

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **TUESDAY, SEPTEMBER 10, 2019**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

## **AGENDA**

### **I. CALL TO ORDER**

### **II. INVOCATION**

Father Stuart Smith – Good Shepherd Anglican

### **III. PLEDGE OF ALLEGIANCE**

### **IV. PLEDGE OF TEXAS**

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

### **V. SPECIAL PRESENTATIONS:**

1. Sgt. Christopher Head
2. Grace Flores
3. Shelby Martin
4. Cody Reynolds.
5. Braden Cates

### **VI. CITIZENS COMMENTS PERTAINING TO AGENDA ITEMS ONLY.**

### **VII. CONSENT AGENDA**

#### **A. MINUTES:**

1. Approve minutes for August 27, 2019 Commissioners' Court.
2. Approve minutes for September 3, 2019 Special Called Meeting.

#### **B. TREASURER:**

1. Review and accept payroll 08/19/19 through 09/01/19 - paid 09/06/19.
2. Release pledged security CUSIP number 17239VGB8 for 535,000.00 by First Financial Bank.

#### **C. PERSONNEL CHANGES:**

Approve personnel changes, new hires, and terminations.

#### **D. AUDITOR:**

##### **LINE ITEM TRANSFERS/BUDGET AMENDMENTS**

1. Consider line item transfers for the period of August 21, 2019 through September 4, 2019 and take appropriate action.
  - a. Departmental Line Item Transfers
    1. County Judge: \$5,660.00 - Increase Asst. Court Coordinator
      - a. \$3,800.00 - Decrease Part Time
      - b. \$1,860.00 - Decrease Outside Court Reporters
2. District Judge: \$18,500.00 - Increase Attorney Fees
  - a. \$15,000.00 - Decrease Reporters Records
  - b. \$2,000.00 - Decrease Outside Court Reporters

- c. \$1,500.00 - Decrease Contract Interpreter  
To pay for current and anticipated invoices for the remainder of fiscal year 2019.
- 3. Sheriff: \$136,880.00 - Increase Small Equipment
  - a. \$8,000.00 - Decrease Medical Services
  - b. \$15,000.00 - Decrease Contract services
  - c. \$5,000.00 - Decrease Radio Maintenance
  - d. \$3,700.00 - Decrease Canine Expense
  - e. \$40,000.00 - Decrease Transfer out to Reimburse Fund 107
  - f. \$65,180.00 - Decrease Out of County Inmate Housing  
Emergency purchase of 700MHZ portable radios.
- 4. Sheriff: \$156.00 - Increase Uniforms & Accessories
  - a. \$156.00 - Decrease Coveralls & Bedding  
To pay for current and anticipated invoices for the remainder of fiscal year 2019.
- 5. Information Technology: \$17,700.00 - Decrease Infrastructure Service
  - a. \$4,000.00 - Increase Maintenance Contract
  - b. \$13,000.00 - Increase Building Maintenance
  - c. \$700.00 - Increase Infrastructure Supplies  
To pay for current and anticipated invoices for the remainder of fiscal year 2019.
- 6. Civil Process: \$250.00 - Increase Certificate Pay
  - a. \$250.00 - Decrease FICA/Medicare  
To pay certificate pay for the remainder of fiscal year 2019.
- 7. Environmental Health: \$1,500.00 - Increase State Permits
  - a. \$600.00 - Decrease Education & Travel Expense
  - b. \$900.00 - Decrease Other Fees, Costs, & Small Items  
To pay for current and anticipated state permits for remainder of fiscal year 2019.
- 8. Citizens Collection Station: \$700.00 - Decrease Part-Time
  - a. \$340.00 - Increase FICA/Medicare Match
  - b. \$360.00 - Increase Retirement  
For payroll for the remainder of fiscal year 2019.
- 9. General Administration: \$700.23 - Decrease Contingency General
  - a. \$700.00 - Increase Credit Card Fees  
To pay current and anticipated credit card fees for the remainder of fiscal year 2019.
  - b. \$0.23 - Increase Bonds  
To correct shortage in bond account.
- b. Dedicated/Accounting Line Item Transfers
  - 1. Jury Fund: \$1,100.00 - Decrease DPC Combined Petit Jury
    - a. \$500.00 - Increase Grand Jury
    - b. \$600.00 - Increase Petit County Court  
To pay for current and anticipated invoices for the remainder of fiscal year 2019.
  - 2. Law Library: \$1,000.00 - Increase Law Library Fees
    - a. \$1,000.00 - Decrease Other Fees, Costs, & Small Items  
To pay for current and anticipated invoices for the remainder of fiscal year 2019.

3. Tobacco/Alcohol: \$1,836.00 - Increase Deputies
  - a. \$1,836.00 - Decrease Other Fees, Costs, & Small Items  
For payroll for the remainder of fiscal year 2019.

