

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, APRIL 10, 2018**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

## AGENDA

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations:
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes:
    1. Commissioners' Court minutes for March 27, 2018.
  - B. Treasurer:
    1. Review and accept payroll for period 03/19/18 - 04/01/18 paid 04/06/18.
  - C. Personnel changes, new hires, and terminations.
  - D. Purchasing:
    1. Consider request to approve renewal of RFB2015-002 Non Spec Aggregate Material-Alternate Vendor to 37 Mining.
    2. Consider request to approve renewal of RFB2015-003 Flex Base Materials to 37 Mining.
    3. Consider request to approve renewal of RFB2016-010 Jail Bread to Bimbo Bakeries.
    4. Consider request to approve renewal of RFB2016-010 Jail Food to Ben E. Keith.
  - E. Authorize County Judge to sign the application for accreditation in the state library system for fiscal year 2017. (LIB)
  - F. Road Operations:
    1. Ratify Stop Sign on Beechwood Street (eastbound) at W. Shadowood Street in Oak Trail Shores subdivision.
    2. Ratify 20 MPH Speed Limit sign at 2800 Galaxy Street in Sky Harbour subdivision.
  - G. Accept Animal Control Donations (SO)
    1. Mary Miller in the amount of \$200. Check number #1447.
    2. Ann Oliver in the amount of \$100. Check number #6242.
    3. Worthey's Mowing Service in the amount of \$100. Check number #228.
- VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:
  - A. **SUBDIVISIONS, ROADS AND PLATS**
    1. Road Operations – no items
    2. Development – no items
  - B. **BUDGET AND FINANCE (AUD)**
    1. Consider budget line time amendments for the period of March 22, 2018 through April 4, 2018 and take appropriate action.
      - a. Departmental Budget Amendments
        - 1) County Extension: move \$100.00 from Supplies to Small Equipment 0 pay for a Versa Desk. (stand up desk)
        - 2) Tax Assessor: move \$1,100.00 from Contract Service Print/Mail to Software Maintenance for monthly file conversion.
        - 3) Tax Assessor: move \$917.16 from Supplies to Small Equipment to purchase a cross-cut shredder.

2. Consider payment of invoices for the period March 22, 2018 through April 4, 2018, discuss Vendor payments over \$10,000 and take appropriate action.

Expenditures for April 10, 2018 Commissioner's Court: \$450,360.78

3. Acknowledge and accept the 2018 audit of the County Clerk Financial Records.
4. Discuss updates to the recommendations listed in the 2017-2018 Tax Assessor/Collector Audit.

**C. MISCELLANEOUS:**

1. Consider and take appropriate action on request from Facility Maintenance to engage The Trane Company to perform a detailed engineering study of County buildings and prepare a Utility Analysis Report. (MAINT)
2. Consider and take appropriate action to approve changes to the Library Advisory Board By-Laws:
  - 1) set out the new procedure for selecting Board members and replacing resigning members;
  - 2) correct and standardize the formatting throughout the document;
  - 3) add a duty of liaison to the Court for the Chairman;
  - 4) correct the timing for selecting officers and use of committees (LIB, COM P4)
3. Purchasing:
  - a. Consider request to approve renewal of RFB2016-008 for corrugated metal culverts from Wilson Culverts, Inc. with pricing increases as per the list attached.
  - b. Consider and discuss request to award Swift Corporation contract for RFB2018-002 Road Ops Perimeter Fence Project.
4. Consider and take appropriate action to renew the Jail dental contract. (SO)
5. Consider and take appropriate action to authorize the County Judge to sign the BIS Digital Remote Support Agreement Renewal for the system that handles the audio/visual recordings for the interview rooms at the LEC. (SO)
6. Consider and take appropriate action to authorize the County Judge to sign a letter supporting EB-5 Designation of Targeted Employment Area in Hood County, noting that the location 1152 E U.S. Hwy 377 is qualified to accept investments at the \$500,000 level as provided by the Immigration act of 1990. (CJ)
7. Discuss and take appropriate action regarding a \$122,815.50 deposit into Miscellaneous Revenue. This is an insurance payment for the 2013 hail damage to Annex II and Annex III. (AUD)

**ADJOURN**

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**AGENDA**

**THE FOLLOWING MEMBERS WERE PRESENT**

Darrell Cockerham, County Judge  
James Deaver, Commissioner Precinct 1  
Butch Barton, Commissioner Precinct 2  
Bruce White, Commissioner Precinct 3  
Steve Berry, Commissioner Precinct 4  
Katie Lang, County Clerk

**REGARDING ITEM I:** County Judge Darrell Cockerham, called the meeting to order at approximately 9:00AM on the aforesaid date of Tuesday, **APRIL 10, 2018**.

