Yes

f. Constable, Pct. 4	July	Yes
g. County Attorney	July	Yes
h. County Clerk	July	Yes
i. District Clerk	June	Yes
j. Development & Compliance	July	Yes
k. Elections	July	Yes
l. Fire Marshal	July	Yes
m. Environmental Health	July	Yes
n. Citizen's Collection Station	July	Yes
o. Justice of the Peace, Pct. 1	July	Yes
p. Justice of the Peace, Pct. 2	July	Yes
q. Justice of the Peace, Pct. 3	July	Yes
r. Justice of the Peace, Pct. 4	July	Yes
s. Library	July	Yes
t. Sheriff	July	Yes
u. Tax Assessor - General Operations	April - Amended	Yes
v. Tax Assessor - General Operations	May	Yes
w. Tax Assessor - General Operations	June	Yes
x. Tax Assessor - Vehicle Inventory Tax	April	Yes
y. Tax Assessor - Vehicle Inventory Tax	May	Yes
z. Tax Assessor - Vehicle Inventory Tax	June	Yes
aa. Tax Assessor - Vehicle Inventory Tax	July	Yes
ab. Tax Assessor - Property Tax	February	Yes
ac. Tax Assessor - Property Tax	March	Yes

REGARDING ITEM VIII.B. 4.a. Conduct the second of two Public Budget Hearings, Open for comments at 9:18am. No comments, closed at 9:19.

REGARDING ITEM VIII.B. 4.b. County Judge Announced the meeting to adopt the Tax Rate will be September 11, 2018, at Commissioners' Court.

REGARDING ITEM VIII.B. 4.c. Motion made by Commissioner Deaver to Authorize County Judge to publish the Notice of Proposed Property Tax Rates in the Hood County News. Seconded by, Commissioner Barton. All voted aye. Motion carried.

REGARDING ITEM VIII.C. MISCELLANEOUS:

REGARDING ITEM VIII.C.1. Discuss the Library Expansion Project. (COM P2). 4:30pm Beam Signing Event. "Make Your Mark".

REGARDING ITEM VIII.C.2. Motion made by Commissioner White to authorize the County Judge to sign the Interlocal contract between Hood County and McLennan County for housing inmates. (SO) Seconded by, Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.3. Motion made by Commissioner Barton to authorize the County Judge to sign the FY 2018 VINE renewal for the Victim Information and Notification Everyday Program. (SO) Seconded by, Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C.4. Motion made by Commissioner Berry to approve the request from the Hood County Child Protective Services Board to include and approve Melissa Whittet and Robin Solomon as new board members. (COM P4). Seconded by, Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C.5. Motion made by Commissioner White to approve the following request. Hood County Development District No. 1 is requesting re-appointment of Pat Bergeman, Jeanne Cotham, and Ona Pruitt to the Board. (COM P3). Seconded by, Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C.6. Motion made by Commissioner Berry to deny the request to move the large planters at the courthouse back to the gravel area. (CJ). Seconded by, Commissioner White. All voted aye. Motion carried.

REGARDING ITEM VIII.C 7. Motion made by Commissioner Barton to approve the request to use the courthouse parking lot on Thursday October 18th starting at 5pm and all day on Friday, October 19, 2018, to prepare for the Harvest Moon Festival. (CJ). Seconded by, Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C 8. Motion made by Commissioner Deaver to table the interest and penalties on nonpayment of ad valorem taxes for 2018. (CJ). Seconded by, Commissioner Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.C 9. Motion made by Commissioner Deaver to Receive a report on current fire conditions and approve a burn ban. (FM). Seconded by, Commissioner White. All voted aye. Motion carried.

REGARDING ITEM VIII.C 10. Motion made by Commissioner Barton to award RFP2018-004 Fire Department Preventative Maintenance for Pumper/Tankers, Brush Trucks and Brush Trucks w/CAFS.(PUR). Seconded by, Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C 11. Motion made by Commissioner Berry to **take no action** regarding adopting nuisance abatement procedures under Chapter 343.021 and 343.022 of the Texas Health and Safety Code. (CJ). Seconded by, Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C 12. Auditor:

REGARDING ITEM VIII.C 12.a. Discuss Hood County paying sales tax on items purchased by Hood County employees. (DJ/AUD) Will be brought back in two weeks.

REGARDING ITEM VIII.C 12.b. Motion made by Commissioner White regarding Texas Comptroller check for \$112,368.02 for unclaimed property to be put into Fund 55. (DJ/TRS). Seconded by, Commissioner Barton. All voted aye. Motion carried.

REGARDING ITEM VIII.C 12.c. Motion made by Commissioner Berry to accept the 2018 audit of the District Clerk's financial records. (AUD). Seconded by, Commissioner Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.C 12.d. Motion made by Commissioner Berry to approve payment of first installment of Cresson Bypass with fiscal year 2018 funds. These funds are budgeted in Fund 10 in the account "Transfer to Fund 55".(CJ). Seconded by, Commissioner White. All voted aye. Motion carried.

REGARDING ITEM VIII.C 12.e. Motion made by Commissioner Deaver to approve payment for TCDRS Retirement. (CJ). Seconded by, Commissioner White. All voted aye. Motion carried.

- 1) \$200,000.00 budgeted payment
- 2) \$250,000.00 transferred from Out of County Inmate Housing

REGARDING ITEM VIII.C 12.f. Motion made by Commissioner White to approve transferring remaining balance of \$632,848.00 from Fund 10 to Fund 55 as budgeted in fiscal year 2018. (AUD). Seconded by, Commissioner Barton. All voted aye. Motion carried.

REGARDING ITEM VIII.C. 13. Motion made by Commissioner White to approve Chapter 381 Agreement with Propell. Convene into Executive Session at 10:25am. per Texas Government Code 551.0087 (Economic Development) to discuss 381 Agreement with Propell. (COM P1).

- a. Reconvene into open session at 10:52am. **No action taken.**

ADJOURN: 10:54am

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

KATIE LANG, COUNTY CLERK

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