**E. SHERIFF:**

1. Accept donation from Linda Catherine Thornburg in the amount of \$100. Check #8009.

**F. PURCHASING:**

1. Consider and approve renewal of RFP2018-004 Fire Truck Preventative Maintenance to Emergency Apparatus.

**G. BONDS:**

1. Approve bond for Fire Marshal, Ciji Montemayor.
2. Approve bond for Tax Assessor/Collector, Andrea Ferguson.

**H. FIRE MARSHAL:**

1. Accept \$25.00 VISA card donation from "I am Responding"

**VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**A. SUBDIVISIONS, ROADS AND PLATS:**

1. **ROAD OPERATIONS**  
No Items
2. **DEVELOPMENT**  
No items

**B. FINANCIAL:**

1. Consider payment of invoices for the period August 21, 2019 through September 4, 2019, discuss Vendor payment over \$10,000 and take appropriate action.  
Expenditures for September 10, 2019 Commissioner's Court:           \$           2,369,939.00
2. Acknowledge and accept the 2019 review of Justice of the Peace, Precinct 3 Financial Records.
3. Acknowledge and accept the 2019 review of Environmental Health Financial Records.
4. Consider ratifying the property tax increase reflected in the proposed 2020 Budget and take a record vote regarding that increase, per Local Government Code, Section 111.008 ( c).
5. Consider the proposed 2020 Budget that was the subject of public hearings on August 20, 2019, August 27, 2019 and September 3, 2019 for Hood County's fiscal year 2020, including any changes as agreed; and take a record vote per Local Government Code, Section 111.008 and Tax Code, Chapter 26.
6. Consider adoption of the Order to set the Hood County Property Tax Rate at \$0.428018 per \$100 valuation for the fiscal year 2019-2020 (2019 Tax Year, 2020 Fiscal Year), and take a record vote on the Tax Rate Order vote per Local Government Code, Section 111.010 and Tax Code, Chapter 26.
7. Discuss and take appropriate action to approve the 2020 Salary Matrix.
8. Discuss and take appropriate action to approve the 2020 Departmental Positions and corresponding salaries document.

**C. MISCELLANEOUS:**

1. Consider and take appropriate action to approve Facility Maintenance to construct in house and install approximately 72 book shelf end panels for the library at a cost of approximately \$2000. (COM P2)
2. Discuss and take appropriate action to develop a process concerning Open Records Requests. (CJ)
3. Discuss and take appropriate action to allow the Sheriff's Department to apply for a grant, in regards to HB 4468, for electronic monitoring of "at risk" cells. (SO, CJ)
4. Discuss and take appropriate action in regards to making the Information System Director the Public Information Officer for Hood County. (IT, COM P3, COM P4)
5. Discuss and take appropriate action in regards to giving permission to the Information Systems Department to start video recording Commissioners' Court meetings. (IT, COM P3, COM P4)
6. Discuss and take appropriate action in regards to giving permission to the Information Systems Director to publish recorded videos and agendas to all Hood County social media accounts. (IT, COM P3, COM P4)
7. Discuss and take appropriate action in regards to changing the Information Systems Director title to Government Chief Information Officer. (IT, COM P3, COM P4)
8. Discuss and take appropriate action regarding I.T.'s request to move \$114,000 over from fund 55 back into Disaster Recovery, to cover the costs that were used for unexpected cybersecurity expenses. (IT, COM P3)
9. Discuss and take appropriate action for approval of energy efficient lighting upgrades for Hood County facilities. (MAINT, COM P1)
10. Consider and take appropriate action to discuss the "Z" wall bid RFB2019-010 Citizen's Collection Station Improvements to ACCEPT AS BID OR REJECT ALL BIDS and rebid with design changes to come more in line with the original approved funding for this project. (PUR, COM P1 & COM P3)
11. Consider and take appropriate action to award contract for RFB2019-005 Pest Control Services. (PUR, CJ)
12. Discuss and take appropriate action on any outside groups using Hood County facilities without first obtaining written permission from the Commissioners' Court. (CJ)
13. Authorize the County Judge to sign the Interlocal Agreement for Provision of Equipment and Consumables. (T.A.C., COM. P1)
14. Discuss and take appropriate action regarding Texas Comptroller check for \$95,384.53 for unclaimed property. (TRE, CJ)
15. May convene into Executive Session to discuss personnel matters under Texas Government Code 551.074 regarding Personnel Director. (CJ)
16. Reconvene and take appropriate action.

## ADJOURN

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RON MASSINGILL, COUNTY JUDGE

Notice of meeting/agenda posted at Hood County Courthouse Building (Outside Bulletin Board), 100 E. Pearl St., Granbury, Texas on **September 5, 2019, before 5:00 P.M. by A. West**

### NOTICE

#### Policy of Non-Discrimination on the Basis of Disability

County of Hood does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Personnel Director, 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the Personnel Director.

Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations, §551.074 (Personnel Matters), §551.076(Deliberations about Security Devices), and §551.087 (Economic Development).