**REGARDING ITEM II:** Invocation- Joe Davis

**REGARDING ITEM III:** Pledge of Allegiance – Commissioner, Butch Barton.

**REGARDING ITEM IV:** Pledge to Texas - Commissioner, Steve Berry.  
“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

**REGARDING ITEM V** Special presentations: **None**.

**REGARDING ITEM VI:** Citizens’ Comments pertaining to AGENDA ITEMS only. **None**.

**REGARDING ITEM VII: CONSENT AGENDA.** Motion made by Commissioner Berry to approve the Consent Agenda Items A – G with the exception of C for later review. Seconded by Commissioner White. All voted. Motion passes. See Attached.

**REGARDING ITEM VIII: BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS**

1. Road Operations – **no items**
2. Development – **no items**

**REGARDING ITEM VIII: B. BUDGET AND FINANCE (AUD)**

1. Consider budget line time amendments for the period of March 22, 2018 through April 4, 2018 and take appropriate action.

**REGARDING ITEM VIII: B.1. a. Departmental Budget Amendments**

- 1) Motion made by Commissioner Deaver to approve County Extension: move \$100.00 from Supplies to Small Equipment to pay for a Versa Desk. (stand up desk). Seconded by Commissioner Barton. All voted. Motion passes.
- 2) Motion made by Commissioner Berry to approve the Tax Assessor to move \$1,100.00 from Contract Service Print/Mail to Software Maintenance for monthly file conversion. And,
- 3) Tax Assessor to move \$917.16 from Supplies to Small Equipment to purchase a cross-cut shredder. Seconded by Commissioner Deaver. All voted. Motion passes.

**REGARDING ITEM VIII: B.2.** Motion made by Commissioner White to approve payment of invoices for the period March 22, 2018 through April 4, 2018, discuss Vendor payments over \$10,000 and take appropriate action. Seconded by Commissioner Berry. All voted. Motion passes. See Attached.

Expenditures for April 10, 2018 Commissioner's Court: \$450,360.78

**REGARDING ITEM VIII: B.3.** Motion made by Commissioner Deaver to approve Acknowledge and accept the 2018 audio of the County Clerk Financial Records. Seconded by Commissioner Barton. All voted. Motion passes. See Attached.

**REGARDING ITEM VIII: B.4.** Discuss updates to the recommendations listed in the 2017-2018 Tax Assessor/Collector Audit. Update reported.

**REGARDING ITEM VIII: C. MISCELLANEOUS:**

**REGARDING ITEM VIII: C.1.** Motion made by Commissioner Deaver to approve request from Facility Maintenance to engage The Trane Company to perform a detailed engineering study of County buildings and prepare a Utility Analysis Report. (MAINT). Seconded by Commissioner Berry. All voted. Motion passes. See Attached.

**REGARDING ITEM VIII: C.2.** Motion made by Commissioner Berry to approve changes to the Library Advisory Board By-Laws:

1) set out the new procedure for selecting Board members and replacing resigning members; 2) correct and standardize the formatting throughout the document; 3) add a duty of liaison to the Court for the Chairman; 4) correct the timing for selecting officers and use of committees (LIB, COM P4). Seconded by Commissioner White. All voted. Motion passes.

**REGARDING ITEM VIII: C.3. Purchasing:**

a. Motion made by Commissioner Deaver to approve renewal of RFB2016-008 for corrugated metal culverts from Wilson Culverts, Inc. with pricing increases as per the list attached. Seconded by Commissioner Berry. All voted. Motion passes. See Attached.

b. Motion made by Commissioner White to approve request to award Swift Corporation contract for RFB2018-002 Road Ops Perimeter Fence Project. Seconded by Commissioner Deaver. All voted. Motion passes.

**REGARDING ITEM VIII: C.4.** Motion made by Commissioner Deaver to approve the Jail dental contract renewal. (SO). Seconded by Commissioner Barton. All voted. Motion passes. See Attached.

**REGARDING ITEM VIII: C.5.** Motion made by Commissioner Berry to authorize the County Judge to sign the BIS Digital Remote Support Agreement Renewal for the system that handles the audio/visual recordings for the interview rooms at the LEC. (SO). Seconded by Judge Cockerham. All voted. Motion passes. See Attached.

**REGARDING ITEM VIII: C.6.** Motion made by Commissioner Berry to authorize the County Judge to sign a letter supporting EB-5. Designation of Targeted Employment Area in Hood County as long as the County Attorney has read it and agrees with it. (noting that the location 1152 E U.S. Hwy 377 is qualified to accept investments at the \$500,000 level as provided by the Immigration act of 1990.)(CJ). Seconded by Commissioner Deaver. All voted. Motion passes. See Attached.

**REGARDING ITEM VIII: C.7.** Motion made by Commissioner Deaver to allow the auditor to deposit \$122,815.50 into Miscellaneous Revenue. This is an insurance payment for the 2013 hail damage to Annex II and Annex III. (AUD). Seconded by Commissioner Barton. All voted. Motion passes. See Attached.

**ADJOURN 9:43am**

APPROVED:

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DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

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KATIE LANG, COUNTY CLERK