

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, July 24, 2018**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

## **AGENDA**

I. Call to order

II. Invocation

III. Pledge of Allegiance

IV. Pledge to Texas

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible”

V. Special presentations:

A. Service Awards:

William Duckett	5 Years
Andrea Johnston	5 Years
Patricia Long	5 Years
Marla Pinson	5 Years
Clara Hawari	10 Years

VI. Citizens' Comments pertaining to AGENDA ITEMS only.

VII. CONSENT AGENDA

A. Minutes:

1. Accept minutes for the July 10, 2018 Commissioners' Court.

B. Treasurer:

1. Review and accept payroll for period 06/25/18 through 07/08/18 paid - 7/13/18
2. Treasurer's collateral report - First Financial Bank - June 2018
3. Treasurer's interest income report - June 2018
4. Treasurer's monthly report - June 2018
5. Treasurer's quarterly investment report for quarter ending June 2018
6. Approve payments to State Comptroller for 2nd quarter 2018 fees and fines not to exceed \$150,000.00 (reports consist of Civil Fees, Criminal Fees, Electronic Filing Fees, Specialty Drug Court Program)

C. Personnel changes, new hires, and terminations

D. Accept donation to Hood County Library from Friends of the Library of Hood County for \$485.37 (check no. 1974) for Summer Reading prizes. (LIB)

E. Approve appointment of Kevin Sklark to the position of full time Chief Deputy Constable. (CON P4)

F. Accept the donation of a check for \$4,000 to the Sheriff's Office for the purchase of Duty Gear from the City of Stockton Bend. Place in 010-564-20500. (SO)

G. Approve no imposition of optional fees for the Texas DMV. (CJ)

H. Purchasing:

1. Approve request to renew RFP2015-001 Independent Audit Services to Eide Bailly.
2. Approve request of Fire Marshal and Purchasing to issue RFP2018-004 Fire Dept. Preventative Maintenance for Tanker-Pumpers Trucks Brush-CAFS to replace contract that is set to expire in Sept. 2018.
3. Approve request of Road Operations and Purchasing Dept. to issue RFQ2018-006 Land Surveyor, Engineering and Services to replace expiring contract RFQ2013-006.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations – no items
2. Development – no items

B. BUDGET AND FINANCE (AUD)

1. Consider line item transfers for the period of July 5, 2018 through July 18, 2018 and take appropriate action.
  - a. Departmental Line Item Transfers
    - 1) Facility Maintenance: move \$8,500.00 from Building Maintenance and \$8,500.00 from LEC Maintenance to Maintenance Contracts to purchase Asset Management Software. The total cost for this software is \$25,000.00 with the remaining \$8,000.00 coming out of Infrastructure Software.
    - 2) Facility Maintenance: move \$2,500.00 Building Maintenance to Education & Training to pay for September 2018 training and meals.
    - 3) County Extension: move \$850.00 from Education & Training to Small Equipment (\$450.00) and Vehicle Maintenance (\$400.00) to purchase office equipment and pay for anticipated vehicle repair.
    - 4) Constable, Precinct 4: move \$121.00 from Small Equipment to Bonds to pay for Melissa Barner's Notary Public Bond and Chief Deputy Kevin Skylark's bond.
    - 5) Environmental Health: move \$1,000.00 from Water Samples to Vehicle Maintenance to pay for current and anticipated Vehicle Maintenance.
  - b. Dedicated/Accounting Line Item Transfers: None
2. Consider payment of invoices for the period July 5, 2018 through July 18, 2018, discuss Vendor payments over \$10,000 and take appropriate action.

Expenditures for July 24, 2018 Commissioner's Court: \$904,964.88

3. Consider Financial reports received and reviewed by the Audit Department for the period of July 1, 2018 through July 15, 2018 and take appropriate action. LGC 114.001, 114.002 & 114.003.  
(\* ) Asterisk denotes the departments presenting reports.

<u>Division</u>	<u>Report Month</u>	<u>Received and Reviewed</u>
a. Auditor/Treasurer	June	Yes
b. Constable, Pct. 1	June	Yes
c. Constable, Pct. 2	June	Yes
d. Constable, Pct. 3	June	Yes
e. Constable, Pct. 4	May	Yes
f. Constable, Pct. 4	June -	Amended Yes
g. County Attorney	June	Yes
h. County Clerk	June	Yes
i. District Clerk	May	Yes
j. Development & Compliance	June	Yes
k. Elections	* June	Yes
l. Fire Marshal	June	Yes
m. Environmental Health	June	Yes
n. Citizen's Collection Station	June	Yes
o. Justice of the Peace, Pct. 1	June	Yes
p. Justice of the Peace, Pct. 2	June	Yes

<u>Division</u>	<u>Report Month</u>	<u>Received and Reviewed</u>
q. Justice of the Peace, Pct. 3	June	Yes
r. Justice of the Peace, Pct. 4	June	Yes
s. Library	June	Yes
t. Sheriff	* June	Yes
u. Tax Assessor - General Operations	* February – Amended	Yes
v. Tax Assessor - General Operations	* March	Yes
w. Tax Assessor - Vehicle Inventory Tax	* February	Yes
x. Tax Assessor - Vehicle Inventory Tax	* March	Yes

4. Discuss and take appropriate action regarding refund due to Hood County from the District Clerk for hotel and meals not utilized during the June 2018 CDCAC Conference.

**C. MISCELLANEOUS:**

1. Discuss and take appropriate action regarding the Library Expansion Project. (COM P2)
2. Consider and take appropriate action regarding discussion and approval of 2018-2019 Hood County Holiday schedule. (CJ)
3. Discuss and take appropriate action regarding paying off some of the accrued compensation for all employees. (CJ)
4. Discuss and take appropriate action on moving the Tuesday, October 9, 2018, Commissioners’ Court meeting due to conflict with Texas Counties Judges and Commissioners Conference. (CJ)
5. Personnel:
  - a. Consider and take appropriate action to renew the CareFlite contract for August 1, 2018 thru July 31, 2019.
  - b. Consider and take appropriate action regarding the 2018-2019 Employee Benefit package.
6. Discuss the Permanent Rule changes proposed by the Upper Trinity Water Conservation District in regards to the requirement of increasing lot sizes for water wells and take appropriate action. (COM P3)

**ADJOURN**

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**DARRELL COCKERHAM, COUNTY JUDGE**

Notice of meeting/agenda posted at Hood County Courthouse Building (Outside Bulletin Board), 100 E. Pearl St., Granbury, Texas on July 19, 2018 at 4:00 P.M. by M. Sutton.

**NOTICE  
Policy of Non-Discrimination on the Basis of Disability**

County of Hood does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Personnel Director, 1410 W. Pearl St., Granbury, Texas 76048, phone 817-408-3450 has been designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. \*Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the Personnel Director.

**Hood County Reserves the right to adjourn into Executive Session at any time during the course of this meeting** to discuss any of the matters listed, as authorized by the Texas Government Code, §551.071 (Consultation with Attorney), subsection 551.071(2) (Consultation with Attorney on legal matters that are not related to litigation), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations, §551.074 (Personnel Matters), §551.076(Deliberations about Security Devices), and §551.087 (Economic Development).